

Regular Meeting of the Board

Minutes

Thursday, September 10, 2020
Start Time:
Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

2. CALL TO ORDER

The meeting was called to order at 8:22 p.m.

3. AGENDA APPROVAL

Resolution # BD20200910.1001

Moved By G. Melnyk

Seconded By J. Glenat

THAT the agenda be approved as circulated.

Carried

4. BOARD MINUTES APPROVAL

Correction

Regular Meeting of the Board, June 25, 2020

Business from Previous Finance Committee of the Whole, Motion corrected to read:

THAT the Board approve the Learning and Information Technologies request for funding from the Accumulated Surplus in the amount of \$300,000 for cameras for 800 teaching spaces in the Division to support hybrid learning due to COVID-19 in September 2020.

Resolution # BD20200910.1002

Moved By T. Johnson

Seconded By J. Fisher

THAT the minutes of the Regular Meeting of the Board held on June 25, 2020 be approved as corrected.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Correction:

Minutes, Committee of the Whole - August 13, 2020

Section 1.2 Paragraph 6 corrected to read K-12

Minutes, Finance Committee of the Whole - June 25, 2020

J. Fisher said that the motion stemming from the Finance and Planning Committee should be corrected.

Section 3 Resolution corrected to read:

THAT the Board approve the Learning and Information Technologies request for funding from the Accumulated Surplus in the amount of \$300,000 for cameras for 800 teaching spaces in the Division to support hybrid learning due to COVID-19 in September 2020.

Resolution # BD20200910.1003

Moved By D. Zuk

Seconded By C. Nachtigall

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated September 10, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated September 10, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated September 10, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated September 10, 2020.

Carried

Resolution # BD20200910.1004

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the minutes from the Committee of the Whole held on June 25, 2020, be received as corrected and,

THAT the minutes from the Finance Committee of the Whole held on June 25, 2020, be received as corrected.

Carried

10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

10.1 Drawdown of Surplus - COVID Related Expenses

In response to a question from D. Zuk, the Secretary-Treasurer said that these are COVID related costs.

The Superintendent advised that these dollars being spent are to be taken out of our COVID savings, prior to receiving any Provincial funds.

Resolution # BD20200910.1005

Moved By J. Fisher

Seconded By T. Johnson

THAT the Board approve the addition of 6.0 FTE positions (4 teaching and and 2 curriculum consultants) in the amount of \$600,000 for the implementation of the Remote Learning Plan for immuno-compromised students and students with immuno-compromised individuals living within their household, and

THAT the Board approve 5 additional Educational Assistant hours per school per day to a maximum amount of \$835,000, during COVID-19 to facilitate the Provincial guidelines in place, and

THAT the Board approve the non-teaching costs as a result of the three instructional days mandated by the Province in the amount of \$332,500, and

THAT the Board approve additional custodial time (various hours per school) to address COVID cleaning requirements to a maximum of \$810,000, and

THAT the Board approve COVID-related cleaning costs incurred for school start-up (July to September 2020) in the amount of \$250, 640.

Carried

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.5 Human Resources and Policy Committee

13.5.1 Policy JICM - Student Threat Assessment

Resolution # BD20200910.1006

Moved By J. Glenat

Seconded By J. Fisher

THAT Policy JICM - Student Threat Assessment be given second and third reading and passed.

Carried

14. ADMINISTRATIVE REPORTS

14.1 Administration Appointment

The Superintendent advised the board that this is not a COVID related expense and will be covered by our InformNet revenue.

Resolution # BD20200910.1007

Moved By J. Glenat

Seconded By J. Fisher

THAT the Board of Trustees approve Mark Leeman to acting Teacher Vice-Principal of InformNet for the 2020-21 school year.

Carried

14.2 Student Accident Insurance

Resolution # BD20200910.1008

Moved By G. Melnyk

Seconded By S. Billinghamurst

THAT the Board approve circulation of the correspondence from the Manitoba School Boards Association with respect to voluntary student accident insurance to the Pembina Trails parent community.

Carried

14.3 Day Care Lease Agreements and Addendums

It was noted that these addendums have been prepared to address corrections and some accommodations due to COVID-19.

Resolution # BD20200910.1009

Moved By T. Johnson

Seconded By D. Johnson

THAT the following day care lease agreements and addendums be approved:

- Beaverlodge Care for Kids
- KIDS Inc. (South Pointe)
- Sunnyside DayCare
- YMCA-YWCA Bairdmore

- YMCA-YWCA Whyte Ridge

Carried

14.4 Winnipeg Mennonite Elementary and Middle Schools - Shared Services Agreement 2020-21

It was noted that this is a yearly agreement for shared clinical services between the Pembina Trails School Division and the Winnipeg Mennonite Elementary and Middle Schools.

Resolution # BD20200910.1010

Moved By J. Fisher

Seconded By G. Melnyk

THAT the Shared Services Agreement between the Pembina Trails School Division and Winnipeg Mennonite Elementary and Middle Schools with respect to the provision of clinician services for the 2020-21 school year be ratified.

Carried

14.5 Inform Net Funding Agreement - Deferred to September 24

Deferred date to be determined.

14.6 COVID Planning Update

The Administration provided an update with respect to school planning in the time of COVID-19.

The Superintendent shared that this will be kept as a placeholder on the board meeting agenda to keep our trustees and school communities informed.

The Superintendent and Assistant Superintendent, Divisional Support Services, shared an update on transportation. Our Transportation Department continues to work purposely and intends to transport as many students as possible while keeping in line with Provincial health guidelines.

There was general discussion around the challenge of hiring and retaining bus drivers.

In response to a question from J. Fisher, the Assistant Superintendent, Divisional Support Services, advised that currently we are busing approximately 35% of our eligible students, but said we will be adding additional buses and routes in the coming weeks.

The Superintendent provided an update with regard to camera installations in our classrooms. He said that the cameras have not arrived yet, but that they will be a

great tool for our teachers to provide educational continuity to students who may experience short term absences.

J. Glenat asked about our communications plan with our families regarding opening remote learning for immunocompromised students and their families. School and division staff used social media, emails, and telephones to communicate with families. It was stated that media coverage helped a great deal with getting the word out.

The Superintendent shared with the board that we have a number of families choosing to keep their children home. The Province has directed Manitoba school divisions to provide remote learning to students who are immunocompromised or who are living within the same household as someone who is. He advised that so far 60 students qualify for remote learning, but that number continues to grow on a daily basis.

The Assistant Superintendent, Curriculum and Learning Services, shared that a preliminary attendance search has been done and 325 out of 10,500 of our K-8 students have been absent. It was noted that most of our Pembina Trails families are choosing to send their children to school. It was shared that our high schools are reporting high attendance rates to date as well.

The board and senior administration shared their collective vote of appreciation to the Assistant Superintendent, Divisional Support Services and our Facilities & Operations Department for all their hard work and dedication in deep cleaning our schools and buses to help build confidence in the safety in our schools.

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20200910.1011

Moved By J. Fisher

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated September 10, 2020 be received as information.

Carried

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

PTTA President, L. Legal congratulated K. McMillan and D. Zuk on their appointment as chair and vice-chair of the board.

L. Legal advised that a number of PTTA members have shared their concerns with her regarding the health and safety of our students and themselves. She is hoping to be a part of the solution.

Some concerns that were shared were class sizes, social distancing measures and comingling of cohorts between home, bus routes, after school clubs, school exits.

The Assistant Superintendent, Human Resources, asked if PTTA members would be open to speaking with their school administrators to share their concerns and/or provide positive suggestions. She recommended that teachers who are observing things be sure to let their school administration know. There was general discussion around our return to school plans on paper, which may be challenging to implement, especially in the beginning. It was noted that the Administration and Board believe it will take time for our students and staff to adapt to the new reality of living with COVID-19.

D. Zuk asked if L. Legal would consider categorizing these concerns and providing them to senior administration, so they can start working on providing solutions.

In response to a question from a member of the public who is a parent in our community, the Assistant Superintendent, Divisional Support Services, said that shields are only helpful in preventing splatter and spray transmissions, so the division is not putting barriers between students at a table at this time. She said that schools are continuing to follow Provincial health directions while maintaining the one metre social distancing guidelines. In a follow-up question with regard to reducing class sizes, the Assistant Superintendent, Divisional Support Services, responded that we are in line with the Province's one metre directive within a cohort , so we are not looking at reducing class sizes at this time. It was stated that providing smaller class sizes would also be challenging due to not having the additional space in our schools to do so.

K. McMillan shared her thanks to both members of the public and stated that we are listening.

The Superintendent acknowledged that we are meeting in the Craig M. Stahlke Boardroom for the first time since our outgoing Secretary-Treasurer's retirement in March 2020. He said that the Board renamed the Boardroom in honour of Craig M. Stahlke's 43-year legacy with the Division.

19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution #

THAT the Board move into Committee of the Whole.

20. ADJOURNMENT

Meeting adjourned at 9:14 p.m.

Chair of the Board

Secretary-Treasurer