

Linden Meadows Parent Advisory Council

MINUTES

OCTOBER 11, 2023 6:30PM

LM LIBRARY

FACILITATOR	Crystal Henderson, Chair		
TYPE OF MEETING	Parent Council Meeting		
NOTE TAKER	Angela Kuzminski		
CALLED TO ORDER	6:30 PM		
ATTENDEES	Crystal Henderson, Angela Kuzminski, Richard Fyfe, Heather Grower, Kelly Buss, Fiona Zhao, Ting Song, Li Feng, Rebecca Chu, Zoe Zheng, Jen Franklin, Jaclyn Vande Graaf, Pooja Pawauri, Jonathan Bailey, Stephanie Kreadinac, Jessica Classen, Christin Chiappetta, Denise Stephenson, Tara Liu, Sheldon Liu, Michelle Barclay.		
REGRETS	Laurel Harrison, Christine Schaffer-Kelly, Allison Zegalski, Darren Oughton		
MOTIONS	FIRST	SECOND	MOTION PASSED
Motion to accept the AGM meeting minutes (Sept 2023)	Richard Fyfe	Angela Kuzminski	Yes

INTRODUCTION

- Crystal provided all new members an introduction to Linden Meadows PAC and introduced the babysitting program (during PAC meetings) that will be run by Grade 8 students.

ADMINISTRATION UPDATE - DARRIN OUGHTON/MICHELLE BARCLAY

- Enrolment (currently) 458 students
 - K 32 (16 & 16)
 - Gr. 1/2 85 (4 classrooms with 20-22 kids/class)
 - Gr. 3/4 103 (4 classrooms with 25 kids/class)
 - Gr. 5/6 114 (5 classrooms with 22-24 kids/class)
 - Gr. 7/8 124 (5 classrooms with 24-26 kids/class)
- Staffing Update
 - No new updates
- Facilities / Equipment Update
 - Rings for play structure have been ordered

- Curriculum and Learning

- Level Up Challenge: LM team was very successful
- True North Student Leadership Team spearheaded a hockey equipment, skate, and winter wear drive to support a northern community
- Grades 2 – 6 Match Caribou Challenge is commencing and we will be participating
- The grade 7 / 8 band camp/art trip/freeze frame production on October 10 and 11th was very successful
- Linden Meadows will be fostering a learning partnership with a school from the remote northern community of Manto Sipi Cree Nation (a K – 12 school) and we will be creating classroom buddies with age-appropriate students/classes
- The 2024 – 2025 Cultural Exchange with Setagaya, Japan is underway. There will likely be 16 participants (8 boys and 8 girls ideally).
 - o General Byng School is still wanting to be part of the exchange.
 - o Information will be shared with students who are in grade 7 to determine interest for next year
 - o Information packages will be sent home with those students who are interested and a meeting will be set up in early November
- Tri-Conferences will be on October 17 and 19th from 3:30 – 7:30 pm
- Grade 7 /8 dance will be planned for late Nov or early Dec
- Grade 7 / 8 farewell will be on June 27th, 2024
- Deli will be open next week with full menu items

- School Plan

- The following are the priorities shared with schools and that will be embedded in our school focus teams and school plan. These include:
 - o Focusing on engaging students
 - o Responding to literacy and numeracy needs
 - o Promoting mental health and well-being
 - o Advancing Indigenous Education
 - o Inclusion and anti-racism education
 - o Supporting students with diverse learning needs
- School plan for 2023 – 2024 will be based on our four focus teams. These focus teams will work to develop the school plan goals for the year. Staff have joined one of the teams and will have monthly meetings to plan learning opportunities for staff and students.
- The four groups are:
 - o Literacy/numeracy focus team
 - o Critical Thinking and Inquiry Focus Team
 - o The Culture and Engagement Focus Team
 - o The Indigenous Education Focus Team

- Other Business

- o Questions were asked about the anti-racism education that occurred at the end of last year. Was it well received?

- Michelle indicated it was very educational and staff have noticed a decrease in language around the school
- Another question was asked about the anti-racism consultation done by Pembina Trails and whether the school would be involved
 - Yes the school is actively involved
- Question was asked about the lower enrollment
 - Michelle advised that the decrease was normal
- Question was asked about the new bell times
 - Michelle informed group that this was decision that was made by the division and was based on bussing. Administration has not heard anything about whether this would be reverted in the future.

CHAIR REPORT – CRYSTAL HENDERSON

- Pumpkin patch was a success, pumpkins sold out and bake sale was very successful too.
 - \$2255 was raised from the pumpkin sales and \$189 from the bake sale
 - \$500 was donated to the Children’s Hospital
- Let’s Play campaign
 - Advertising our new structure we want to build (northeast corner of the school playground)
 - We have a fundraising goal of \$60,000
 - Table will be set up at tri-conferences to talk to the parent community about the new structure
 - When equipment ages, it is removed by the division but it is not replaced
 - Hoping to raise money through donations and grants
 - Grants are more successful when we already have money in our accounts
 - Final design can be altered if additional funds are raised
 - Donations over \$25 will receive a tax receipt
 - 100% of proceeds will be directed to our fundraising efforts vs selling items where we only receive a portion of the proceeds
 - Recognition project to acknowledge individuals who donate \$100 or more
 - Feedback was requested in how we can promote this campaign:
 - Flyers sent home with students
 - Early bird prizes (gift cards, Jet tickets, front row seats to holiday concerts and reserved parking)
 - Send communication with Superlunch email reminder
 - Suggestion was made to consider corporate sponsorship
 - Parents can approach the corporations they work for to see if they would donate
 - Door to door campaign
 - Signage at local businesses
 - Sponsor nights at restaurants (Boston Pizza did that last year)
 - Targeted ads on Instagram
 - Whatsapp Channel – one way communication
 - Messages can be pushed out
 - Message could not be sent back

- Consent obtained
- Channel – one way communication
- First Superlunch is tomorrow (Thursday, October 12, 2023)

VICE CHAIR REPORT – VACANT

- No report presented this month

TREASURER REPORT – RICHARD FYFE

- Last years events:

EVENT	PROFIT
Poinsettias	\$720.95
Superlunch	\$8,192.71
Popcorn	\$3,460.73
Spring Fling	\$1,649.66
Carnival	\$1,409.58
TOTAL NET PROFIT	\$15,433.63

- No new update

COMMUNICIONS REPORT – ANGELA KUZMINSKI

- No report presented this month

FUNDRAISING REPORT – JEN FRANKLIN/JACLYN VANDE GRAAF

- No report presented this month

SOCAL REPORT – DENISE STEPHENSON

- No report presented this month

BUILDINGS AND GROUNDS REPORT - CHRISTINE SCHAFFER-KELLY

- No report presented this month

SUPER LUNCH REPORT - CHRISTIN CHIAPETTA/HEATHER GROWER

- First Superlunch is tomorrow (October 12, 2023)
- 200 orders for Boston Pizza and 180 For Booster Juice
- Typical to see an increase in orders after the first Superlunch

NEW BUSINESS/ROUNDTABLE

- No new business

Next Meeting: Wednesday, November 15th, 2023
Adjournment: Meeting adjourned at 7:23 PM