

**Beaverlodge Home and School Association (BHSA)
Meeting Minutes for November 6, 2024**

In attendance

Ms. Sadler

Lesley Wiebe

Mr. Greenspan

Emily Irvine

Joanne Flatten

Sara Locke

Pam Janciw

Call to order: 6:30pm

- Greeting and welcome to everyone in attendance.

Review and Approval of Agenda

- Motioned by Pam, seconded by Lesley. Motion carried.

Review and Approval of Previous Minutes

- Motioned by Joanne, seconded by Lesley. Motion carried.

Principal's Report

- Please see attached document titled: Principal's Report – November.

Treasurer's Report

- Please see attached document titled: Treasurer Report November 2024.
- Current balance of \$5,058.65.

General Business

- A. It was noted that some parents were informed at Tri-conferences that there would not be a winter concert at Beaverlodge School this year. Ms. Sadler addressed that the Music teacher's position is shared with Royal School this year and will be alternating the concerts between both schools. As such, Beaverlodge School will have a Spring concert. Ms. Sadler agreed to provide notice of this outcome to parents in the next Friday Bulletin.
- B. Ms. Sadler affirmed that the results of the Mobile Vision Clinic will be distributed to the families of the students that participated.
- C. Fun Lunches
 - Since emails reminding parents of the order dates have been sent out there has been an increase in participation.

- McDonald's consideration – no further discussion with vendor as of yet for cost or menu.
- Upcoming lunches include: January – Subway, February – Pizza and continuing to alternate between these vendors for the remainder of the school year.

D. Movie Nights

- Nov 1, 2024 was first movie night, showing Inside Out 2.
 - Snack sales were less than expected, however it was the day after Halloween and many families brought their own snacks.
 - Recommendation is to host Movie Night the week before Halloween in future.
 - Gummy candy bags were purchased from Shopper's Drugmart at a cost of \$1.00/bag. The amount purchased will be enough supply for the remaining 5 events planned for the year, and the expense will be recorded across all the events.
- Future movie nights
 - Dec 5, 2024 is movie night #2, showing Despicable Me 4.
 - Jan 30, 2025 is movie night #3, potentially showing Wild Robot.
 - Mar 13, 2025 is movie night #4, potentially showing Moana 2.

E. Reminder from Pam that cheques issued for reimbursement of funds are expected to be cashed within the month for ease of tracking and reconciliation of funds.

F. Farm to School Fundraiser

- Required to meet \$1000 in sales to receive fundraising amount (50% of sales), if minimum amount is not reached all orders will be cancelled.
- Current orders include: 42 small bags, 22 large bags, 9 donated bags, which totals \$640 in sales to date.
- A last chance reminder message for the fundraiser will be sent to parents from teachers via Edsby and included in the Friday School Bulletin.
- Please see attached document titled: BHSA FarmtoSchool Fundraiser Reminder.
- Parent volunteers are needed, request to be included in Friday Bulletin.
 - Nov 14, 2024 – 9:00am – 12:00pm to receive and sort orders.
 - Nov 14, 2024 – 3:30pm – 6:00pm to hand off pick up orders.
 - Pick-up is from mini gym.

G. Gramma's Kettle Corn

A. Planned to take place in December 2024.

- Anticipated dates include:

- Two weeks for sales - Nov 25 – Dec 6, with Dec 9 as a back-up date for late orders.
- One week for order/delivery - Dec 9 – 13 with delivery for Dec 13 or 16.

B. Pam has contact from previous year's order form in 2022 and will follow-up.

H. Fundraising Totals

A. Decision to use 50% of money raised towards library books.

B. Thermometer can continue yearly after this year to highlight progress annually.

I. Yearbooks

A. No contact from company at this point, Pam will follow-up.

B. We are under contract for 5 years.

Other Business

A. Change in executive as Dianna Doucette has step down from position of Secretary.

- Lesley Wiebe self-nominated to fill the position.
- Joanne Flatten motioned to accept Lesley Wiebe as Secretary for remainder of 2024-2025 school year. Seconded by Pam. Motion carried.

B. Literacy Grant

- Applications opened in late November to awarded to schools in the following year.
- Sara will review the steps involved and make recommendation to BHSA on applying for this grant.
- Ms. Sadler agreed to provide support and/or information about school demographics as required if application is pursued.

C. 50/50 Draw

- Sara suggested the idea of BHSA offering a 50/50 draw for fundraising, a similar program is being offered at Ecole Charleswood.
- The program is run online with an option to purchase tickets every two weeks.
- It does require a MBLL license.
- No decision or action was determined.

D. Excellence in Education Awards

- Joanne received a nomination form from the office of the Minister of Education and Early Childhood Learning for awards in 5 categories to nominate exceptional educators.

- Deadline for nominations is Dec 5, 2024.
- BHSA members will discuss following this meeting to determine if nominations are feasible for this year.

E. Reminder of online meetings for January and March 2025.

The next meeting (in-person) is scheduled for December 4, 2024 at 6:00pm.

Meeting Adjourned: 6:44pm