



**BISON RUN SCHOOL
PARENT ADVISORY COUNCIL (PAC)
MINUTES**
Monday April 15, 2024 - 7:00pm
Location: Bison Run School Library



AGENDA

In attendance:	Admin - Caterina Romeo-Mzakar (Principal), Kendra Gowler (Vice-Principal) Executives: Kristin Hildahl-Shawn (Chair), Macara McGregor (Vice-Chair), Abdulfattah Bello (Treasurer) Members: Christine Kun, Stephanie Wheatley, Lilia Rojas, Adetulu Adeye, Namrata Sharma, Allie Blazek, Ibikunle Adeakin, Lifen Xie, Lilia Rojas
Regrets:	Teassa MacMartin (Secretary)
7:00 - 7:02 p.m.	1. CALL TO ORDER <ul style="list-style-type: none">● Approval of agenda● Addition- Discussion re: school communication plan if incident/threat occurred.● Approved by Christine, second by Allie
7:03 - 7:05 p.m.	2. APPROVAL OF PREVIOUS MEETING MINUTES <ul style="list-style-type: none">● Edits● Business arising● Approved by Christine, second Abetuh

7:05 – 7:30p.m.

3. REPORTS FROM PAC EXECUTIVE AND OTHER COMMITTEES

- Chair Report

- Reminder: Cyber safety presentation: April 18th 6:00-7:30 pm
-presentation 6-7 and 7-7:30 questions
- Capital Planning proposal update- Pembina Trails School Education Support Fund Corporate Board approved the PTSESF for “Bison Run Playground”. Approval will be sent to Canada Help account with QR code. Any donation over \$25 will autogenerate a tax receipt. Donations can not be made directly to PAC/school, all donations need to be made to “Bison Run Playground”. Clarification that we do not need CRA charitable status. We can use the PTSESF number on grant applications.
- Teacher & Staff Appreciation week (May 6-10, 2024)
-will approach Save on Foods, Sobeys

or Tim’s with a letter to recognize teachers and ask for donation or discount. Christine to ask if IHOP (did previous Healthy Hunger) if would help. Macara to get staff list from Cristal and do handwritten cards for staff. Aim for 7:45 breakfast. Calabria and Plaza de Nardi? Build this initiative into our yearly budget. ?Reach out to Ace Burpie- new school help out. Date week of May 6-10 to be determined.

- Proposed amendments to Constitution- AGM not needed in inaugural year and AGMs should be held between start of school year and before 3rd week of October. Thus changes to Constitution to reflect this. Changes have been circulated, but needs to be circulated 30 days in advance. Will vote at next meeting on the proposed changes. See Constitution Proposed Changes document. Christine to reach out to other Councils on “what is majority” for votes?
- AGM- Set time spans in Constitution for executive positions. With minimum 2 year position, no vote is needed this year.

- Treasurer’s Report

- Spreadsheet- see report

- Healthy Hunger has helped to generate bulk of funds.
- Fundraising Committee
 - Fun Lunch update- funds from Aprilcelebrations funds from April and may fun lunge
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 - Spring Fundraiser update

	<p>April and May fun lunches will go to Grade 8 Grad celebration. Cutoff for April lunch order date is April 19th. Fun lunch is April 24th. Will be posted on socials tomorrow. May will be Pita Pit either May 14 or 16th.</p> <p>- Spring Plant fundraiser- one more day until cut off. As of this am sold \$5298.98. Plants- \$4898.98, GC-\$400 Total profit \$1284.75. Will do volunteer call out next month.</p>
	<p>4. PRINCIPAL'S REPORT</p> <p>Engineering company donated \$500 to Playground fund. Solar eclipse went well and safety was maintained. Immunizations going well. Vision program was a success. ~100 students require glasses or changes to glasses; this program will help if funds to do so is an issue. Received a \$5000 grant for food program for kids who don't have lunch. Looking to get 2 stand up freezers, stand up mixer and Bullet mixer. \$500 given to Plaza Dinardi grade 8 party on June 25th. Organizing first ever Bison Recognition awards and awards will be made at school and will recognize students. Parents and siblings will be invited ceremony in gym, morning of June 25th. Grade 8 Leadership group doing fundraising for "Water for Sudan"- cupcakes, movie night cafe. Younger years walking ton "Green park". Badminton and cricket started; free time in gym at lunch. Gym is booked and times "rented" in evenings/weekends. PAC to ask Board about times that school can access gym in evenings.</p>
<p>7:45 – 7:55 p.m.</p>	<p>5. NEW BUSINESS</p> <ul style="list-style-type: none"> ● Meeting day / time survey for 2024-2025 school year (TABLE) ● School communication plan for incidents/threats- School follows extensive emergencies processes and updated frequently. Bison Run doors are closed and kids not allowed off campus /must sign out vs other middle years schools. Steps- secure building, inform superiors, inform parents.
<p>7:55 – 8:00 p.m.</p>	<p>6. NEXT MEETING DATE AND ADJOURNMENT</p> <ul style="list-style-type: none"> ● Next meeting date: Monday, May 13, 7pm. ● Motion to adjourn: Abdul, Second – all in favour