

Regular Meeting of the Board

Minutes

Thursday, June 11, 2020

Start Time:

Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

Trustees:

J. Glenat, J. Fisher, D. Johnson, T. Johnson, K. McMillan, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Divisional Support Services

E. Egan, Assistant Superintendent - Human Resources

I. Riffel, Assistant Superintendent - Program

J. Tomy - Assistant Superintendent - Student Services

N. Wood - Secretary-Treasurer

Regrets: S. Billingham

2. CALL TO ORDER

The meeting was called to order at 8:05 p.m.

3. AGENDA APPROVAL

Resolution # BD20200611.1001

Moved By T. Johnson

Seconded By D. Johnson

THAT the agenda be approved as circulated.

Carried

4. BOARD MINUTES APPROVAL

Resolution # BD20200611.1002

Moved By J. Fisher

Seconded By K. McMillan

THAT the minutes of the Regular Meeting of the Board held on June 11, 2020, be approved as circulated.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20200611.1003

Moved By K. McMillan

Seconded By T. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 11, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated June 11, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated June 11, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated June 11, 2020.

Carried

7. EDUCATIONAL PRESENTATIONS

7.1 International Student Program - Annual Report

The Assistant Superintendent, Human Resources, reviewed the Annual Report of the International Student Program for the 2019-20 school year, which was prepared by T. Cordeiro, Director of the International Student Program (ISP).

There was general discussion around enrolment numbers and the percentage of students that returned home due to the pandemic.

Discussion ensued with regard to the economic impact that COVID-19 has had and will continue to have on international education. The Assistant Superintendent, Human Resources, shared that there is an anticipated drop of

registrations expected for 2020-21. She also shared that there will be no recruitment missions done at least for the first half of the school year.

The Assistant Superintendent, Human Resources, stated that if the international travel restrictions are lifted, we could see an influx of registrations, as some international families view Canada as a safe place for educating their children. She is hopeful that international students for next year have not been completely ruled out just yet.

J. Glenat asked if administrators are aware that there may be a significant decrease to the amount the ISP funds in their school next year. The Assistant Superintendent, Human Resources, responded that yes, administrators are conscious of this possibility.

The Assistant Superintendent, Human Resources, shared that she is extremely proud of her ISP team and all of the hurdles they have had to overcome during the 2019-20 school year. She also expressed her appreciation to all of our homestay families who have gone above and beyond.

The Superintendent had been asked by T. Cordeiro to express her appreciation to the Assistant Superintendent, Human Resources and the Secretary-Treasurer's Department for their strong support during this unprecedented time.

The Board relayed their appreciation to T. Cordeiro, K. Ruus and the ISP team.

Resolution # BD20200611.1004

Moved By G. Melnyk

Seconded By K. McMillan

THAT the International Student Program Annual Report for the 2019-20 school year be received as information.

Carried

11. BY-LAWS AND/OR POLICIES

11.1 Borrowing By-Law Amendment

Resolution # BD20200611.1005

Moved By J. Fisher

Seconded By T. Johnson

In accordance to the report provided by the Secretary-Treasurer with respect to property taxes during the COVID-19 pandemic,

THAT By-Law No. 141, a By-Law amending Borrowing By-Law No. 138, be given second and third reading and passed.

Carried

11.2 By-Law No. 142 (Promissory Note LTPS0394)

Resolution # BD20200611.1006

Moved By J. Fisher

Seconded By G. Melnyk

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Six Hundred Eighteen Thousand Five Hundred Dollars (\$618,500) on the credit of said school division for the purpose of payment for RHG Bonnycastle School Crawlspace Drainage Remediation.

THEREFORE BE IT RESOLVED THAT By-Law No. 142, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$618,500, and of issuing a Debenture and/or Promissory Note (Hereinafter called the Security) therefore be given first reading.

Carried

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.5 Human Resources and Policy Committee

13.5.1 Policy KFB-R Community Use of Schools

Resolution # BD20200611.1007

Moved By D. Zuk

Seconded By J. Fisher

THAT Policy KFB-R - Community Use of Schools be given second and third reading and passed.

Carried

13.5.2 Policy JICM - Student Threat Assessment

G. Melnyk noted a correction with regard to page 6 of the JICM Regulation. The word "numbers" should read "number". The Assistant Superintendent-Divisional Support Services will make the correction.

G. Melnyk asked if Social Emotional Learning (SEL) workshops are provided to all teachers.

The Assistant Superintendent, Program, and the Assistant Superintendent, Student Services, shared a number of programs including Roots of Empathy, Project 11, the senior years mental health curriculum, as well as trauma training. The Assistant Superintendent,

Student Services, stated that our work has and will continue to be to support the capacity of our classroom teachers with SEL and that the mental health and well-being of our students and staff is and will continue to be a top priority.

D. Zuk asked about the role of parents in threat assessments. The Assistant Superintendent, Student Services, shared that the parents are an integral part of the threat assessment discussions right from the very beginning.

J. Glenat had questions around the naming of TAT (Threat Assessment Team) in the policy and the VTRA (Violence Threat Risk Assessment Team) naming in the regulation. The Assistant-Superintendent, Divisional Support Services, advised that she will connect with our Director of Clinical Support Services and align the language to be consistent.

Resolution # BD20200611.1008

Moved By D. Zuk

Seconded By J. Fisher

THAT Policy JICM - Student Threat Assessment be given first reading.

Carried

14. ADMINISTRATIVE REPORTS

14.1 St. John's-Ravenscourt Shared Service Agreement

Resolution # BD20200611.1009

Moved By J. Fisher

Seconded By T. Johnson

THAT the Shared Services Agreement between the Pembina Trails School Division and St. John's-Ravenscourt School with respect to the provision of clinician services for the 2020-21 school year be ratified.

Carried

14.2 Administration Appointments

Resolution # BD20200611.1010

Moved By J. Fisher

Seconded By D. Zuk

THAT the Board of Trustees approve the appointment of Karen Brawdy as Principal, Bairdmore School effective September 2020;

THAT the Board of Trustees approve the appointment of Penny Riffel as Principal, Westdale School effective September 2020.

Carried

14.3 Premier's Letter to 2020 Graduates

J. Glenat shared that a letter has been received from the Premier and school divisions across the Province are being directed to include it along with our 2019-20 provincial graduation diplomas.

The Superintendent stated that distributing this letter would not be in accordance with our Policy KHB - Advertising in Schools. He asked for permission from the Board to approve an exemption to this policy and proceed with the distribution of this letter as requested/directed from Manitoba Education.

Recorded as opposed: D. Zuk, C. Nachtigall and J. Fisher

Resolution # BD20200611.1011

Moved By G. Melnyk

Seconded By K. McMillan

THAT the board approve an exemption to Policy KHB - Advertising in our schools, and allow for the printing and distribution of the Premier's letter.

Carried

14.4 City of Winnipeg Lease Agreement - Linden Meadows Playground

Resolution # BD20200611.1012

Moved By T. Johnson

Seconded By D. Johnson

WHEREAS the Linden Meadows Parent Council desires to construct a playground structure at Linden Meadows School, and

WHEREAS it is deemed by the Division that there is inadequate space on Division-owned property at Linden Meadows School to accommodate a playground structure, and

THEREFORE BE IT RESOLVED THAT, subject to Public School Finance Board approval, the Board of Trustees approve the lease agreement between the Pembina Trails School Division and the City of Winnipeg for the land near Linden Meadows School for the purpose of constructing a play structure.

Carried

14.5 New Assistant Secretary-Treasurer Contract

The Superintendent asked the board to approve the contract for the new Assistant Secretary-Treasurer.

He advised that it is a one-year term contract, with anticipation of extension. He shared that normally the contract would be for a 3 year term, but to be in accordance with Manitoba Education's directive, we are limited to one year term contracts.

Resolution # BD20200611.1013

Moved By D. Zuk

Seconded By J. Fisher

THAT the board approve the one year term contract of Karla Maitland-Moore, Assistant Secretary-Treasurer.

Carried

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20200611.1014

Moved By D. Johnson

Seconded By T. Johnson

THAT the Correspondence for Information Distribution List dated June 11, 2020 be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

In response to a question from D. Zuk with respect to COVID-19 and space for coalitions, the Superintendent spoke about the letter to the coalitions and advised that we have two things to consider. He said that we need to provide as much space as possible for our own students and we may not be able to provide space to the coalitions as additional space may be needed to keep our staff and students Covid-safe when classes resume in the Fall.

C. Nachtigall asked about the special provincial funding that was provided to Dalhousie for the Community Connector and if it is still in operation. The Assistant Superintendent, Divisional Support Services, shared that we are getting closer to making that happen.

D. Zuk asked how everything is going within our Division with having our students and teachers back in the schools. The Superintendent shared a number of positive experiences he and other SAT members have witnessed over the last few weeks. He shared that our staff is truly remarkable and our system has worked very well. Students have been highly engaged and there is overall positive energy in our schools.

The Superintendent shared his appreciation to our LIT Department, custodians, support staff, teachers and school admin for their hard work, positive energy and resilience. He expressed that the Board and Senior Administration Team have a lot to be grateful for, as our staff have truly risen to the occasion.

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20200611.1015

Moved By J. Fisher

Seconded By C. Nachtigall

THAT the Board move into Committee of the Whole.

Carried

20. ADJOURNMENT

Meeting adjourned at 9:25 p.m.

Chair of the Board

Secretary-Treasurer