

**ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)
Minutes**

Date: October 24, 2022

Name	Role	Present	Regrets
Chantal Rochan	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair/Special Events	x	
Jen Lancaster	Member-at-Large		x
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Christina Elders	Parent Participant		x
Marshall Kirton	SGTC Rep	x	
Georgia Couturier	Hot Lunch	x	
Alison McCullough-Butchart	Secretary	x	

Name	Role	Present	Regrets
Laurel Grindy	Member at Large	x	
Nancy Dufort	Teacher Rep.	x	
Kim Christina Nguyen	Parent Participant	x	
Nadine Smith	Parent Participant	x	

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! Meeting called to order 7 pm 			
1.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt 	Adopt Agenda	Moved by Alison seconded by Laurel	Completed
2.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written 	Adopt Minutes	Moved by Alison seconded by Laurel	Completed
3.0	Chair's Report Kim Soul	<ul style="list-style-type: none"> No report 			

4.0	Principal's Report Chantal Rochan	<p>To date:</p> <ul style="list-style-type: none"> • Staff and students raised \$550 for Terry Fox through our Terry Fox Walk/Run. M. Labossiere started us off with an assembly again this year. We had many community members join us including Constable Dave. Thank you for your support. • Tri-conferences were well attended and in person. Teachers appreciate the time that parents dedicate to collaborating with them to share success stories of the students. • Mme Patenaude has begun a choral group for students in grade 4. • We have sent home the information about school fees including the cost per student for the Winter Concert on December 13th at Soul Sanctuary. We are looking forward to this new format for all students to attend at once. • Mme Page is continuing her work with our Artist in Schools Jessie Januska. Jessie will be working with classes around Smudging and Beading. • Class profiles were completed last week. Our student support team will begin programming to support classrooms in areas identified as areas in need of growth. • Grade 4 students participated in 3 Cross Country meets. It was wonderful to see the students participating and running with such enthusiasm. Thank you to M. Labossiere for his divisional leadership. • We have completed 5 of our 10 required Fire Drills. • Staff and Students participated in DEAR (Drop Everything and Read) today. • Lorraine Crawford started as half time secretary today. <p>Upcoming:</p> <ul style="list-style-type: none"> • Halloween will be celebrated in classrooms with a school parade in the afternoon. • Remembrance Day will be recognized at school on November 10th in the gym. Details are still being worked out. • November 25th is a divisional PD Day. Our staff will be learning in the following areas: Math, Innovation and technology and well-being in the morning as part of our School Plan. All staff will also be completing the Commit to Kids training offered through the division. 			
-----	---	--	--	--	--

		<ul style="list-style-type: none"> • Mobile Vision Clinic will be coming to École Crane on November 14th. Information was sent home to parents. This is optional for families. • Bus Ridership will take place on November 7th. 			
5.0	Treasurer's Report Lorraine Crawford	<ul style="list-style-type: none"> • Mabel's Labels received • Pembina Trail grant received in amount of \$375 			
6.0	Special Events Krista Pierce	<ul style="list-style-type: none"> • We are looking for a December special visitor volunteer. Chantal looking into a volunteer and will also call Vincent Massey about a student. School assembly date still to be finalized for this. • Carnival in past years, do we want to do this again? • Perhaps disco/school dance instead, \$300 for DJ, may not raise money, would this be a family event, perhaps better attendance if it is for families. • Skate on pond at St. Vital another option • Need to raise \$2k to cover events for the year • Also a Skate with santa and sell hot chocolate at Crescent park as an option. • To be finalized at a later date. 			
7.0	Fun Lunch Friday's Georgia Couturier	<ul style="list-style-type: none"> • Limited response from vendors, pizza biggest profit, so alternate with booster juice and boston pizza (other food) • Gluten free pizza last year but had to order whole pizza, will offer gluten free if available this year • First date will be Nov 18 • Ordering open by end of the week • Made \$1,100 last year • Communication with parents, munch a lunch sends out a summary for sign up, included in weekly school email • Lorraine and Georgia helping with handing out lunches to lunch monitors • Perhaps other days because so many Fridays off, maybe Thursdays in new year 			

8.0	Milk Program	<ul style="list-style-type: none"> On Hold 			
9.0	Lunch Program Lorraine Crawford	<ul style="list-style-type: none"> Going well nothing else to report Hairnets and gloves required, Kim to order 			
10.0	School Grounds Transformation Committee Marshall Kirton SGTC	<ul style="list-style-type: none"> Small committee, two people. Farm to school fundraiser \$770 raised Glenlee plant sale: no volunteer at this point Outdoor class room: grant not successful, \$18k fund, need more to finish project. Cost \$35-40 K. Need volunteers 2-4 members would be good. 			
11.00	Previous Business	<ul style="list-style-type: none"> Shelmerdines for December (Lorraine and Kim) Fundscrip for December (Laurel), to be sent out by email this week, returned orders by Nov 18, delivered Dec 5, perhaps Dec 8 to hand out in gym. Order forms attached to email, maybe get some hard copies, perhaps story on website and more emails. Funds deposited in to PAC account, fundscrip then takes from PAC account. Kim has completed form for depositing in previous years. Moms Pantry in the Spring (Lorraine) Purdys in the Spring 			
12.0	New Business	<ul style="list-style-type: none"> Christina: Possible ideas: Halloween drawing contest, Mystery boxes, maybe holiday themed and Candy guessing jar game. Will review for next year. 		Motion moved by, seconded by	
13.0	Adjourn	<ul style="list-style-type: none"> Motion to adjourn Next meeting November 28, 2022 @ 7 pm, via zoom for now Adjourned at 8:05 pm 	Adopt adjournment		Completed
14.0	Minutes Posted	<ul style="list-style-type: none"> Sara Lopez will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html 	Post minutes to web site		As finalized