

ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)
Minutes

Date: January 23, 2023

Name	Role	Present	Regrets
Chantal Rochan	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair/Special Events		x
Jen Lancaster	Member-at-Large		x
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Christina Elders	Parent Participant	x	
Marshall Kirton	SGTC Rep		x
Georgia Couturier	Hot Lunch		x
Alison McCullough-Butchart	Secretary	x	

Name	Role	Present	Regrets
Nadine Smith	Parent Participant		x
Laurel Grindy	Member at Large	x	
Kim Christina Nguyen	Parent Participant	x	
Jeremie Labossiere	Teacher Rep.	x	
Jen Wilson	Parent Participant	x	

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! Meeting called to order 7:05 pm 			
1.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt 	Adopt Agenda	Moved by Laurel seconded by Alison	Completed
2.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written 	Adopt Minutes	Moved by Christina seconded by Alison	Completed
3.0	Chair's Report Kim Soul	<ul style="list-style-type: none"> No report 			

4.0	Principal's Report Chantal Rochan	<p>To date:</p> <ul style="list-style-type: none"> • Our Holiday Concert at Soul Sanctuary on Dec 13th went very well. We will be booking the venue again next year. • Santa Claus' visit was a huge success. Thank you for PAC for making this possible. • Staff and students enjoyed the Spirit Week leading up to the break. • The MunchaLunch days are going well. The students are happy to have the different options. Thank you to all who organize this for us. • We have had the pleasure to have numerous guests in the school to support our Indigenous beading project and our Indigenous perspectives school goal. • We currently have 268 students registered. <p>Upcoming:</p> <ul style="list-style-type: none"> • We will be having our 1st Lockdown drill on January 26th with the assistance of Constable Dave. • Elder Alison Cox will be working with our music classes to offer knowledge about Indigenous drumming. • Tri-conferences will be taking place on Feb 2nd in the evening and the morning of Feb 3rd. No school on February 3rd for this purpose, and PD for staff in the afternoon. • Our Scholastic Book Fair will take place at the school in conjunction with tri-conferences. • I Love to Read is scheduled for Feb 6th to 10th. More information to follow. • Festival du Voyageur will take place from Feb 21st to 24th. Many activities are being planned to include a live concert on Feb 21st in the afternoon. • Feb 22nd will be the PAC pancake breakfast. Thank you to all organizing this event. • Our Kindergarten Open House will be held on February 23rd at 6:00 pm. Registrations will begin on that date. If you know of someone in our catchment area with a child who is/will be 5 in 2023, please refer them to our website. • Crane in Motion will be happening again this year. The cost of a bouncy castle is around \$1,500 and we have received a grant for \$500. We will be looking to PAC to assist with the balance and also a healthy snack. Families also invited that day. 			
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		<ul style="list-style-type: none"> Grade 4 graduation set for June 16th <p>Thank you for all your continued support.</p>			
5.0	Treasurer's Report Lorraine Crawford	<ul style="list-style-type: none"> Nothing new to report, the current bank balance is \$9641.90, with several hot lunches yet to be paid for. All the activity in the account this month was Munchalunch, and lunch related expenses. We received our cheque from Shelmardines, however they made it out to the school instead of PAC as requested, so Shelmardines has agreed to reissue the cheque, it should arrive by our next meeting. 			
6.0	Special Events Krista Pierce	<ul style="list-style-type: none"> Krista not available next year, looking for a volunteer. Jen Wilson may be interested. Pancake breakfast set for February 22nd. Drop off for equipment/supplies around 8:15 and 8:30 parents show up. Parents make the pancakes then serve to classrooms. Jen Lancaster will be making gluten free pancakes. If a child is not participating then perhaps suggest to the parent an extra snack for the child. We need 5 griddles, maybe 10 volunteers to deliver. Other activities that week includes: Mme Paige's husband has made maple syrup, fire and hot chocolate, snow shoes, dance centre, also volunteers needed for 24th. Also teacher appreciation and Grade 4 farewell to be planned. 			
7.0	Fun Lunch Friday's Georgia Couturier	<ul style="list-style-type: none"> No report 			
8.0	Milk Program	<ul style="list-style-type: none"> On Hold 			
9.0	Lunch Program Lorraine Crawford	Lunch is going well			

10.0	School Grounds Transformation Committee Christina SGTC	<ul style="list-style-type: none"> • There are a couple of new members. • Grant applications have been submitted. • Glenlee plant sale is proceeding. 			
11.00	Previous Business	<ul style="list-style-type: none"> • Moms Pantry in the Spring (Lorraine) • Ecole Viscount Alexander is doing Purdys this spring so may leave for this year. • Historically chocolates were sold door to door. There were the issues of prepaying an amount and then having to sell them. We then moved to online sales that has been successful. 			
12.0	New Business	<ul style="list-style-type: none"> • Festivale Pancake breakfast 22nd – 8:15 am start approximately • There is a Valentines Day event at Glenwood community centre: will send circular with weekly email. 		Motion moved by, seconded by	
13.0	Adjourn	<ul style="list-style-type: none"> • Motion to adjourn • Next meeting February 27, 2023 @ 7 pm, via zoom for now • Adjourned at 7:30 pm 	Adopt adjournment		Completed
14.0	Minutes Posted	<ul style="list-style-type: none"> • Sara Lopez will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html 	Post minutes to web site		As finalized