

Regular Meeting of the Board

Minutes

Thursday, April 23, 2020

Start Time:

Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

2. CALL TO ORDER

The meeting was called to order at 8:06 p.m.

3. AGENDA APPROVAL

Resolution # BD20200423.1001

Moved By G. Melnyk

Seconded By C. Nachtigall

THAT the agenda be approved as circulated.

Carried

4. BOARD MINUTES APPROVAL

Resolution # BD20200423.1002

Moved By K. McMillan

Seconded By D. Johnson

THAT the minutes of the Regular Meeting of the Board held on April 9, 2020 be approved as circulated.

Carried

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

Resolution # BD20200423.1003

Moved By K. McMillan

Seconded By D. Zuk

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 23, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated April 23, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated April 23, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated April 23, 2020.

Carried

11. BY-LAWS AND/OR POLICIES

11.1 By-Law No. 140 (Procedural By-Law Amending By-Law No. 1)

Resolution # BD20200423.1004

Moved By J. Fisher

Seconded By G. Melnyk

THAT By-Law No. 140, a By-Law respecting eSignatures, amending Procedural By-Law No. 1 be given first reading.

Carried

11.2 By-Law No. 139 Promissory Note LTPS0379

Resolution # BD20200423.1005

Moved By J. Fisher

Seconded By T. Johnson

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Three Million Nine Hundred Fifty-Four Thousand One Hundred Dollars (\$3,954,100) on the credit of said school division for the purpose of payment for the AA Leach Elevator and Roof replacement, Dalhousie Grooming Room and Elevator, Fort Richmond New Life Skills Suite and Boiler Replacement, Oakenwald Roof Replacement, Oak Park Roof Replacement and Upgrade, Ralph Maybank Roof and Steam Unit, Vincent Massey Roof Replacement, South Pointe School.

THEREFORE BE IT RESOLVED THAT By-Law No. 139, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$3,954,100, and of issuing a Debenture and/or Promissory

Note (Hereinafter called the Security) therefore be given second and third reading and passed.

Carried

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.7 Pembina Trails School Division Educational Support Fund Inc.

13.7.1 Request for Financial Assistance

It was noted that these requests were approved by the Corporate PTESF Board at the April 9, 2020, meeting.

Note: These events have already taken place so this request is being considered after the fact (not affected by COVID-19)

Resolution # BD20200423.1006

Moved By T. Johnson

Seconded By K. McMillan

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Student ID #729478, \$150, Canadian Seniors British Parliamentary Debate Championship, December 6-8, Saskatoon, SK

Student ID #729478, \$150, International Schools Science Fair, January 10-20, Thailand.

Carried

14. ADMINISTRATIVE REPORTS

14.1 Capital Projects Update

The Assistant Superintendent, Divisional Support Services, provided an update on the following Capital projects:

- PSFB Projects:
 - AA Leach elevator addition, lift replacement with ramping system, new accessible washrooms and roof replacement (Gardon Construction - \$3.3M total – Division responsible for approx. \$550,000) – The south end entrance work continues and is expected to carry on into the summer of 2020.
 - Fort Richmond Collegiate Life Skills renovation and band room addition (Gardon Construction \$1.8M – PSFB support capped at \$1M) – interim occupancy was granted and the band program has moved into the new

space. Work has begun on renovating the former band room to be a new life skills suite which is expected to be completed by end of summer of 2020.

- Waverley West Area-B K-8 (Prairie Architects) & Waverley West High School (LM Architecture) - design continues on the two (2) new schools. Design is moving to 99% ready drawings by month end. Tendering the project will commence once Qualico, the City of Winnipeg & the Province finalize plans regarding the land, and infrastructure. Proactively, Pembina Trails was given authority to proceed with design on the future classroom addition at the High School site.
- The Division was given design authority to proceed with the Hot Water Boiler Replacement at Ecole Charleswood School.
- Major Division-funded projects

These have concluded for the 2019-20.

J. Fisher and D. Zuk asked if there was any communication from the city, the Province or Qualico with regard to the land. The Assistant Superintendent, Divisional Support Services shared that there have been no further developments at this time.

Resolution # BD20200423.1007

Moved By T. Johnson

Seconded By S. Billinghamurst

THAT the update on Capital Projects be received as information.

Carried

14.2 Kindergarten Enrolment Report

The Assistant Superintendent, Human Resources, reviewed the Kindergarten Enrolment Report and responded to questions from Trustees.

She advised that there have been some challenges with keeping this information updated with the schools being closed for walk-in registrations due to the pandemic. Currently there are 745 kindergarten students pre-registered for the 2020/21 school year. 995 were projected. The Assistant Superintendent, Human Resources stated that once the secretaries are back in the schools, the number of registrations will likely increase.

The Assistant Superintendent, Human Resources, recommended delaying bringing forward school of choice applications until we have more clarity with regard to our kindergarten registrations.

J. Fisher asked if the Assistant Superintendent, Human Resources, was aware of how many, if any, of the school of choice applications were from Ecole Bonnycastle. The Assistant Superintendent, Human Resources, promised to report back to the board with that information.

There was general discussion around enrolment numbers and space.

Resolution # BD20200423.1008

Moved By G. Melnyk

Seconded By D. Zuk

THAT the Kindergarten Enrolment Report be received as information.

Carried

14.3 Covid-19 Treasury Board Report

The Superintendent shared the COVID-19 Treasury Board Report. He shared his experience with regard to his meeting with senior government officials. The province is urging that steps be taken for immediate cost savings by the school divisions and placing pressure on them to cut costs by at least 10%.

The Superintendent shared that a report with our cost savings has been submitted to Manitoba Education.

There was general discussion around where the savings are going. The Superintendent advised that at this time the province is planning to show these cost savings on their summary reports. The Deputy Minister of Education had assured the 37 superintendents that he was not aware of any plans to claw back the funds. It was more a case of financial reporting of cost savings due to aligning the reduced workforce with classes being cancelled.

D. Zuk asked what percentage Pembina Trails managed to save. The Secretary-Treasurer responded that there was an 18% overall savings.

D. Zuk asked where we are at with the lay-off process. The Assistant Superintendent, Divisional Support Services, advised that all lay-offs were completed with notice on Friday, April 17. The employee groups affected are now in the 21-day lay off period.

The Assistant-Superintendent, Human Resources, shared that it has been difficult but our EAs have remained gracious and engaged.

The Board expressed their heartfelt appreciation to all of our affected staff members for their hard work and dedication and look forward to welcoming them back when classes resume.

14.4 Louis Riel School Division - Interest Arbitration Decision

The Secretary-Treasurer reported on the Louis Riel School Division (LRSD) interest arbitration decision and shared that the monetary awards were 1.6% for September 2018 and 1.4% for September 2019.

There was discussion around the upcoming Pembina Trails Teachers' Association (PTTA) arbitration and the current PTTA contract. It was noted that our timelines are similar to LRSD.

The Superintendent advised that the PTTA contract expired two (2) years ago and that the upcoming arbitration has been deferred until after the pandemic ends and the Chief Health Officer allows in person meetings to resume.

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

Resolution # BD20200423.1009

Moved By K. McMillan

Seconded By C. Nachtigall

THAT the Correspondence for Information Distribution List dated April 23, 2020, be received as information.

Carried

17. QUESTIONS FROM TRUSTEES

D. Zuk asked about the WiFi being offered to other school divisions from various internet providers and if it had been offered in Pembina Trails.

The Superintendent advised that Pembina Trails had been part of the 2nd phase of proposals by Bell MTS and other providers. SAT is reviewing the proposals.

He shared that after speaking with school administrators there was a general consensus that the demand for providing internet access in homes was surprisingly low. SAT will continue to monitor this situation and balance the demand with the costs associated with the proposal.

G. Melnyk shared that he has received some community feedback with regard to the school signage. Some residents are asking if school signs can be updated with a positive message.

J. Fisher asked about grad ceremonies and if a decision would be made divisionally or school by school. The Superintendent shared that it will be a divisional decision in consultation with the high school administrators. He also stated that this has been

discussed at the Senior Years meeting and they will likely begin the planning process for anticipation of fall convocations.

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

In response to a member of the public with respect to By-Law No. 139, the Secretary-Treasurer shared that was a typo and stated that there is in fact no purchase of land in the by-law.

In response to a member of the public, the Superintendent shared that currently there has been no indication that we will receive reduced funding.

The Superintendent advised that Pembina Trails Teachers' Association held their election and Lise Legal has been named as President-Elect. The Board and Senior Administration shared their congratulations.

19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution # BD20200423.1010

Moved By K. McMillan

Seconded By S. Billinghamurst

THAT the Board move into Committee of the Whole.

Carried

20. ADJOURNMENT

Meeting adjourned at 9:13 p.m.

Chair of the Board

Secretary-Treasurer