

Regular Meeting of the Board

Minutes

Thursday, May 14, 2020

Start Time:

Other

1. ATTENDANCE

Trustees:

J. Glenat, S. Billingham, J. Fisher, D. Johnson, T. Johnson, K. McMillan, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent
L. Boles, Assistant Superintendent - Divisional Support Services
E. Egan, Assistant Superintendent - Human Resources
I. Riffel, Assistant Superintendent - Program
J. Tomy - Assistant Superintendent - Student Services
N. Wood - Secretary-Treasurer

Regrets: Nil

2. CALL TO ORDER

The meeting was called to order at 8:02 p.m.

3. AGENDA APPROVAL

Resolution # BD20200514.1001

Moved By T. Johnson

Seconded By G. Melnyk

THAT the agenda be approved as circulated.

Carried

4. BOARD MINUTES APPROVAL

Correction:

J. Fisher noted that on Page 5, under section 14.2 her question pertained to Ecole Bonnycastle School not Ecole Van Wallegghem School. The April 23, 2020 board minutes should read:

J. Fisher asked if the Assistant Superintendent, Human Resources, was aware of how many, if any, of the school of choice applications at Ecole Bonnycastle School were from Ecole South Pointe School. The Assistant Superintendent, Human Resources, promised to report back to the board with that information.

Resolution # BD20200514.1002

Moved By D. Johnson

Seconded By S. Billinghamurst

THAT the minutes of the Regular Meeting of the Board held on April 23, 2020 be approved as corrected.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20200514.1003

Moved By K. McMillan

Seconded By J. Fisher

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 14, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 14, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated May 14, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 14, 2020.

Carried

7. EDUCATIONAL PRESENTATIONS

7.1 Student Learning Targets

The Assistant Superintendent, Program, Assistant Superintendent, Student Services, and E. Elford, Continuous Improvement Officer provided a report on student learning targets.

There was discussion around the impact of literacy and numeracy scores and graduation.

It was noted that schools have been asked to focus on at risk students (students scoring between an ND and 2) and the goal is that by recognizing these students not meeting expectations early, we can provide additional supports and change their trajectory and improve results overall.

E. Elford shared the number of at risk students for 2019/20 Grade 7-11 through predictive modelling from data.

The Assistant Superintendent, Student Services, shared that the targets have been set over the next three (3) years. The overall long-term goal is that we will have no more than 15% of our students scoring an ND-2. She stated that being able to gather and leverage this data will help us move forward with targets and with meeting the board's three expectations for student achievement.

There was discussion around the parents' role in this. The Assistant Superintendent, Student Services, advised that communication with improving student achievements outcomes for these students would be no different from any other student. She said that the focus is more on what we can do differently. She said that the Division does not want to identify or label a child as an underachiever, but assist them in a meaningful way.

There was general discussion around the predictive modelling numbers and why some schools at-risk student numbers are substantially lower than others. The Assistant Superintendent, Program, asked that we table this report for further information and bring back to a later board meeting.

Resolution # BD20200514.1004

Moved By G. Melnyk

Seconded By C. Nachtigall

THAT the report be tabled for a future meeting and received as information.

Carried

11. BY-LAWS AND/OR POLICIES

11.1 By-Law No. 140 (Procedural By-Law Amending By-Law No. 1)

Resolution # BD20200514.1005

Moved By J. Fisher

Seconded By T. Johnson

THAT By-Law No. 140, a By-Law respecting eSignatures, amending Procedural By-Law No. 1 be given second and third reading and passed.

Carried

14. ADMINISTRATIVE REPORTS

14.1 School Administration Appointments

Resolution # BD20200514.1006

Moved By D. Zuk

Seconded By J. Fisher

THAT the Board of Trustees approve the appointment of Alison Ward as Vice-Principal of Whyte Ridge School effective September 2020 and,

THAT the Board of Trustees approve the appointment of Glenys MacLeod as Vice-Principal of Ecole Charleswood School effective September 2020 and,

THAT the Board of Trustees approve the appointment of Bronwen Davies as Vice-Principal of Ecole South Pointe School effective September 2020 and,

THAT the Board of Trustees approve the appointment of Monaliza Vianzon as Vice-Principal of Ecole Saint-Avila effective September 2020 and,

THAT the Board of Trustees approve the appointment of Sarah Millar as Vice-Principal of Acadia Junior High effective September 2020 and,

THAT the Board of Trustees approve the appointment of Chris Uhres-Todd as Vice-Principal of Chancellor School effective September 2020;

THAT the Board of Trustees approve the appointment of Troy Scott as Principal of Ecole secondaire Oak Park High School effective the 2020-21 school year.

THAT the Board of Trustees approve the appointment of Julie Cordova as Principal of Curriculum effective the 2020-21 school year.

Carried

14.2 Budget Study Topics 2021-22

The Secretary-Treasurer said that development of Budget Study Topics is part of the yearly process in preparation for the following Budget year. It was noted that each standing committee should add Budget Study Topics to their next meeting agenda.

14.3 Divisional Action Plan and Progress Report

The Superintendent provided a progress report for the 2019-2022 Divisional Action Plan.

Each SAT member provided a highlight from their areas of focus section of the Divisional Action Plan.

The Superintendent celebrated the important role that our new position of Continuous Improvement Research Officer has played as we collectively work on improving outcomes for our students. The education presentation provided earlier this evening was a small sample of his work to date.

The Assistant Superintendent, Program, celebrated the accomplishments of PTEC and Indigenous Education in 2019/20.

The Assistant Superintendent, Student Services, highlighted the Shelley Moore PD Day and credited the seven schools who participated in the Service Delivery Demonstration project that have been integral to the refinement and use of the classroom profile process.

The Assistant Superintendent, Human Resources, emphasized the importance of updating our hiring and on-boarding software. Having this software in place prior to COVID-19 was detrimental to a smooth transition into working from home.

The Assistant Superintendent, Divisional Support Services, is especially proud of our Learning and Information Department and the significant progress made this year with the implementation of SeeSaw and Edsby prior to COVID-19. She said that this implementation was instrumental with the execution of the Learning From Home Plan during the suspension of classes.

The Secretary-Treasurer highlighted the SDS Software Modernization. She said that the Secretary Treasurer department will monitor the feasibility of the SDS modernization version of the financial, payroll and human resources software. She said that should the SDS modernization be adequate to meet the ongoing and evolving needs of the Division, an implementation plan will be developed.

D. Zuk had a question with regard to A3.8 where it mentions developing a plan to follow up to the ThoughtExchange community engagement reports by the end of June 2020. It was generally agreed that given the recent pandemic, this would be postponed until the Fall.

D. Zuk shared her appreciation to the Senior Administration Team and stated that she was impressed with the Divisional Action Plan Progress Report.

Resolution # BD20200514.1007

Moved By D. Zuk

Seconded By K. McMillan

THAT the Divisional Action Plan progress report be received as information.

Carried

14.4 Update on Learning from Home

The Assistant Superintendent, Program, provided a verbal report on the Pembina Trails Learning from Home plan. He conveyed his appreciation to our schools and Learning and Information Technologies department for assisting with the implementation and being responsive to our school communities.

J. Glenat asked if we plan to ask for feedback from our community with regard to the plan. The Assistant Superintendent, Program, advised that he will defer to SAT. He emphasized that the plan is still in progress and it may be premature to gain feedback prior to the end of the school year, so we can reflect on what happened and what we can do better.

Resolution # BD20200514.1008

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the Board receive the update on the Learning From Home Plan as information.

Carried

14.5 InformNet Summer School

The Superintendent shared that the Province recently announced that it will cover all costs associated with students who register for summer school with InformNet this summer. He said that this is understood to be a one-time only event, as part of the Province's COVID-19 plan.

14.6 Deferred Salary Leave Request

Resolution # BD20200514.1009

Moved By J. Fisher

Seconded By S. Billinghamurst

THAT the request from employee #10292 for inclusion into the Deferred Salary Leave Plan, with leave to be taken from September 2023-June 2024, be approved.

Carried

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20200514.1010

Moved By C. Nachtigall

Seconded By K. McMillan

THAT the Correspondence for Information Distribution List dated May 14, 2020, be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

The Superintendent shared that the Senior Administration Team and the Chair of the Board took part in a province-wide workshop with Dr. B. Roussin, Chief Provincial Public Health Officer, this afternoon, on planning for the resumption of classes which summary appears below.

Dr. Roussin made a presentation with the key messaging that school divisions follow the guidelines as set out from the province, which include the importance of using self-distancing discretion, washing hands, cleaning and sanitizing and coughing/sneezing into the sleeve. The Superintendent also reported that he was pleased that Dr. Roussin encouraged school divisions to exercise discretion when applying the Covid-19 health protocol.

Dr. Roussin stated that following these guidelines are more efficient than the use of Personal Protective Equipment.

Dr. Roussin is directing that no more than 16 students be in our schools at one time and that groups using play structures are under 10 people. There is no limit as to how many staff can be in a school at the same time, provided that they follow the 2 metre social distancing protocol.

The Superintendent shared that at this time there is no indication that schools will open and classes will resume before the end of June.

Resolution # BD20200514.1011

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the board receive the Superintendent's briefing on the workshop with the Chief Provincial Public Health Officer on planning our return to school, as information.

Carried

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question, the Assistant Superintendent, Divisional Support Services, said that Senior Year timelines have been pushed a little later this year and there are no exams scheduled, so staff will likely be doing report cards at different times which should eliminate overloading the report card system.

She stated that she will connect with the Director of LIT regarding the PTTA's network concerns and follow-up.

20. ADJOURNMENT

Meeting adjourned at 9:41 p.m.

Chair of the Board

Secretary-Treasurer