

TO: Workplace Safety and Health Chairpersons

COPY: Secretary Treasurers of School Divisions

RE: **WORKPLACE SAFETY & HEALTH TRAINING FOR SCHOOL COMMITTEES:
“BOOK YOUR DATES FOR FALL/WINTER 2025/26”**

FROM: Shawn Kozarchuk, Chair, MTS Workplace Safety & Health
Leonard Zdrill, Risk Manager, Manitoba School Boards Association
Tammy Hodgins-Rector, Staff Officer, The Manitoba Teachers' Society

DATE: October 1, 2025

The Manitoba Teachers' Society and the Manitoba School Boards Association have developed a one-day workshop for training employees who are WSH Committee Members or WSH representatives. Co-Chairs, Custodians, Senior Administrators, Trustees, Principals, teachers, and non-teachers (CUPE, MANTE, etc.) are encouraged to attend.

One (1) training session will be offered per region, with the exception of Metro. All Metro sessions will be hosted and organized by MTS. Please decide in your region who will be the organizer/contact person. To arrange the booking for your region, please contact Nicole Bernard by emailing her at nbernard@mbteach.org. **Dates will fill up quickly, so please book as soon as possible.**

This workshop counts as *one day* towards the mandatory two days of Workplace Safety and Health committee member training to be funded by the employer. *Updated Memorandum and Registration forms will be sent out*

The one-day workshop will cover the following three topics:

1. **“Workplace Safety and Health – A School Perspective” (Tammy Hodgins-Rector, MTS)** – This session will review the legislation and responsibilities of staff, principals/supervisors, and the employer related to workplace safety and health. It also includes new information on recent statistics collected by MTS, recent trends, legislation updates and scenarios.
2. **“Back to Basics: A refresher course in Managing Safety Incidents” (Leonard Zdrill, MSBA)** – Leonard will provide a stripped down review of the fundamental process for reporting, investigation, correcting and dispensing of safety concerns, injuries, and incidents. A facilitated discussion around what the process is in different school divisions and an opportunity to share ideas and best practices on how this essential safety and health function is developed, communicated and executed in your division.
3. **“Lessons in Psychological Health and Safety in the Workplace” (Care for All in Education Team)** – In a follow-up to last year's introductory session to Psychological Health and Safety, the team from CFAE will be presenting a number of practical mini-lessons they have developed to help school staff work on various aspects of their psychological well-being in their workplaces. The mini-lessons are designed to be presented as part of staff meetings, wellness events, or other staff gatherings.

The training will be held from **9:00 a.m. to 4:00 p.m. Lunch will be provided at no cost to participants.**

MTS Regions:

Lakewood: • Evergreen • Interlake • Lakeshore • Lord Selkirk Sunrise	Northern: • Flin Flon • Frontier • Kelsey • Nelson House • Thompson	South Central: • Garden Valley • Pine Creek • Portage La Prairie • Prairie Spirit • Prairie Rose • Western	South West: • Beautiful Plains • Brandon • Fort La Bosse • Rolling River • Southwest Horizon • Turtle Mountain
Parkland: • Park West • Sandy Bay • Swan River • Turtle River • Mountain View	South East: • AEFM • Border Land • Hanover • Red River Valley • Seine River	Metro: • Louis Riel • MITT • Pembina Trails • River East Transcona • Seven Oaks • St. James-Assiniboia • Winnipeg	