

Regular Meeting of the Board

Minutes

Thursday, November 14, 2019

Start Time:

Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

Trustees:

J. Glenat, S. Billingham, J. Fisher, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Divisional Support Services

E. Egan, Assistant Superintendent - Human Resources

I. Riffel, Assistant Superintendent - Program

C. Stahlke - Secretary-Treasurer

Regrets: K. McMillan, J. Tomy

2. CALL TO ORDER

The meeting was called to order at 8:08 p.m.

3. AGENDA APPROVAL

Resolution # BD20191114.1001

Moved By D. Johnson

Seconded By T. Johnson

THAT the agenda be approved as circulated.

Carried

4. BOARD MINUTES APPROVAL

Resolution # BD20191114.1002

Moved By G. Melnyk

Seconded By C. Nachtigall

THAT the minutes of the Regular Meeting of the Board held on October 24, 2019, be approved as circulated.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20191114.1003

Moved By D. Zuk

Seconded By J. Fisher

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 14, 2019, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated November 14, 2019, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated November 14, 2019, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated November 14, 2019, and,

THAT the Disbursements List for the period September 1 through Month 30, 2019, in the amount of \$7,789,739.25 be approved.

Carried

6. DELEGATIONS

6.1 Meeting with Auditors re, Financial Statements for Year Ended June 30, 2019

S. Magnusson from KPMG was present and made a presentation to the Board with respect to the audit report. She said that they met with the Finance and Planning Committee on October 21, 2019, and outlined what was discussed. She reviewed the submitted Auditor's Report. She said that there were no material errors in the Financial Statements which management had prepared and no internal control deficiencies of a significant nature. She said that the Auditor's Opinion is a clean opinion. She explained selected aspects of the Financial Statements. The Secretary-Treasurer explained the recent restrictions the PSFB has place on the Division's Capital Reserves.

S. Magnusson spoke to the opportunity to participate in the Lean In Audit training that KPMG provides. They also discussed the opportunity to have a lunch meeting with school division administrators on December 11. The Secretary-Treasurer acknowledged the contribution and work of the Assistant Secretary-Treasurer and Accounting Manager with respect to the preparation of the financial statements and supporting documentation.

Resolution # BD20191114.1004

Moved By J. Fisher

Seconded By D. Zuk

THAT the Financial Statements for the year ending June 30, 2019, be approved by the Board and received as information.

Carried

Resolution # BD20191114.1005

Moved By D. Zuk

Seconded By J. Fisher

THAT the Board thank the Assistant Secretary-Treasurer, Accounting Manager and the Secretary-Treasurer for their work over the years with respect to the Financial Statement preparation.

Carried

8. BUSINESS FROM PREVIOUS BOARD MEETINGS

8.1 Status Update - Resolutions for the 2020 MSBA Convention

J. Glenat and J. Fisher provided a status update on resolutions for the 2020 MSBA Convention. There was a discussion with respect to a variety of resolutions. It was noted that Trustees can always speak to resolutions sponsored by other school divisions.

12. CORRESPONDENCE FOR DISCUSSION

12.1 Donation - 2020 MSBA Convention

The Board discussed the request from the MSBA. The Superintendent said that the Division will be donating paddles made using traditional tools to the MSBA for the Convention.

14. ADMINISTRATIVE REPORTS

14.1 MET K-12 Framework Report 2019-20

The Superintendent reviewed the MET K-12 Framework Report for 2019-20. The Assistant Superintendent, Program, responded to questions from Trustees with respect to the report.

Resolution # BD20191114.1006

Moved By G. Melnyk

Seconded By D. Zuk

THAT the report be received as information.

Carried

14.2 Secretary-Treasurer Contract

Resolution # BD20191114.1007

Moved By D. Zuk

Seconded By J. Fisher

THAT the contract between the Pembina Trails School Division and Nora Wood, the incoming Secretary-Treasurer, dated November 14, 2019, be approved.

Carried

14.3 School Administration Appointment

The Superintendent reported that the Public Schools Act allows teachers to terminate their employment either at Christmas or June 30. The Principal of Ecole Van Wallegem School will retire at Christmas.

Resolution # BD20191114.1008

Moved By D. Zuk

Seconded By S. Billinghamurst

THAT the Board of Trustees approve the appointment of Mike Pizzi as acting principal of Ecole Van Wallegem School effective January 2020.

Carried

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20191114.1009

Moved By T. Johnson

Seconded By S. Billinghamurst

THAT the Correspondence for Information Distribution List dated November 8, 2019 be received as information.

17. QUESTIONS FROM TRUSTEES

D. Zuk said that the Division received a letter from the Deputy Minister who wrote to us informing us that our appeal to the Premier regarding the disposition of net proceeds from the sale of Chapman School was denied.

C. Nachtigall thanked the Assistant Superintendent, Divisional Support Services, for her presentation on new schools at a previous meeting. It was noted that, originally, there were to be daycares in the schools in Waverley West Area "B" but that is no longer the case. The Assistant Superintendent, Divisional Support Services, said that the Province has removed funding for daycares in our schools and stated that the intent of the Province is to have day cares on City of Winnipeg property in Area "B". The Superintendent confirmed that it is not the Division which has decided to no longer construct the daycare, it was a Provincial decision. T. Johnson said that Pembina Trails is, and has been, very supportive of daycares in our schools and noted that we could not use the Capital Reserve or other Division funds to construct a daycare on our school property.

J. Fisher asked about offering a workshop for the MSBA Convention. The Superintendent suggested a workshop on PTEC which suggestion was accepted.

D. Zuk asked about the EDI report. The Superintendent said that it is the intent of Administration to discuss this at the Education Committee.

D. Zuk asked about the impact on schools of the Copyright Discovery project. The Secretary-Treasurer responded to her questions stating that complying with the Federal Court Order is a significant burden both on the eight schools selected and on the Admin Office staff. He reported as to the steps being taken.

J. Fisher asked about the activities in the Call to Action for Truth and Reconciliation. The Assistant Superintendent, Program, responded to questions raised. He said that K. Lamoureux is spending significant time on developing this report. J. Fisher would like the Division to own our Action Plan with respect to this issue. The Superintendent said that this can be explored at the next Board meeting when K. Lamoureux is present. The Assistant Superintendent, Program, said that our cadre of Elders is expanding in Pembina Trails.

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

20. ADJOURNMENT

Meeting adjourned at 9:40 p.m.

Chair of the Board



Secretary-Treasurer