

**ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)**

**Minutes**

**Date: May 23, 2023**

Name	Role	Present	Regrets
Chantal Rochan	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair/Special Events		x
Jen Lancaster	Member-at-Large	x	
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Christina Elders	Parent Participant	x	
Marshall Kirton	SGTC Rep		x
Georgia Couturier	Hot Lunch	x	
Alison McCullough-Butchart	Secretary	x	

Name	Role	Present	Regrets
Nadine Smith	Parent Participant		x
Laurel Grindy	Member at Large	x	
Kim Christina Nguyen	Parent Participant		x
	Teacher Rep.		
Jen Wilson	Parent Participant		x
Xinli Wang	Parent Participant	x	

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	<b>Welcome</b>	<ul style="list-style-type: none"> <li>Welcome to all! Meeting called to order 7:36pm</li> </ul>			
1.0	<b>Adoption of Agenda</b>	<ul style="list-style-type: none"> <li>Motion to approve to adopt</li> </ul>	Adopt Agenda	Moved by Laurel seconded by Christina	Completed
2.0	<b>Minutes of last Meeting</b>	<ul style="list-style-type: none"> <li>Motion to approve as written</li> </ul>	Adopt Minutes	Moved by Jen seconded by Christina	Completed
3.0	<b>Chair's Report</b> Kim Soul	<ul style="list-style-type: none"> <li>No report</li> </ul>			

4.0	<b>Principal's Report</b> Chantal Rochan	<p>To date:</p> <ul style="list-style-type: none"> <li>• staffing is complete for the upcoming school year. We welcome M Ryan Molloy who will be teaching Grade 2 for Mme Carolyne who will be going on maternity leave next year. Mme Valérie will be teaching 2/3 until the return of Mme Lezlie in December. Mme Birouk and Mme Acheson will be teaching the AM Kindergarten. Our class configurations are currently planned as follows: K, K, K, 1, 1, 1/2, 2, 2/3, 2/3, 3, 4, 4. We currently have 264 students pre-registered for 2023-2024.</li> <li>• Staff appreciation week was a huge success! We were spoiled beyond belief and truly felt the support of and love from our community.</li> <li>• Our school's annual Community Report will be posted on the school website shortly.</li> </ul> <p>Upcoming:</p> <ul style="list-style-type: none"> <li>• Rebranding- The rationale behind the rebranding for École Crane is that it is time to bring forth a new vision for our school. We feel that the representation of the pencil as a mascot and the 2 children logo no longer suits the diverse community of École Crane. The community will be made aware of this in an email.</li> <li>• Unveiling of the Indigenous beading mural for the front hallway.</li> <li>• Our Volunteer Appreciation event will be taking place on May 25<sup>th</sup> from 2:15-3:15pm starting in the gym.</li> <li>• Welcome to Kindergarten stay-and-play will take place on May 30<sup>th</sup>. Students will visit different areas in the school and receive their Welcome to Kindergarten bag that the school division has provided to us this year.</li> <li>• June 13<sup>th</sup> is the PAC lunch for our Grade 4 students.</li> <li>• A reminder that there is no school on June 16<sup>th</sup>. This is also the date of our grade 4 Farewell. We will be having a bike/car parade like we did last year. More information will be provided to parents as it becomes available.</li> <li>• June 21<sup>st</sup> is National Indigenous Peoples Day</li> <li>• June 23<sup>rd</sup> is Crane in Motion Day.</li> <li>• June 28<sup>th</sup> will be our farewell assembly.</li> <li>• No school on June 30<sup>th</sup>.</li> </ul>			
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5.0	<b>Treasurer's Report</b> Lorraine Crawford	<ul style="list-style-type: none"> <li>No report</li> </ul>			
6.0	<b>Special Events</b> Krista Pierce/Jen Lancaster	<ul style="list-style-type: none"> <li>Grade 4 Farewell status of planning</li> <li></li> </ul> <p>Krista will be handling decorations and table set up. There are options, including centrepieces, plates and napkins, at the school.</p> <p>Jen handing lunch. Food: is now more expensive, there will be two choices for lunch (McDonalds and Subway) and cake and drinks will be picked up from Costco. A form will be distributed the Grade 4 students.</p> <p>It will be an 11 am lunch followed by a one-hour recess</p> <p>Jen and possibly Lorraine will be present. We will need parents help, possibly Grade 4 parent help. This request will be sent by email.</p> <p>Bilke rally: some parents bike also, email to be sent to parents, route is planned.</p>	Adopt Motion to increase budget by \$200	Moved by Kim, Seconded by Laurel	Completed
7.0	<b>Fun Lunch Friday's</b> Georgia Couturier	<ul style="list-style-type: none"> <li>There are 2 lunches left</li> <li>Last week was the largest uptake</li> <li>Approximately \$2,500 was raised</li> </ul>			
8.0	<b>Milk Program</b>	<ul style="list-style-type: none"> <li>On Hold</li> </ul>			
9.0	<b>Lunch Program</b> Lorraine Crawford	<ul style="list-style-type: none"> <li>No report</li> </ul>			

10.0	<b>School Grounds Transformation Committee</b> Marshall Kirton SGTC	<ul style="list-style-type: none"> <li>No report</li> </ul>			
11.00	<b>Previous Business</b>	<ul style="list-style-type: none"> <li>Grade 4 Farewell</li> </ul>			
12.0	<b>New Business</b>	<ul style="list-style-type: none"> <li>No report</li> </ul>			
13.0	<b>Adjourn</b>	<ul style="list-style-type: none"> <li>Motion to adjourn</li> <li>Next meeting September 25, 2023 @ 7 pm, via zoom for now</li> <li>Adjourned at 7:58 pm</li> </ul>	Adopt adjournment		Completed
14.0	<b>Minutes Posted</b>	<ul style="list-style-type: none"> <li>Sara Lopez will post the last finalized minutes to <a href="http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html">http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html</a></li> </ul>	Post minutes to web site		As finalized