

Regular Meeting of the Board

Minutes

Thursday, April 9, 2020
Start Time:
Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

Trustees:

J. Glenat, J. Fisher, D. Johnson, T. Johnson, K. McMillan, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent
L. Boles, Assistant Superintendent - Divisional Support Services
E. Egan, Assistant Superintendent - Human Resources
I. Riffel, Assistant Superintendent - Program
J. Tomy - Assistant Superintendent - Student Services
N. Wood - Secretary-Treasurer

Regrets: S. Billingham

2. CALL TO ORDER

The meeting was called to order at 7:10 p.m.

3. AGENDA APPROVAL

Resolution # BD20200409.1001

Moved By G. Melnyk

Seconded By T. Johnson

THAT the agenda be approved as amended.

Carried

4. BOARD MINUTES APPROVAL

Resolution # BD20200409.1002

Moved By J. Fisher

Seconded By K. McMillan

THAT the minutes of the Regular Meeting of the Board held on March 12, 2020, be approved as circulated.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20200409.1003

Moved By K. McMillan

Seconded By T. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 9, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated April 9, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated April 9, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated April 9, 2020.

Carried

11. BY-LAWS AND/OR POLICIES

11.1 By-Law No. 138 (Borrowing By-Law)

Resolution # BD20200409.1004

Moved By J. Fisher

Seconded By G. Melnyk

THAT By-Law No. 138, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the

credit of the said School Division to meet current expenses for the Fiscal Year 2020-21, be given second and third reading and passed.

Carried

11.2 By-Law No. 139 Promissory Note LTPS0379

Resolution # BD20200409.1005

Moved By J. Fisher
Seconded By T. Johnson

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Three Million Nine Hundred Fifty-Four Thousand One Hundred Dollars (\$3,954,100) on the credit of said school division for the purpose of payment for the AA Leach Elevator and Roof replacement, Dalhousie Grooming Room and Elevator, Fort Richmond New Life Skills Suite and Boiler Replacement, Oakenwald Roof Replacement, Oak Park Roof Replacement and Upgrade, Ralph Maybank Roof and Steam Unit, Vincent Massey Roof Replacement, South Pointe School.

THEREFORE BE IT RESOLVED THAT By-Law No. 139, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$3,954,100, and of issuing a Debenture and/or Promissory Note (Hereinafter called the Security) therefore be given first reading.

Carried

12. CORRESPONDENCE FOR DISCUSSION

12.1 Seatbelts for School Buses

The Chair reviewed the correspondence with respect to seatbelts for school buses.

Resolution # BD20200409.1006

Moved By T. Johnson
Seconded By C. Nachtigall

THAT the matter of seatbelts on buses be referred to the Buildings, Property and Transportation Committee for study and recommendation.

Carried

14. ADMINISTRATIVE REPORTS

14.1 School Administration Appointments

Resolution # BD20200409.1007

Moved By D. Zuk

Seconded By J. Fisher

THAT the Board of Trustees approve the appointment of Susan LaSpina as Principal of Beaverlodge School effective September 2020 and,

THAT the Board of Trustees approve the appointment of Michael Moreau as Vice-Principal of Ecole Viscount Alexander effective September 2020 and,

THAT the Board of Trustees approve the appointment of Frank MacLean as Vice-Principal of Linden Meadows School effective September 2020 and,

THAT the Board of Trustees approve Mark Leeman to acting Teacher Vice-Principal of Inform Net as part of the Covid-19 Pandemic Plan sponsored by the Province.

Carried

14.2 Updated Plan: Pandemic

The administration reviewed the Learning from Home plan during the pandemic.

There was general discussion around how engaged our students are with learning from home both in English and French Immersion programming. To date, administration is receiving positive feedback on engagement. The Assistant Superintendent, Program, to report back to the board at a later date.

C. Nachtigall asked what will happen with Literacy Links and Ignite3 under the present circumstances.

The Superintendent advised that we are unable to answer this question until we hear from the Province with regard to funding. It will also depend on what the directives from the Chief Health Officer are at that time.

Trustees shared their appreciation for all the hard work and dedication that went into the learning from home plan in such a short amount of time.

Resolution # BD20200409.1008

Moved By G. Melnyk

Seconded By D. Johnson

THAT the report be received as information.

Carried

14.3 Memorandum of Agreement - PTANTE

It was noted that we are awaiting confirmation of approval of the MOA from the union. The Collective Agreement has been prepared and submitted to PTANTE.

14.4 Lease Agreement

The Secretary-Treasurer reviewed the lease agreement for the property located at 880 Oakenwald Avenue.

Resolution # BD20200409.1009

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the Lease Agreement between the City of Winnipeg and the Pembina Trails School Division for the property located at 880 Oakenwald Avenue, be approved.

Carried

14.5 Events Cancellation Report

The Assistant Superintendent, Program, provided a report to the Board on the events cancelled during the pandemic.

Convocations, Farewells and trips scheduled for 2021 have not been fully cancelled just yet. He shared that no money is being collected at this time for any upcoming 2021 trips.

It was noted that should Safe Grads be postponed to July, MSBA has said they would move insurance into the summer, if asked by parent groups.

There was general discussion around farewells for transitioning students still occurring, but not until the fall.

Resolution # BD20200409.1010

Moved By D. Zuk

Seconded By K. McMillan

THAT the report be received as information.

Carried

14.6 Non-Essential Expenditures

Administration shared the directive from the Province advising the division to defer all non-essential expenditures during the COVID-19 pandemic.

Administration shared that all schools have been directed to hold all new spending at this time.

Resolution # BD20200409.1011

Moved By D. Johnson

Seconded By J. Fisher

THAT the board receive the province's non-essential spending directive as information.

Carried

15. NEW BUSINESS

15.1 Honouring a Legend

The Superintendent expressed appreciation to the Board for the significant gesture of naming the Boardroom in honour of our recently retired Secretary-Treasurer. From this point onward it shall be known as the Craig M. Stahlke Boardroom. C. Stahlke retired on March 31, 2020 after 43+ years of service. The beautiful sign above the entrance to the CMS Boardroom was made by one of our own talented teachers, Mr. Dana Plantje. It was noted that the Division will invite C. Stahlke back when board meetings resume for a formal unveiling.

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20200409.1012

Moved By C. Nachtigall

Seconded By D. Johnson

THAT the Correspondence for Information Distribution List dated April 9, 2020, be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

D. Zuk asked how information will be shared with the public for upcoming board meetings. The Assistant Superintendent, Divisional Support Services, advised that IT is currently working on using Microsoft Teams to share information and allow the public to ask questions.

It was shared that a Microsoft Teams live event can be conducted so the public can view the meeting virtually.

J. Fisher asked for a status with regard to the busing seat sale. The Assistant Superintendent, Divisional Support Services, shared that she and the Director of Transportation are working on getting this information out to parents.

J. Fisher asked if there has been any direction with regard to parents getting their children's belongings from the schools. The Assistant Superintendent, Divisional Support Services, is also working on a plan with regard to this.

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a question from a member of the public, the Assistant Superintendent, Program, said that Seesaw and Edsby are vetted environments and are safeguarded. He said that our teachers have also been provided with resources. Furthermore, the Division's understanding is that ALL teachers follow policies and codes of conduct with respect to interaction with students at all times, including at this time. Principals and Human Resources will follow-up any concerns that arise on a case-by-case basis.

The Assistant Superintendent, Student Services, shared that the Centre for Child Protection has also released a document with regard to online learning during the pandemic.

The Assistant Superintendent, Program, suggested teachers visit the LIT portal where there are many resources for training in Edsby, Seesaw and Microsoft Teams.

In response to a question, the Superintendent said that Inform Net is not mandated for students in Pembina Trails nor anywhere in Manitoba. He said that Inform Net has been ramped up, at the request of the Province, to provide a supplemental option for our own high schools and all schools (public and independent) across the province.

In response to a comment from the public, the Assistant Superintendent, Divisional Support Services, advised that our schools are accessible for teachers. She said that teachers are responsible for cleaning and sanitizing their own spaces while on the premises and custodians will take care of all common areas.

19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

20. ADJOURNMENT

Meeting adjourned at 9:15 p.m.

Chair of the Board

Secretary-Treasurer