

Linden Meadows Parent Advisory Council

MINUTES

MAY 15, 2024

6:30PM

LM LIBRARY

FACILITATOR	Crystal Henderson, Chair		
TYPE OF MEETING	Parent Council Meeting (AGM)		
NOTE TAKER	Laurel Harrison		
CALLED TO ORDER	6:31 PM		
ATTENDEES	Crystal Henderson, Richard Fyfe, Tara Liu, Allison Zegalski, Angela Kuzminski, Denise Stephenson, Christin Chiapetta, Michelle Barclay, Laurel Harrison		
REGRETS	Christine Schaffer-Kelly, Jen Franklin, Darren Oughton		
MOTIONS	FIRST	SECOND	MOTION PASSED
Motion to accept April 2024 PAC meeting minutes	Heather G.	Christin C.	YES

ADMINISTRATION UPDATE - DARRIN OUGHTON/MICHELLE BARCLAY

1. Current Enrolment (total 479 students)

K	32 (16 & 16 kids)
Gr. 1/2	94 (4 classrooms with 23/24 kids/class)
Gr. 3/4	103 (4 classrooms with 26-27 kids/class)
Gr. 5/6	121 (5 classrooms with 24-25 kids/class)
Gr. 7/8	129 (5 classrooms with 25-27 kids/class)

Welcome to Kindergarten (stay and play) will be on May 23 from 4:30 to 5:45 pm.

2. Staffing Update based on projection of 451 students

As staff pursue new opportunities that align with their teaching plans, there will be some new staff hired for the 2024-25 school year. We will keep families posted as the changes occur. For next year, here are the preliminary staffing plans that may be adjusted as needed.

- Kindergarten will have 2 classes with Mrs. Cech-Manek and Mrs. Andrea Holian
- Gr. 1/2 will have 4 classes again with Mrs. Barnes, Ms Johnston, Mrs. Reder and Mrs. Penner.
- Gr. 3/4 will have 4 classes with Mrs. Jordan, Mrs. Mantler/Ms Fehr, Ms Bolton (until Mrs. Nichols returns in April 2025), Mrs. MacCutchon/?
- Gr. 5/6 will have 5 classes with Mrs. Wyant, Mrs. Nimetz, Ms Jones, Ms Cleave and ??? (for Ms Henry).
- Gr. 7/8 will have 5 classes with Mrs. Nelson, Ms McGavin, Mr. Alcock, Mr. Wiebe and TBD.
- PE staff will include Ms Zajac, Ms Ganske and Mr. Nkwonta
- Music – Mrs. Dueck
- Band – TBD as Mrs. Helmer recently submitted her retirement notice to the division.
- Gr. 7/8 Art – Mrs. Stewart
- Foods – Ms Imhoff (Fehr)
- Library – Mrs. Bryson

- SST – Mrs. Kenyon, Mrs. Becker, Mrs. Russell, Mrs. Stewart
- EAL- Mrs. Hewlett

3. Facilities/Equipment Update

- Tall prairie grass installation planned for parking lot area between fence and electrical posts.
- Request for painting of indoor doors

4. Curriculum and Learning

- Outdoor learning days every Wednesday from May 15th to the end of June
- Grade 7/8 Options next year will be the same as this year:
 - Full Year Options: Grade 7/8 students will choose between Band, Art and Film Production
 - Option Rotation for Gr. 7/8: Foods, Outdoor Education & Graphic Arts, so all students will participate and rotate through each option.
 - Option Rotation for Gr. 5/6: Foods, STEM & Indigenous Paddle Making. Students will rotate as a class every 3 months to participate in each option.

The Teacher Librarian position is not affected, thank you for LM parents for advocating to keep the position in the school – Mrs. Bryson

CHAIR REPORT – CRYSTAL HENDERSON

2024 PAC Accomplishments:

- New seating area and painting refresh for the playstructure
- “Let’s Play Linden Meadows” campaign has been successful and raising funds for the new play structures. Grant applications are in, and Crystal is identifying additional grant applications
- Annual Pumpkin Patch fundraiser
- Super Lunch – 15 super lunch dates this school year
- LM PAC instragram
- Set up on Square to accept Credit Card payments
- Successful Kernals popcorn fundraiser
- Spring Fling
- Teacher Appreciation
- Grounds Improvements – Planters in front of the school, mulch replacement, summer watering
- Provided popsicles for tabloid day and track meets
- Donate to the Kelsey King scholarship annually
- Patrols year-end party
- Carnival

VICE CHAIR REPORT – TARA LIU

No Update

TREASURER REPORT – RICHARD FYFE

- Super Lunch Term 1: \$2,474
- Super Lunch Term 2: \$2,852
- Popcorn Fundraiser: \$3,460
- Spring Fling: \$3,482
- Total profit to date ~12,000 (Term 3 Super Lunch and Carnival still outstanding) Not including “Let’s Play” Campaign funds raised

COMMUNICATIONS REPORT – ANGELA KUZMINSKI

No Report

FUNDRAISING REPORT – JEN FRANKLIN/JACLYN VANDE GRAAF

No Report

SOCAL REPORT – DENISE STEPHENSON

- Carnival is on June 18th 3:00-6:30pm
- Will set up around noon – looking for volunteers (need to be more specific with volunteer duties)
- Consider a volunteer coordinator for PAC and utilize a system to manage volunteers
- Consider identifying/leveraging parents from each classroom to coordinate support for PAC initiatives
- If it rains we cancel some of the vendors and we move inside as best we can

BUILDINGS AND GROUNDS REPORT - CHRISTINE SCHAFFER-KELLY

No Report

SUPER LUNCH REPORT - CHRISTIN CHIAPETTA/HEATHER GROWER

- Another successful year of super lunch – looking to another 15 super lunches (5 per term)
- Looking for additional suppliers including McDonalds
- Will continue with Boston Pizza, Booster Juice and Subway
- Overall suppliers are increasing prices, but will not increase prices, profits will decrease slightly

ELECTIONS – managed by Allison Zegalski

- Chair: Crystal Henderson - ACCLAIMED
- Vice-Chair: Tara Lui - ACCLAIMED
- Treasurer: Richard Fyfe - ACCLAIMED
- Secretary: Stephanie Krcadinac - ACCLAIMED
- Social: Denise Stephenson - ACCLAIMED
- Fundraising: Vacant
- Communications: Angela Kuzminski - ACCLAIMED
- Building and Grounds: Vacant
- Super Lunch: Jessica Classen and Heather Grower (Christin Chiappetta, support at large) – ACCLAIMED

Next Meeting: September 2024

Adjournment: Meeting adjourned at 7:44pm