

**ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)**

**Minutes**

**Date: October 28 2024**

Name	Role	Present	Regrets	Name	Role	Present	Regrets
Chantal Rochon	Principal	x		OPEN	Special Events		
Kimberly Soul	Chair	x		Laurel Grindy	Member at Large	x	
OPEN	Vice Chair/Special Events			Nadine Smith	Parent Participant		
Lauralee Gooding	Secretary	x			Teacher Rep.		
On Hold	Milk Program			Jessica Stewart	Parent Participant		
Lorraine Crawford	Treasurer		x	Krystal Degen	Parent Participant	x	
Jen Wilson	Member at Large	x		Christina Nguyen	Parent Participant		
Christina Elders	SGTC Rep	x		Skeiffa Burke	Parent Participant		
Brittany Sandberg	Hot Lunch			Carolyn Fast	Parent Participant	x	

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	<b>Welcome</b>	<ul style="list-style-type: none"> <li>Welcome to all! Meeting called to order</li> </ul>			
1.0	<b>Adoption of Agenda</b>	<ul style="list-style-type: none"> <li>Motion to approve to adopt</li> </ul>	Adopt Agenda	Moved by seconded by	
2.0	<b>Minutes of last Meeting</b>	<ul style="list-style-type: none"> <li>Motion to approve as written</li> <li>Approved by vote via email</li> </ul>	Adopt Minutes	Moved by seconded by	
3.0	<b>Chair's Report</b> Kim Soul	<ul style="list-style-type: none"> <li>Treasurer required for PAC</li> <li>Cristina Elders has expressed interest</li> </ul>			
4.0	<b>Principal's Report</b> Chantal Rochan	<p>To date:</p> <ul style="list-style-type: none"> <li>Our online store was offered to parents last month to provide opportunities to purchase École Crane merchandise if interested.</li> <li>Truth and Reconciliation Day was a day of reflection and community building under the leadership of Mme Page and student leaders.</li> <li>Staff and students raised \$1265 for Terry Fox through our Terry Fox Walk/Run. M. Labossiere</li> </ul>			

		<p>started us off with an assembly again this year. We had many community members join us. Thank you for your support.</p> <ul style="list-style-type: none"> <li>• Tri-conferences were very well attended. Teachers appreciate the time that parents dedicate to collaborating with them to share success stories of the students.</li> <li>• Our Scholastic Book Fair was a success. Thank you to the community for supporting this fundraiser.</li> <li>• We have sent home the information about school fees including the cost per student for the Winter Concert on December 11<sup>th</sup> at Soul Sanctuary.</li> <li>• Class profiles were completed last week. Our student support team will begin programming to support classrooms in areas identified as areas in need of growth.</li> <li>• Grade 4 students participated in 2 Cross Country meets. It was wonderful to see the students participating and running with such enthusiasm. Thank you to M. Labossiere for his divisional leadership.</li> <li>• We have completed 5 of our 10 required Fire Drills.</li> </ul> <p>Upcoming:</p> <ul style="list-style-type: none"> <li>• Halloween will be celebrated in classrooms with a school parade in the afternoon. Students are invited to wear their costumes all day.</li> <li>• Remembrance Day will be recognized at school on November 8<sup>th</sup> in the gym with an assembly at 11:15 am. All are welcome to attend.</li> <li>• November 13<sup>th</sup> is Picture Retake Day.</li> <li>• November 29<sup>th</sup> is a divisional PD Day. Staff will be attending Professional Development around Treaty Training.</li> <li>• Mobile Vision Clinic will be coming to École Crane on November 18<sup>th</sup>. Information was sent home to parents. This is optional for families.</li> </ul>			
5.0	<b>Treasurer's Report</b> Lorraine Crawford	Our current balance is \$11 299.43, up from \$7386.43, and this is due to our hot lunches starting 😊 The only other deposit we had was			

		<p>another Mabels Labels cheque for \$50.56.</p> <p>The only money we had going out of the account this month was for Pizza (\$319.20) and Booster Juice (\$972.25), as well as reimbursing Brittany for the Munchalunch yearly fees (\$336).</p>			
6.0	<b>Special Events</b> OPEN	<p>Pancake Breakfast  Grade 4 Farewell  Crane in Motion - We support financially, no volunteering required</p> <p>Santa visit  Jen Wilson - Her mother will do Mrs Claus  Lauralee Gooding - will ask her father  Lauralee Gooding to buy oranges</p> <p>Motion to provide Mr and Mrs Claus volunteers with \$50 gift card each</p> <p>Staff Appreciation  Sign up sheet for food</p> <p>Spring Carnival  interested parties  Jen Wilson  Carolyn Fast  to discuss separately and present ideas to PAC at next meeting</p>		Krystal Degen Lorraine Crawford  Moved by Kim Arnal Seconded by Cristina Elders	
7.0	<b>Fun Lunch Friday's</b> Brittany Sandberg	<p>Participation is higher than previous years. Plans to investigate more local options</p> <p>Currently not offering an option to provide financial assistance to low income families to participate in Fun Lunch. This was offered previously, but we currently have a surplus.</p> <p>Include the offer for assistance in next school communication</p>		Mme Rocho n	
8.0	<b>Milk Program</b>	<ul style="list-style-type: none"> <li>On Hold</li> </ul>			
9.0	<b>Lunch Program</b>	<p>Lunch is going well- A big thank you to everyone who handed in their lunch registrations. We are so appreciative</p>			

	Lorraine Crawford	of the new food grant, and of Mme Rochon, who makes sure there are no students who too hungry to learn.			
10.0	<b>School Grounds Transformation Committee</b> Cristina Elders	<ul style="list-style-type: none"> <li>• Several trees planted in the yard. Picnic tables coming soon</li> <li>• Harvested from the medicine garden, children are getting opportunities to learn and participate in the outdoor space</li> <li>• Gathering space planned for the spring.</li> <li>• Mme Page organizing mural. In progress, still working on the design.</li> </ul>			
11.00	<b>Previous Business</b>	<ul style="list-style-type: none"> <li>• FundScript fundraiser run until November 22nd pick up Dec 12th 3-6, same time as Shelmerdines</li> <li>• Shelmerdine's fundraiser Pick up Dec 12th</li> <li>• Mom's Pantry fundraiser January</li> <li>• Purdy's chocolates fundraiser Spring</li> </ul>	<p>Laurel Grindley</p> <p>Lorraine Crawford</p> <p>Lorraine Crawford</p> <p>Kim Arnal</p>		
12.0	<b>New Business</b>	<p>Discussion on pros and cons of parents providing a cheque and the school or teacher makes a bulk purchase.</p> <p>Parent opinions on the idea welcomed</p> <p>Subsidies already available for families in need, contact the office if required.</p> <p>Potential fundraiser - Mitchells Soups</p>			
13.0	<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• Motion to adjourn</li> <li>• Next meeting November 25th @ 7 pm, via zoom for now</li> <li>• Adjourned at</li> </ul>			
14.0	<b>Minutes Posted</b>	<ul style="list-style-type: none"> <li>• Sara Lopez will post the last finalized minutes to <a href="http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html">http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html</a></li> </ul>	Post minutes to web site		As finalized

