

Regular Meeting of the Board

Minutes

Wednesday, March 11, 2020
Start Time:
Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

Trustees:

J. Glenat, S. Billingham, J. Fisher, T. Johnson, K. McMillan, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent
L. Boles, Assistant Superintendent - Divisional Support Services
E. Egan, Assistant Superintendent - Human Resources
I. Riffel, Assistant Superintendent - Program
J. Tomy - Assistant Superintendent - Student Services
C. Stahlke - Secretary-Treasurer

Regrets: D. Johnson, N. Wood

2. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

3. AGENDA APPROVAL

Resolution # BD20200311.1001

Moved By G. Melnyk

Seconded By T. Johnson

THAT the agenda be approved as amended.

Carried

4. BOARD MINUTES APPROVAL

Resolution # BD20200311.1002

Moved By K. McMillan

Seconded By T. Johnson

THAT the minutes of the Regular Meeting of the Board held on February 27, 2020, be approved as circulated.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

The Superintendent will cause attendance to be recorded on the Communications Committee Report.

Resolution # BD20200311.1003

Moved By K. McMillan

Seconded By S. Billingham

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 27, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated February 27, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated February 27, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 27, 2020.

Carried

6. DELEGATIONS

6.1 Ecole South Pointe Parent Delegations

6.1.1 A. Vautour

A. Vautour and G. Rutherford made a presentation to the Board. A. Vautour thanked the Ward 3 Trustees and Superintendent for attending their meeting last week. He said that parents in their delegation are affected by the proposed Board motion. He said that the matter of overcrowding at South Pointe has been clear to him for some time. He

noted that the catchment area has been changed and yet the matter of overcrowding remained clear to be a problem. They acknowledged that difficult decisions need to be made and not all parents will be happy. He said had they been told last year about this rather than being grandfathered they would not need to be here this evening. They wish to be good partners. He said that parents are feeling the impact of the decisions made in the Board Room and questioned whether there has been consideration of the impact on parents. He said that they feel there are options available and there is a need for community consultation.

G. Rutherford said that this decision will affect 91 students and remove them from the community that they call their own. He said that they want a deferral of the vote, public consultation, an exploration of all options and a report shared with the community with the findings. He said that there will be a requirement for students to be transported by Division school buses or public transit. He said that this decision will negatively impact the day care for their children. He said that the need for child care can impact on the jobs of the parents. He said that 6 months will not get them to the top of any child care waiting list. He said that these 90 children have been shuffled from school to school and have been promised a school home and they need to have that. He encouraged Trustees need to make decisions to cause that to happen.

A. Vautour reviewed a survey which the PAC had conducted. He reiterated that they want the Board to defer the vote and all options be considered. He said that transferring students will have a negative effect on the students who are being transferred. He said that they have developed options and would like to work cooperatively with the Division.

T. Johnson said that the Notice of the Motion was made to communicate with the community. He said that the parents have not yet provided options to the Division and said that the parents could e-mail the options to the Division.

In response to a question from D. Zuk, A. Vautour said that they had put the survey out to all who might have an opinion and want to respond to the survey. They said that they would submit their presentation to the Division.

6.1.2 J. Knaggs

J. Knaggs, C. Webster and D. Islam made a presentation to the Board. J. Knaggs presented her remarks to the Board. She said that the Board's decision will have an impact on her situation as her family relied on the grandfathering commitment by the Board which has induced them to make serious financial commitments. She said she feels the Board's motion lacks transparency. She said overcrowding will occur again. She

said that the day care implications are serious as 16,000 students are on the Provincial day care wait list. She said that available day care spots are usually filled by siblings. She described the limitations and difficulties which parents will experience with respect to day cares.

J. Knaggs said that this is an economic issue, especially for women in the workplace, as a result of this rushed decision. She said that this will impact women in the workplace financially, given that there is a wage gap between men and women including women who have to change jobs due to child care. She referenced the under representation of women in positions of power. She said that there are also educational opportunities which cannot be accessed by some students because of the child care problem. She said that transportation is a problem that needs to be addressed in this situation and parents feel that a long term solution needs to be found.

C. Webster said that this motion does not affect her, personally, and recognized that the Board has serious decisions to make, yet the Board must realize that the decisions impact on families. She said that taking French Immersion students out of the school reduces the presence of French in the schools.

D. Islam referred to Regulation 54/1996 which requires consultation with parents. She said that the relationships of students and families are important matters. She implored the Board to consult with the community.

The Chair said that the Board typically hears a delegation and refers the decision to the next meeting to give time to consider the information presented. The Chair said that the motion would be deferred to the next Board Meeting. The delegation was asked to send in the options they referenced in their presentation to the Board. G. Rutherford said that they have identified a small group which could meet with the Board to discuss the options rather than sending the options in electronically. T. Johnson said that we have a catchment committee which might be the forum at which these matters could be discussed.

The Chair said that the Board will consider how to proceed and respond to the PAC.

8. BUSINESS FROM PREVIOUS BOARD MEETINGS

8.1 NOTICE OF MOTION - ECOLE SOUTH POINTE SCHOOL CATCHMENT

This item was deferred to the March 26, 2020 Regular Meeting of the Board.

9. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11. BY-LAWS AND/OR POLICIES

11.1 By-Law No. 137 Promissory Note LTPS0366

Resolution # BD20200311.1004

Moved By J. Fisher

Seconded By T. Johnson

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Three Million One Hundred Nineteen Thousand Seven Hundred Dollars (\$3,119,700) on the credit of said school division for the purpose of payment for the purchase of land for proposed future school site.

THEREFORE BE IT RESOLVED THAT By-Law No. 137, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$3,119,700, and of issuing a Debenture and/or Promissory Note (Hereinafter called the Security) therefor be given second and third reading and passed.

Carried

11.2 By-Law No. 138 (Borrowing By-Law)

The Secretary-Treasurer explained the reason for the increase to the borrowing by-law.

Resolution # BD20200311.1005

Moved By J. Fisher

Seconded By G. Melnyk

THAT By-Law No. 138, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the Fiscal Year 2020-21, be given first reading.

Carried

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.1 Buildings, Property and Transportation Committee

13.1.1 Transportation Seat Sale Proposal

J. Fisher asked about communication to parents of this change in rates. The Assistant Superintendent, Divisional Support Services, said that the Administration will be working on this beginning tomorrow and using School Messenger as part of that communication plan. D. Zuk asked if there were any more direct way to communicate with parents. The

Assistant Superintendent, Divisional Support Services, said that we would have to have a consistent method to communicate the message to parents. She said that the process will not be much different than normal save and except that the rates are being increased. She said that the changes bring our rates more into line with the charges levied by other divisions and are closer to our average cost. The Assistant Superintendent, Divisional Support Services, said that a new form with the new rates will be the only applications which will be accepted. G. Melnyk suggested putting an ad into the paper. D. Storoschuk said that the forms are date stamped when they are received. C. Nachtigall said that our rates are being brought up to the average of other divisions over three years and not immediately. T. Johnson suggested that a focused communication rather than a blanket communication will be more effective. J. Fisher noted that this charge is still less expensive than a bus pass and is purely voluntary.

Resolution # BD20200311.1006

Moved By T. Johnson

Seconded By C. Nachtigall

WHEREAS the last time seat sale rates have been adjusted in Pembina Trails School Division was several decades ago; and

WHEREAS the Administrative Report included with the motion illustrates that seat sale rates in Pembina Trails School Division are well below the current rates for all Winnipeg City Divisions; and

WHEREAS the average cost to transport a student is \$1090;

THEREFORE BE IT RESOLVED THAT, the seat sale rates in Pembina Trails School Division be increased by \$100/year for a period of no more than 3 years and that the family rate be increased by 1.5 times the current single rate each year.

Carried

13.4 Finance and Planning Committee

13.4.1 2020-21 Budget

The Assistant Superintendent, Program, said that the schools to which the STEM Program will be expended have not yet been identified.

D. Zuk said that this has been the most difficult Budget to develop since she was elected and the Board has had to prioritize the items. It was noted that Schedules 1-4 will be made available for sharing publicly tomorrow. J. Fisher thanked the Secretary-Treasurer and the other members of the team in the development of this Budget. The

Superintendent acknowledged the passing of Bill Risto, the Division's Accounting Manager.

Resolution # BD20200311.1007

Moved By J. Fisher

Seconded By G. Melnyk

WHEREAS the Board has presented an opportunity for the community to provide input and to influence budget development decisions; and

WHEREAS stakeholders, either individually or as groups, have responded to the opportunity for consultation and input; and

WHEREAS the Board, after careful consideration of community input and the needs of all students, has developed a plan and budget for 2020/21 which includes the following:

- Hiring additional 15 new teaching staff to address the projected growth of roughly 500 students in 2020/21 over the enrolment in the 2019/20 Budget;
- Expanding the STEM program to three additional middle years schools;
- Growing our Indigenous teacher network to include an additional Indigenous student success teacher.

THEREFORE BE IT RESOLVED that Gross Operating and Capital Expenditures of \$180,645,999 be approved for the 2020/21 Fiscal Year, and

THAT the 2020 Special Levy of \$110,715,454 be approved and submitted to the City of Winnipeg, the Rural Municipality of Headingley and the Rural Municipality of Macdonald in order that these municipalities may fix and impose appropriate rates of taxation.

Carried

14. ADMINISTRATIVE REPORTS

14.1 Deferred Salary Leave Request

Resolution # BD20200311.1008

Moved By D. Zuk

Seconded By J. Fisher

THAT the request from employee #1667 for inclusion into the Deferred Salary Leave Plan, with leave to be taken from September 2025-June 2026, be approved.

Carried

14.2 Application of Accumulated Surplus

The Secretary-Treasurer reviewed the application of Accumulated Surplus.

Resolution # BD20200311.1009

Moved By J. Fisher

Seconded By T. Johnson

THAT the Board approve an application of Accumulated Surplus for the 2019-20 Fiscal Year in the amount of \$340,000 to fund the design, supply and installation of heat exchanges at the Facilities and Operations building, and

THAT the Board approve an application of Accumulated Surplus for the 2019/20 Fiscal Year in the amount of \$100,000 to fund the installation of security cameras.

Carried

14.3 Request for Withdrawal from Capital Reserves - Fort Richmond Collegiate

The Secretary-Treasurer reviewed the request to withdraw funds from the Capital Reserves for the Fort Richmond Collegiate Band Room/Life Skills project.

Resolution # BD20200311.1010

Moved By J. Fisher

Seconded By G. Melnyk

WHEREAS the Public Schools Finance Board (PSFB) has approved a Capital project to construct a Band Room and Life Skills facilities at Fort Richmond Collegiate and,

WHEREAS the total cost of the Capital project is anticipated to be \$2,354,000 to be funded by the PSFB (\$1,000,000) and the Pembina Trails School Division (\$1,352,000) from the Division's Facilities and Operations budget (\$100,000) approved application of accumulated surplus (\$452,000) and draw down of the Capital Reserve for the Fort Richmond Collegiate Band Room/Life Skills project (\$800,000),

THEREFORE BE IT RESOLVED THAT the Board of Trustees authorizes the application, towards this Capital project, \$800,000 from the Capital Reserve for the Fort Richmond Collegiate Band Room/Life Skills project.

Carried

14.4 Request for Withdrawal from Capital Reserves - Arthur A. Leach

The Secretary-Treasurer reviewed the request to withdraw funds from the Capital Reserves for the Arthur A. Leach elevator addition.

Resolution # BD20200311.1011

Moved By J. Fisher

Seconded By T. Johnson

WHEREAS the Public Schools Finance Board (PSFB) has approved a Capital project to construct an elevator at Arthur A. Leach School and,

WHEREAS space modifications are required to be made at Arthur A. Leach School as a consequence of the construction of the elevator, and

WHEREAS the cost of the space modifications incurred to date totals \$583,473, and

WHEREAS the funding for this Capital project is to be a draw down from a Capital Reserve established for this purpose and which Capital Reserve has a balance of \$900,000,

THEREFORE BE IT RESOLVED THAT the Board of Trustees authorizes the application, towards this Capital project, \$583,473 from the Capital Reserve for the Arthur A. Leach Space Modification.

Carried

14.5 Out of Country Student Travel

The Assistant Superintendent, Program, reviewed the report on out of country student travel. He reported that Pembina Trails has carefully considered all of the factors associated with COVID-19, commonly referred to as coronavirus and determined that student travel would be cancelled for the following schools:

- Oak Park High School - Thailand
- Vincent Massey Collegiate - Europe and New York, USA
- Fort Richmond Collegiate - Europe and New York, USA

The Superintendent received information from D. Mann from EF Tours indicating they are cancelling trips for March. He said that decisions have been made based on the Government of Canada's Travel Advisory and concerns about the possibility of a 14 day quarantine either at their destination or upon return to Winnipeg, and most importantly, the health and safety of our students, staff and their families. It was noted that the trip to Cuba is not restricted at this point.

He responded to questions from the Board regarding various aspects of international travel including if students are stranded due to illness or suspected illness.

Resolution # BD20200311.1012

Moved By T. Johnson
Seconded By K. McMillan

THAT the Board receive the Out of Province Student Travel Report from the Assistant Superintendent, Program,

as information.

Carried

14.6 School Administration Appointments

Resolution # BD20200311.1013

Moved By D. Zuk
Seconded By J. Fisher

THAT the Board of Trustees approve the appointment of Mike Pizzi as Principal of Van Walleggem School effective September 2020 and,

THAT the Board of Trustees approve the appointment of Tori Patzer as Principal of Ecole Viscount Alexander effective September 2020 and,

THAT the Board of Trustees approve the appointment of Doreen Cost as Principal of Beaumont School effective September 2020 and,

THAT the Board of Trustees approve the appointment of Dawn Thompson as Principal of Dalhousie School effective September 2020.

Carried

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20200311.1014

Moved By J. Fisher
Seconded By C. Nachtigall

THAT the Correspondence for Information Distribution List dated March 11, 2020 be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

The Secretary-Treasurer responded to a question with respect to the budget provision for salary increases. He said that different groups have different sustainability periods.

The Superintendent said that there will be a telephone discussion tomorrow with provincial officials regarding possibly the coronavirus.

19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20200311.1015

Moved By J. Fisher

Seconded By C. Nachtigall

THAT the Board move into Committee of the Whole.

Carried

20. ADJOURNMENT

Meeting adjourned at 9:47 p.m.

Chair of the Board

Secretary-Treasurer