



**Minutes**

**Wednesday, October 4, 2023 @ 7:00pm in Whyte Ridge Library**

Present :

Ashton du Plessis	Jill Hinter	Jill Hollosi
Megan Ball	Sarah Neufeld	Kim McGregor
Sarah Rasmussen	Ehi Adega Dgivi	Yevhen Viznytsya
Crystal Wang	Terilynn Hepp	

**Ex – Officio:** Cyndi Tibbs (Vice-Principal), Kathy Dudych (Resource Teacher)

- 1) Welcome, introductions**
- 2) Approval of minutes from previous meeting**

**MOTION (Jill Hollosi): THAT we approve minutes from May 2023 meeting. SECONDED (Megan Ball) NONE OPPOSED - CARRIED.**

**3) Reports:**

b) Administration

Cyndi Tibbs

- School Start Up
  - Start up has gone well
  - As of this morning we are at 599 students, which is 31 students over projection
  - We have 19 classrooms from Grades 1 to 4 and 5 Kindergarten Classes.
  - We continue to register students from many walks of life while trying to balance the different supports and strategies for what makes up an effective school start up.
- Parking/Bussing
  - In regards to parking, we have had no traffic incidents as our community seems to have settled into the norms of dealing with how the traffic flows in and around the school during start up and end times.
  - Our staff have been amazing at supporting students getting onto the busses and helping regulate the stop/drop zones.
  - Our office staff have been extremely organized in terms of making sure all of the moving parts have been taken care of.



- This year's challenge with bussing has taken on a different flavour. Although we are down to only 7 busses, our busses are a lot larger which presents some challenges in getting students on the bus in a timely fashion.
- We also have struggled to meet the needs of our students with special needs and supporting them in an adequate fashion (by not having enough supports who are able to ride to and from school with them).
- School Fees
  - School fees are once again \$40 (1-4) and \$30 (k).
  - Lunch fees are \$170. This allows us to hire the many lunch supervisors needed given that so many of our students eat lunch at school.
- Other
  - Student behaviour has been excellent so far.
  - Student regulation continues to be the focus, teaching students how to play with each other, problem solve and focus on building character.
  - In September we focused on WISDOM, October's character strength is GRATITUDE.
- School Events
  - Clubs and events are starting up again (grade 4 cross country, grade 3 and 4 choir, indoor soccer starts this week and intramurals have been up and running for a while now).
  - Run club will be starting up after cross country is finished on October 10 th.
  - Our grade 3 classes have been taking their students to Fort Whyte
  - many field trips planned (to the Manitoba Museum and Japanese Cultural Centre just to name a couple of other destinations)
- Major school events that have taken place so far:
  - We have organized 3 Welcome to Canada events (2 in August and 1 in September).
  - We had over 250 people attend our community club fair/BBQ on September 12 th.
  - Orange shirt day was a huge success.
  - The Terry Fox Run raised over \$2300.
  - We will be once again running concert planning, there will be a myriad of events in the spring and regular assemblies will be taking place).
  - Meet the teacher ran on the evening before the first day of classes was again a success, as it allowed for students to see their class, go through their designated entrance, and it played a part in a very smooth first day start up.
- Tri-Conferences
  - Tri-Conferences (which build off of Strong Beginnings) run a little later this year, on the evenings of October 19 th and 24 th



- These new times are an attempt to evenly distribute our assessment cycle, while allowing teachers to connect with families in a less rushed and more purposeful manner.
- Each family will have an opportunity to select their appointment times through the Parent Teacher Scheduler.
- More information will be going home to families this week.
  
- School Communication
  - Effective school communication is important to us.
  - Weekly reminders get emailed out via messenger as it relates to upcoming events, calendar reminders, and things like parking, etc.
  - Parents will be encouraged to stay on top of things by checking out the school website, and by communicating with their child's teacher.
  - Parents are asked to use Edsby for effective attendance communication and to contact the office with things like bussing or changes in pick up/daycare arrangements.
  
- Staffing Updates
  - Mrs. Tibbs is our new VP and has made her mark/settled in nicely.
  - We have 1 new teacher this year, Mrs Walker (2/3SW)
  - 3 new EAs, Ms. Maendel, Ms. McGuire and Mr. Senior. They are all very much already a part of our school community

### a) Co-Chairs

Ashton du Plessis and Jill Hinter

- PAC Plans for 2023-2024
  - Looking at ways to engage our parent community so all families feel included
  - Parents will begin meeting half an hour early (6:30 pm) for an informal time of connection and community building before each meeting
  - Offer meeting option on TEAMS
  - Will look into possibility of hiring someone to provide childcare – or, having a high school student volunteer
  - We would like to support more whole-school events and initiatives
  - Would like to plan another community building event
  - We will plan another 1-2 fundraisers for this year
  - Possibility of larger, long-term project (Play Structure) – Jill Hinter to look into what her school has done to move their project forward. Cydni Tibbs agreed to be staff point person for this potential project



- Staff Appreciation will occur week of Winter Concerts and during Teacher Appreciation Week in the Spring
- Roles
  - Ashton and Jill Hinter to continue as co-chairs
  - Sarah Neufeld has taken over from Kim Slack as Treasurer
- Positions to be filled: Secretary, Social Media

**MOTION (Jill Hinter): THAT Terilynn Hepp take on the role of Social Media. SECONDED (Sarah Neufeld) NONE OPPOSED - CARRIED.**

- Committees
  - As our group grows, we would like to be able to make smaller sub-committees to look after Fundraising and Staff Appreciation
  - Fun Lunch – explore the idea of having someone take on this role. Would involve time commitment! A few different online options were discussed.
- Grant Money – Intention for this year School Division Grant \$375.00

**MOTION (Jill Hinter): THAT we use the PAC Grant from PTSD to purchase Mother-Tongue books for the school library. SECONDED (Jill Hollosi) NONE OPPOSED - CARRIED.**

c) Treasurer

Sarah Neufeld



**Whyte Ridge Elementary School  
Parent Advisory Council for School Leadership  
Bank Account Summary from August 22, 2023-October 4, 2023**

<b>Opening bank balance</b>	<b><u><u>\$10,052.92</u></u></b>
<b>Deposits:</b>	
Credit interest - Aug 31	\$0.43
Credit interest - Sept 30	\$0.40
<b>Withdrawals:</b>	
Cheque # 166 for bouncy castle - Family Picnic Event	-\$350.00
Cheque #187 for shark tattoos - Family Picnic Event	-\$60.72
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<b>Closing bank balance</b>	<b><u><u>\$9,643.03</u></u></b>

Balance Notes:

2021-2022 Fundraiser for school	\$20,011.30
Sign	-\$18,000.00
Gardening supplies (outdoor classroom?)	<u>-\$311.15</u>
<b>Funds remaining, held in PAC account</b>	<b><u><u>\$1,700.15</u></u></b>

**Therefore:**

Closing bank balance	\$9,643.03
Fund held in trust as above	<u>-\$1,700.15</u>
<b>Unrestricted PAC bank balance</b>	<b><u><u>\$7,942.88</u></u></b>



**MOTION (Meagan Ball): THAT we give classroom teachers \$200 to support learning in their classrooms. SECONDED (Jill Hinter) NONE OPPOSED - CARRIED.**

- Discussion on what we use our money for this year
- What are our yearly commitments? Do we set aside a certain dollar amount per student for Project 11 Game and/or Grade 4 Farewell?
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d) Fundraising

Jill Hinter

- Peak of the Market - Farm to School
- Information to go home with all students on Friday
- Orders will be due October 16
- Delivery date set for October 26 AM
- Volunteers will help unload truck, students (Action Club) will sort vegetables into bundles
- Parent pick-up will be from 3:30 – 6:00 in the gym
- School to send home reminder email before orders are due and before pick-up date
  
- Committee to plan a second fundraiser – lots of great ideas discussed

**4) Round Table**

**5) Adjourn**

**Next Meeting:** Wednesday, November 1