

Linden Meadows Parent Advisory Council

MINUTES

FEBRUARY 21, 2024 6:30PM

LM LIBRARY

<b>FACILITATOR</b>	Crystal Henderson, Chair
<b>TYPE OF MEETING</b>	Parent Council Meeting
<b>NOTE TAKER</b>	Tara Liu
<b>CALLED TO ORDER</b>	6:33 PM
<b>ATTENDEES</b>	Crystal Henderson, Christin Chiapetta, Richard Fyfe, Tara Liu, Jen Franklin, Darren Oughton, Stephanie Krcadinac, Jaclyn Van de Graaf, Shauna Fyfe, Marie Fallis, Heather Grower,
<b>REGRETS</b>	Laurel Harrison, Angela Kuzminski, Allison Zegalski, Denise Stephenson, Christine Schaffer-Kelly, Michelle Barclay,

**MOTIONS FIRST SECOND MOTION PASSED**

Motion to accept January 2024 PAC meeting minutes Heather Richard YES

ADMINISTRATION UPDATE - DARRIN OUGHTON

- Enrollment (currently) 478 students (started school year at 450)
  - K 32 (16 &16)
  - Gr.1/2 92 (4 classrooms with 21-23 kids/class)
  - Gr.3/4 104 (4 classrooms with 26 kids/class)
  - Gr.5/6 120 (5 classrooms with 23-25 kids/class)
  - Gr.7/8 130 (5 classrooms with 24-27 kids/class)
- Staffing update
  - No changes at this time
- Facilities/Equipment update
- Draft budget released for consultation
  - Cutting teacher librarians in middle years and high school
  - LM would keep some for younger years
  - Library is learning hub for the school
  - Library technician does the check-in and check-out
  - Adding 58.5 teacher positions in division, but is not being done all through hiring so will shift resources throughout division. Goal is to reduce class sizes in early years.
  - Parents and administrators can provide feedback on the draft budget
- Facilities/Equipment Update
  - Gym floor replacement will be taking place in the summer
  - Request in for carpet replacement for kindergarten room
- Curriculum and Learning
  - I Love to Read month is full of activities thanks to Kim Bryson and her committee.

- Gr.7/8 PAD is March 1 at YFC/Ski trip is February 29 to March 1
- Moose Jaw band trip – planning is in process for May 14-16
- Japan Exchange Update – 14 students will participate. Planning meetings are not underway.
  - Language lessons start next month
  - Will take place January 2025
- Stop, Drop and Go
  - Started a few weeks ago. Families are learning the new process.
  - May have more challenges with more snow and ability to clear paths for the children from the boulevard.
  - Bus loop opens after the buses have dropped off students.
- STEM Grant
  - \$50,000 over 2 years
  - Worked with a consultant and other schools who have received the grant.
  - Requirements were something that was sustainable and impactful. Were not able to use for computers.
  - Food recyclers, earthquake simulators
- I.T.
  - All computers will be refreshed
  - No additional devices will be provided

#### CHAIR REPORT – CRYSTAL HENDERSON

- Play structure
  - Three grants have already been submitted, and an additional three in progress
  - The grants range in value from \$1000-\$30,000
  - Decisions for all grants come in June. From there can decide on actual structure and timelines
  - Quotes for the structure can be locked in for 6 months
- Kindergarten Info night
  - PAC representation. Tara Liu and Brielle Liu

#### VICE CHAIR REPORT – TARA LIU

- No report presented this month

#### TREASURER REPORT – RICHARD FYFE

- No report presented this month

#### COMMUNICATIONS REPORT – ANGELA KUZMINSKI

- No report presented this month

#### FUNDRAISING REPORT – JEN FRANKLIN/JACLYN VANDE GRAAF

- Popcorn forms have been sent home with students

#### SOCAL REPORT – DENISE STEPHENSON

- Spring Fling
  - Date has been set for April 18<sup>th</sup>
  - Popcorn theme, with a popcorn bar with toppings: Smarties, gummy worms, candies, chocolates
  - Selling: glow sticks, drinks
  - Ticket \$10, will include popcorn. Glow sticks and drinks will be available for purchase.
  - Proceeds go to structure
  - Décor planning is complete
  - Ticketing – exploring different options. Many had start-up costs, or high fees.
    - Hot Lunches is another option. Hot Lunch can't handle a cap, would need to monitor and shut down registration
    - Square – similar processing fees to Hot Lunches
  - Budgeted for 300 capacity last year, only 240-250 show up
  - Will consider a 50/50 fundraiser

#### BUILDINGS AND GROUNDS REPORT - CHRISTINE SCHAFFER-KELLY

- No report presented this month

#### SUPER LUNCH REPORT - CHRISTIN CHIAPETTA/HEATHER GROWER

- No report presented this month

#### NEW BUSINESS/ROUNDTABLE

- No new business

Next Meeting: Wednesday, March, 20, 2024

Adjournment: Meeting adjourned at 7:26pm