

Beaumont Parent Advisory Council

Meeting Minutes

Date: October 26, 2023

Time: 6:30 pm

Location: Beaumont School – kindergarten room

In Attendance: Jen Chorney, Marsha Cleave, Mikayla Harrison, Terina Irwin, Lisa Smorang, Allison Ward, Jen Moorby, Lindsay Polakoff

1. CALL TO ORDER

- a) Time 6:33 pm.
- b) Approval of Agenda – Moved by Lisa Smorang and Seconded by Lindsay Polakoff. Motion passed unanimously.

2. APPROVAL OF PREVIOUS MEETING MINUTES (Date: June 21, 2023)

- a) Moved by Lisa Smorang and Seconded by Marsha Cleave. Motion passed unanimously.

3. SCHOOL REPORT (see attached report from Allison Ward)

- a) New Library Technician, Reagan Rocco
- b) School Plan.

4. STANDING BUSINESS

- a) **Financials** (Report provided by Jen Chorney)
 - Cheques - had been ordered by mistake because checkbook went missing, but was found. Jen was able to cancel the order.
 - PAC Grant Funding - each school gets \$375 (minimum) grant from school division. Takes a week or so for processing (emailed Oct. 11). NOTE: Schools can apply for extra funding if we provide a business case for the project - Division will choose from applications received.
- b) **Fundraising** (Report by Lisa Smorang)
 - Peak of the Market made \$982.50. Cheque to PAC, may be addressed to Lisa.
 - Improve next fundraiser – ask daycare to remind parents to pickup their orders (give Peak of the Market a list of their names – only daycare names can be released to daycare).
 - There was a small delivery mistake, but was resolved quickly.
 - Mom's Pantry Fundraiser
 - was successful last year, though we did not get the date we wanted. Would like December 14, or thereabouts. Tried putting in the application earlier in hopes of getting this date.
 - Need volunteers for pickup date – December 14th (AM) – tentative date. Afternoon would be better for office delivery. **Action: Jen & Jen volunteered.**
 - Posters by Nov. 7th. **Action: Allison will send out these in separate email. (Send another reminder just before fundraiser).**
 - Fundraising for year-end BBQ

- School Supply needs:
 1. Technology (need 9 total LOFTs to replace smartboards; will buy over time).
 2. Library Makerspace (building toys) to replace ones that go missing over time.
 3. Library renewal - dual language books needed.
 4. New soccer nets (phys. Ed. Capital grant); should be approved in full.
 5. Grants for teachers to purchase games.
- Poinsettias (idea for next year?).

c) Hot Lunches (Report by Jen Moorby)

- Discussed and decided to stop using Permission Click for hot lunches – not user friendly, cannot print reports from it. Jen had to do each one individually; extremely time consuming. Moved by Jen Chorney, Seconded by Marsha Cleave. Motion passed unanimously.
- Boxes for each classroom (she has list & labels for Boston Pizza food). Paper bags for snacks. – one volunteer for each classroom. Jenn will volunteer also. Dropping of at 11:30am. Lunch is 11:45am. Three tables in foyer by front doors.
- Permission click email will go out night before to parents as reminder not to send lunch if their child has ordered hot lunch. Email went out today to remind volunteers.
 - Explore more hot lunch hotlunches.net; lunch box (\$200-\$300). Will save tons of time and frustration.
 - Motion to let Jen Moorby decide on new online ordering system after doing research – Moved by Jen Chorney, Seconded by Lisa Smorang. Motion passed unanimously. **Action: Jen Moorby research & decide on new lunch ordering system.**
- Subway sandwiches only - for next hot lunch in December – easy, came labelled. Made \$200 on Subway last year.
- Toques with hot lunches (Bell Let's Talk). **Action: Marsha's company providing toques.**

5. PREVIOUS BUSINESS

a) Field Remediation.

- Allison sent out pictures to school division, mentioned the parent council's concerns. They sent a consultant to do a study, found over 150 depressions & holes.
- Scheduled for Oct. 27 - 40 yards of topsoil will be delivered and spread, also sod ovetop to allow it to root over winter.
- Will not be able to use the field all winter – will be Allison's job to keep the kids off the field to prevent damage.

b) June BBQ sponsors & letter

- working hard to make this event free for all families .
- Poll businesses by postal code. **Action: Jen Chorney will ask Brad for more information, and if he will take this on.**
- Make poster or letter to send to businesses.
- Gift certificates received as donations can be used as door prizes.
- **Action: Allison will send letter out beginning of December – add specifics.**

c) Volleyball game

- sell snacks - purchase cases of Halloween chips, chocolate bars, etc. after Halloween (school snack size) ****NUT FREE****; juice boxes; cookies). **Action: Lisa will purchase snacks.**
- need volunteers for mopping gym floor afterward.
- Could make Bristol board signs, or we could order a sign we can reuse and just change the dates (from Canva, like Vista Print) to advertise upcoming PAC meetings at events. **Action: Marsha will look into pricing.**
- Announce “cash only” canteen.

d) Movie (after school) – community building, not fundraising.

- Need to rent movie from movie theatre. **Action: Jen Chorney will reach out to SouthPoint school because they do this often, or Varsity View.**
- Need Licensing to show movie on projector **Action: Jen Chorney will investigate this.**
- Adult supervision required (parents must attend).
- 2 movies (4pm and 6pm). – maybe 2 different ones, depending on cost of licensing.

e) Idea for future events

- could get a “Square” reader for card purchases if cash sales don’t generate enough. Will discuss again.

6. BUSINESS ARISING

- a) None.

7. SUMMARY OF ACTION ITEMS

- a) Volunteers for pickup date for “Mom’s Pantry” fundraiser. **Jen Chorney & Jen Moorby volunteered.**
- b) “Mom's Pantry” fundraiser poster – **Allison Ward will send out by November 7th.**
- f) Research & decide on new online lunch ordering system. **Jen Moorby**
- g) Polling businesses for June BBQ fundraising. **Jen Chorney will contact Brad.**
- h) Send out letter for BBQ sponsors. **Allison Ward will send in early December.**
- i) Purchase snacks to sell at Volleyball game. **Lisa Smorang will purchase.**
- j) Look into pricing for reusable sign to advertise upcoming PAC meetings at events. **Marsha Cleave.**
- k) Reach out to SouthPoint re: how to rent movie from theatre. **Jen Chorney**
- l) Research licensing for movie. **Jen Chorney**

Meeting adjourned at 7:50 pm.

Date of next meeting: November 23, 2023, 6:30 pm