

Regular Meeting of the Board

Minutes

Thursday, February 13, 2020

Start Time:

Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

Trustees:

J. Glenat, S. Billingham, J. Fisher, D. Johnson, T. Johnson, K. McMillan, C. Nachtigall,
D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Divisional Support Services

E. Egan, Assistant Superintendent - Human Resources

J. Tomy - Assistant Superintendent - Student Services

C. Stahlke - Secretary-Treasurer

N. Wood - Secretary-Treasurer Designate

Regrets: G. Melnyk I. Riffel

2. CALL TO ORDER

The meeting was called to order at 8:00 p.m.

3. AGENDA APPROVAL

Resolution # **BD20200213.1001**

Moved By D. Johnson

Seconded By T. Johnson

THAT the agenda be approved as amended.

Carried

4. BOARD MINUTES APPROVAL

Resolution # **BD20200213.1002**

Moved By J. Fisher

Seconded By D. Zuk

THAT the minutes of the Regular Meeting of the Board held on January 23, 2020, be approved as circulated

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20200213.1003

Moved By K. McMillan

Seconded By T. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 13, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated February 13, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated February 13, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 13, 2020.

Carried

6. DELEGATIONS

7. EDUCATIONAL PRESENTATIONS

7.1 Library Award

A. Bodner and J. Gibson made a presentation to the Board. A. Bodner said that she was the recipient of the Angela Thacker Memorial Award in January 2020. She explained this award was established in memory of Angela Thacker, teacher-librarian and mentor who served the Association for Teacher-Librarianship in Canada (ATLC) and the Canada School Library Association (CSLA) in many capacities.

J. Gibson said that Pembina Trails was the recipient of the Leading Learning Implementation Award 2020 which was established to recognize, honour and applaud school districts, provinces and territories who successfully develop school library learning commons.

J. Gibson and A. Bodner reviewed the Power Point and presented the award to the Chair of the Board.

D. Zuk expressed her pride for the work that the Teacher Librarians do.

Resolution # BD20200213.1004

Moved By J. Fisher

Seconded By K. McMillan

THAT the report be received as information.

Carried

10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

10.1 Step III Grievance (Heard on January 23, 2020)

This decision relates to Employee 1278. It was noted that this grievance was heard on Thursday, January 23, 2020.

Resolution # BD20200213.1005

Moved By K. McMillan

Seconded By D. Zuk

THAT the Board uphold the decision made at Step II (re Employee No. 1278) and deny the grievance.

Carried

10.2 Step III Grievance (Heard on February 13, 2020)

Resolution # BD20200213.1006

Moved By K. McMillan

Seconded By J. Fisher

THAT the Board uphold the decision made at Step II and deny this grievance.

Carried

11. BY-LAWS AND/OR POLICIES

11.1 By-Law No. 137 Promissory Note LTPS0366

Resolution # BD20200213.1007

Moved By J. Fisher

Seconded By T. Johnson

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Three Million One Hundred Nineteen Thousand Seven Hundred Dollars (\$3,119,700) on the credit of said school division for the purpose of payment for the purchase of land for proposed future school site.

THEREFORE BE IT RESOLVED THAT By-Law No. 137, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$3,119,700, and of issuing a Debenture and/or Promissory Note (Hereinafter called the Security) therefor be given first reading.

Carried

12. CORRESPONDENCE FOR DISCUSSION

12.1 MSBA 2020 Convention - Trustee Attendance

The Chair urged the Board to convey their attendance and workshop choices to the Secretary-Treasurer's executive assistant.

12.2 MSBA 2020 Convention - Voting Ballots

Resolution # BD20200213.1008

Moved By K. McMillan

Seconded By T. Johnson

THAT Trustees J. Fisher and C. Nachtigall be authorized to receive the designated Pembina Trails voting ballots at the Manitoba School Boards Association 2020 Convention.

Carried

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.4.1 Draft 2020-21 Budget

The Chair of the Finance and Planning Committee read the following comments into the Minutes.

Pembina Trails is dedicated to providing learning opportunities that support the growth of all our students. Each year, our Board of Trustees must rise to the challenge of stretching every dollar of public money to maximize the impact of our budget and ensure we continue to provide quality education. To help our students succeed, we must invest in exceptional resources, programs and staffing across the division. Our annual budget aims to reflect investments, which support our Three Expectations for Student Learning: enhancing engagement, literacy and numeracy, and graduation. The Division must also ensure that its budget complies with the Provincial Government's restrictions on the amounts which may be raised through local property taxation and the amount which may be spent on administrative expenses.

Tonight, we will share the 2020/21 draft budget summary, including information about expenditures, explanation of expenditure increase,

revenue and the impact on property taxes. This is not the final budget. Over the next few weeks, the Board of Trustees will review the draft and decide on any necessary changes based on a balance between the needs of the division and the impact on our taxpayers.

The increase in combined operating and capital expenditures of \$2,172,041, or 1.2 per cent, in the draft budget addresses many added resource needs particularly due to enrolment growth. The increase in total school taxes on the typical home with a market value of \$436,889 would be \$27, or 1.2 per cent. The Province requires that the increase in the Special Requirement not increase more than 2%. This Budget provides for an increase of 1.95%.

Some of the major reasons for expenditure change in the draft budget include:

- Pembina Trails continues to grow. Our division is projecting a growth of 500 students in 2020/21. Additional teaching staff and Education Assistants are included in the Budget to meet the needs of these additional students and maintain class size.
- Reduction in Senior Administration.
- Reorganization of Early Childhood Supervisors.
- Reorganization of Divisional-based consultants.

Aside from property tax revenue, the largest source of financial support comes from the Provincial Funding of Schools Program, which is projected to provide a 1.2 per cent increase for 2020/21 primarily due to the increase in the number of students. The total revenue from all sources (including the Province of Manitoba but excluding property tax) is projected to be unchanged from last year, despite our projected increase in enrolment.

We value pre-budget community consultation, and our Trustees truly want to hear from the public. Feedback regarding the 2020/21 Draft Budget can be made by letter directed to the Board of Trustees, by email at budget@pembinatrails.ca or by appearing as a delegation, in person, at the regular board meeting on Thursday, February 27, 2020. Parties interested in appearing as a delegation are required to email their notice to appear and written presentation to Emily Vickers at evickers@pembinatrails.ca by Thursday, February 20, 2020.

Resolution # BD20200213.1009

Moved By J. Fisher

Seconded By T. Johnson

THAT the Draft 2020-21 Budget be approved for public disclosure.

Carried

13.5 Human Resources and Policy Committee

13.5.1 IHBF Home Instruction and Distance Learning

Resolution # BD20200213.1010

Moved By D. Zuk

Seconded By S. Billinghamurst

THAT Policy IHBF - Home Instruction and Distance Learning be given second and third reading and passed.

Carried

13.7 Pembina Trails School Division Educational Support Fund Inc.

13.7.1 Requests for Financial Assistance

Resolution # BD20200213.1011

Moved By S. Billinghamurst

Seconded By K. McMillan

THAT financial awards from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Oak Park Jazz Program, \$500, Attendance at the Bemidji State Jazz Festival, Bemidji, MN, February 7-9, 2020.

South Pointe Orff Club, \$500, performance at Mount Royal School, Westboro School and at the Carl Orff National Conference, Edmonton, AB, April 15-19, 2020.

Carried

14. ADMINISTRATIVE REPORTS

14.1 Breakfast Assistants

The Secretary-Treasurer reviewed the salary schedule for the Breakfast Assistants and explained the necessity for the revision.

Resolution # BD20200213.1012

Moved By D. Zuk

Seconded By J. Fisher

THAT the Wage Schedule for the Breakfast Assistants for the period September 1, 2017 through August 31, 2020, as submitted, be approved.

Carried

14.2 Yes I Can! Awards

The Assistant Superintendent, Student Services, reported that a grade 9 student at Beaumont School was nominated by Jennifer Fisher, teacher at Beaumont School for the 2020 Yes I Can! Awards. She noted that the Yes I Can! Awards were created to recognize achievements of students who have additional needs and the adults who support them. She identified the student who will be receiving the award. She said that his input helped to correct facts in the Dinosaur Rodeo book. The Chair offered congratulations.

Resolution # BD20200213.1013

Moved By K. McMillan

Seconded By C. Nachtigall

THAT the report be received as information

Carried

14.3 Enrolment and Space Concerns at Ecole South Pointe School

The Superintendent reviewed the enrolment and space concerns at Ecole South Pointe School. The administration responded to questions from Trustees. The Superintendent said that we had requested support to build portables for South Pointe but that request has been denied by the Public Schools Finance Board (PSFB). He said that the Division has been told by the PSFB to use our empty seats in schools within a reasonable distance before any portable classrooms be added. He said that we will need to study this further in terms of identifying other space. He said that we are full at Ecole South Pointe School and there is not sufficient time to have a meaningful public consultation with respect to this matter. He said that we need to respect our class sizes at South Pointe. He said that we have already re-purposed certain specialized space into classrooms. He said that a plan has not been fully developed as yet and the Province's decision to utilize empty classroom seats elsewhere will put pressure on our transportation resources and pressure for additional teachers.

J. Fisher said that there will be pressure on the French immersion component as we have changed the catchment area. She said that the grandfathering provision may have to be revisited. She said that there might be a need to make larger class sizes at South Pointe to help to address this issue. She emphasized that the community needs to be consulted on this to solicit their help in making a decision.

It was noted that this this is a Provincial directive. D. Zuk noted that these actions will not have a good impact on the community. She said that it is better if we can give the community some options but the Board will need to make the best decision possible.

The Assistant Superintendent, Divisional Support Services, reported that information has been provided to PSFB in support of our request for portables. She said the normal notification period would have been the end of March but we have been denied now. She said that we do not know with certainty as to how many kindergarten classes will be needed at South Pointe.

The Superintendent said that we may be able to have something in Committee within the next two weeks.

Resolution # BD20200213.1014

Moved By T. Johnson

Seconded By D. Johnson

THAT the report be received as information.

Carried

14.4 School Administration Appointment

The Superintendent congratulated I. Riffel on his appointment as Principal at Vincent Massey Collegiate. He said that I. Riffel's love for the school is clear.

Resolution # BD20200213.1015

Moved By D. Zuk

Seconded By J. Fisher

THAT the Board of Trustees approve the appointment of Iain Riffel as Principal of Vincent Massey Collegiate, effective the 2020-21 school year.

Carried

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20200213.1016

Moved By D. Johnson

Seconded By J. Fisher

THAT the Correspondence for Information Distribution List dated February 7, 2020 be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

J. Fisher said that Manitoba School Boards Association - Local Choices, Local Voices campaign will be continued to help the public stay engaged.

The Assistant Superintendent, Divisional Support Services, and the Assistant Superintendent, Student Services, explained the purpose of the 2020 Youth Health Survey, and the data which is gathered from the survey.

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, the Assistant Superintendent, Human Resources, said the enrolment projection for Ecole South Pointe School for next year is 990 students and the school has a capacity of 875.

The Superintendent said the maximum time on buses permitted by the Province is one hour (on a one way).

In response to a question, the Assistant Superintendent, Divisional Support Services, said that the Youth Health Survey data will eventually be made public.

20. ADJOURNMENT

Meeting adjourned at 9:22 p.m.

Chair of the Board

Secretary-Treasurer