

Regular Meeting of the Board - Minutes

Thursday, January 14, 2021
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

Trustees:

K. McMillan, J. Fisher, J. Glenat, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Divisional Support Services

E. Egan, Assistant Superintendent - Human Resources

J. Tomy, Assistant Superintendent - Curriculum and Learning Services

N. Wood, Secretary-Treasurer

Regrets: S. Billingham

2. CALL TO ORDER

3. AGENDA APPROVAL

Resolution # BD20210114.1001

Moved By G. Melnyk

Seconded By T. Johnson

THAT the agenda be approved as amended.

Carried

4. BOARD MINUTES APPROVAL

Resolution # BD20210114.1002

Moved By T. Johnson

Seconded By D. Johnson

THAT the minutes of the Regular Meeting of the Board held on December 10, 2020, be approved as circulated.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

The Education Committee minutes were referred for discussion.

Resolution # BD20210114.1003

Moved By D. Zuk

Seconded By J. Glenat

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated December 10, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated December 10, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated December 10, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated December 10, 2020, and,

THAT the Disbursements List for the period October 16 through to December 16, 2020 in the amount of \$8,084.696.00 be approved.

Carried

7. EDUCATIONAL PRESENTATIONS

7.1 Indigenous Education

The Superintendent welcomed J. Cordova and the Indigenous Student Success Team (A. Fey, S. Nagler, K. Wiebe and T. Laing) as well as C. McCombe, Principal of Westgrove School.

J. Cordova, Principal of Curriculum, opened with a Treaty 1 Acknowledgement. She shared a presentation with the board and senior administration highlighting the incredible progress Pembina Trails is making in Indigenous Education.

The purpose of the presentation was to reaffirm Pembina Trails' Treaty 1 Acknowledgement, commitment to the City of Winnipeg Indigenous Accord, as well as our commitment and answers to some of the 94 Calls to Action and our divisional Indigenous education plan highlights.

J. Cordova shared that she is thankful to our Indigenous Scholar in Residence, K. Lamoureux for his guidance.

Within the presentation, J. Cordova highlighted Pembina Trails' response to three different calls to action:

1. to increase cultural competence of all staff;
 2. to make age appropriate curriculum on residential schools, treaty's and Aboriginal peoples historical and contemporary contributions to a mandatory and educational requirement for K-12 students.
 3. Develop and implement K-12 curriculum and learning resources on aboriginal peoples and Canadian history as well as the history and legacy of residential schools.
- A. Fey, S. Nagler, T. Laing and K. Wiebe each shared some highlights of their work with a number of schools in our division including Westgrove, Arthur A. Leach, Fort Richmond and General Byng to name a few.
- C. McCombe shared a beautiful star blanket and commended the Team for their genuine, passionate, infectious, collaborative and inspiring work within Westgrove School.
- G. Melnyk thanked J. Cordova and the ISS Team for their commendable work and dedication to indigenous education in Pembina Trails.

10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

10.1 Letter of Understanding: Paid Administrative Leave Substitute Teachers

Resolution # BD20210114.1004

Moved By D. Zuk

Seconded By J. Glenat

THAT the Letter of Understanding between the Pembina Trails School Division and the Pembina Trails Teachers Association with respect to paid administrative leave for substitute teachers, dated January 14, 2021, be ratified.

Carried

11. BY-LAWS AND/OR POLICIES

11.1 By-Laws and Promissory Notes issued by the Province

The Secretary-Treasurer reviewed the change in process for long-term promissory notes issued by the Province.

11.2 Long-Term Promissory Note LTPS0421

It was noted that a motion is required to approve a long-term promissory note as detailed in the attached report.

Resolution # BD20210114.1005

Moved By J. Fisher

Seconded By D. Zuk

WHEREAS it is deemed necessary to provide a Resolution to the Schools' Finance Branch to issue a long-term promissory note;

THEREFORE BE IT RESOLVED THAT By-Law the Board of Trustees of the Pembina Trails School Division approve the following projects and issuing of a debenture:

- AA elevator and roof replacement
- Bridgwater school site
- Dalhousie grooming room and elevator
- Fort Richmond boiler replacement
- Oak Park roof
- Ralph Maybank heating system
- Van Wallegghem make-up air unit replacement
- Vincent Massey roof phase 2 and lift (95% support advance)

Carried

11.3 By-Law No.145 (Religious Instruction)

The Superintendent informed the gallery regarding requirements for the submission of a petition for religious instruction.

Resolution # BD20210114.1006

Moved By J. Fisher

Seconded By T. Johnson

THAT By-Law No. 145, being a by-law of the Pembina Trails School Division, respecting the submission of a petition requesting the authorization for religious instruction at Ecole South Pointe School be given first reading.

Carried

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.3 Education Committee

J. Glenat asked for some elaboration on Early Literacy Intervention and staffing at the school level.

The Superintendent advised that further discussion and collaboration regarding this is planned for an upcoming Budget Study meeting on March 4, 2021.

13.4 Finance and Planning Committee

13.4.1 Vincent Massey Request from Divisional Surplus

D. Zuk asked for some background regarding this request.

The Secretary-Treasurer advised that Vincent Massey had a learning commons upgrade and as a result of some administrative changes there was a missed opportunity for an outstanding balance of \$63,893 to be addressed within the previous fiscal year.

Resolution # BD20210114.1007

Moved By J. Fisher

Seconded By T. Johnson

THAT the Board approve the reallocation of \$63,893 from divisional surplus to Vincent Massey Collegiate for application to their outstanding project deficit in the 2020-21 school year.

Carried

13.5 Human Resources and Policy Committee

13.5.1 Policy IJ - Instructional Resources and Materials Selection

The Assistant Superintendent, Divisional Support Services shared details of a slight revision to Policy IJ - Instructional Resources and Materials Selection.

Resolution # BD20210114.1008

Moved By J. Glenat

Seconded By J. Fisher

THAT Policy IJ - Instructional Resources and Materials Selection be given second and third reading and passed.

Carried

13.5.2 Policy IJL - Library Resources Selection

The Assistant Superintendent, Divisional Support Services shared details of a slight revision to Policy IJL - Library Resources Selection.

Resolution # BD20210114.1009

Moved By J. Glenat

Seconded By J. Fisher

THAT Policy IJL - Library Resources Selection be given second and third reading and passed.

Carried

14. ADMINISTRATIVE REPORTS

14.1 Assistant Superintendent, Divisional Support Services

Resolution # BD20210114.1010

Moved By J. Glenat

Seconded By J. Fisher

THAT the contract between the Pembina Trails School Division and Lisa D. Boles, Assistant Superintendent, Divisional Support Services, dated January 14, 2021, be ratified.

Carried

14.2 Director, International Student Program

Resolution # BD20210114.1011

Moved By J. Glenat

Seconded By J. Fisher

THAT the contract between the Pembina Trails School Division and Tess Cordeiro, Director, International Student Program, dated January 14, 2021, be ratified.

Carried

14.3 Assistant Secretary-Treasurer

Resolution # BD20210114.1012

Moved By J. Glenat

Seconded By J. Fisher

THAT the contract between the Pembina Trails School Division and Karla Maitland-Moore, Assistant Secretary-Treasurer, dated January 14, 2021, be ratified.

Carried

14.4 Capital Projects Update

The Assistant Superintendent, Divisional Support Services, provided an update on the following Capital projects:

- Ecole Bonnycastle School crawlspace remediation project
- Institut collegial Vincent Massey Collegiate lift in learning commons
- Waverley West K-8 and High School new schools
- Ecole Charleswood hot water boiler replacement
- Ecole Charleswood roof
- Ecole Charleswood pile reinforcement to expand crawlspace
- Ralph Maybank School heating replacement
- Ecole South Pointe School modular classrooms

Resolution # BD20210114.1013

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the Capital Projects Update from the Assistant Superintendent, Divisional Support Services, be received as information.

Carried

14.5 COVID-19 Update

The Superintendent shared an update with regard to COVID-19.

He shared that the two week period of remote learning option will end Friday, January 15, 2021, and our temporary remote learners will be welcomed back to class on January 18, 2021.

D. Zuk asked if Grade 7 and 8 has always been a hybrid model. The Superintendent responded that it depends on the school and the capacity.

The Superintendent spoke to the January 4, 2021 division-wide professional development day with Jenni Donohoo and Julie McCarthy.

Julie McCarthy presented on resilience and wellness, and provided a path to increase both domains during COVID-19.

The Superintendent advised that we are currently working on having Julie present at four more evening interactive webinars in the coming months that will be available to any Pembina Trails staff member wishing to join. There will be a limit of 250 people per session.

D. Zuk was impressed with J. McCarthy's presentation and advised that she had reached out to her and shared her interest in having her work with the board on resilience.

The Assistant Superintendent, Divisional Support Services shared that we are in a continuous state of hiring and training bus drivers.

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20210114.1014

Moved By D. Johnson

Seconded By T. Johnson

THAT the Correspondence for Information Distribution List dated January 14, 2021 be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

T. Johnson asked if Pembina Trails was able to submit ideas for presentation at the upcoming MSBA Convention. He felt having J. Cordova and the ISS Team highlight the incredible progress Pembina Trails is making in Indigenous Education would be well received.

J. Fisher advised she does not believe so, as the agenda has already been released. T. Johnson further relayed that if the opportunity does arise to submit a presentation, we should bring the ISST presentation to the forefront.

J. Fisher shared that a date has been sent for a Region 5/6 meeting with Brian Mayes, our city council liaison, and she has put forward an email for ideas regarding the agenda. She asked the trustees to let her know if there is anything they would like to bring forward as a group.

J. Fisher asked if Pembina Trails is planning to register to speak to Bill 64. The Superintendent advised, yes, and that we are registered.

D. Zuk had a question surrounding the timeline around rapid COVID-19 testing in Pembina Trails. The Superintendent advised that we have not heard anything with regard to this yet.

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

The President of the PTTA wished Senior Administration and the Board of Trustees a Happy New Year.

Meeting adjourned at 9:35 p.m.

Chair of the Board

Secretary-Treasurer