



**BISON RUN SCHOOL
PARENT ADVISORY COUNCIL (PAC)
MINUTES**
Monday May 13, 2024 - 7:00pm
Location: Bison Run School Library



AGENDA

<p>In attendance:</p>	<p>Admin: Caterina Romeo-Mzakar (Principal), Kendra Gowler (Vice-Principal) Executives: Kristin Hildahl-Shawn (Chair), Macara McGregor (Vice-Chair), Abdulfattah Bello (Treasurer), Teassa MacMartin (Secretary) Parents: Christine Kun, Stephanie Wheatley, Allie Blazek, Lilia Rojas, Namrata Sharma</p>
<p>7:03 - 7:05 p.m.</p>	<ul style="list-style-type: none"> • CALL TO ORDER <ul style="list-style-type: none"> • No additions to the agenda
<p>7:05 - 7:08 p.m.</p>	<ul style="list-style-type: none"> • APPROVAL OF PREVIOUS MEETING MINUTES <ul style="list-style-type: none"> • Approval by Allie, Second Macara
<p>7:08 – 7:45p.m.</p>	<ul style="list-style-type: none"> • REPORTS FROM PAC EXECUTIVE AND OTHER COMMITTEES <ul style="list-style-type: none"> • Chair Report <ul style="list-style-type: none"> ○ Pembina Trails School Division has set up a Donation Form on Canada Helps for our school to raise funds for the Bison Run School Playground Project Canada Helps (link & QR code) <ul style="list-style-type: none"> ▪ Tax receipts (\$25 and above) ▪ Letters have gone out to government officials of our area – no funds committed, but grants suggested ○ June/September event for introducing the PACs playground fundraising initiative <ul style="list-style-type: none"> ▪ BBQ: invitation of families, developers (tables for advertisement) ▪ PTC PAC is doing an event in similar event in September, possibility of joining ○ Capital Planning update <ul style="list-style-type: none"> ▪ United Way Community Grant (maximum \$5000) - APPLIED ▪ Assiniboine Credit Union Community Ground - APPLIED ▪ From the Ground Up Grant, Government of Manitoba (max. \$100,000) – TO BE COMPLETED ▪ Google Drive: additional current or upcoming grants with deadline dates ○ Teacher & Staff Appreciation week (May 6-10, 2024)

- Received well!
 - Real Canadian Superstore provided a donation (gift card)
- Voting: Proposed amendments to Constitution
 - Changes read out to those in attendance (see attached document)
 - Approved by Macara, Second by Christine
 - Passed
- Other constitutional changes:
 - Abdul: Secretary/Treasurer position have 2-year term in the constitution, but the changes refer to elections occurring “each year”
 - Kristin: clarification, elections are only conducted if the position is vacant
 - Suggested amendment will be added to 5.2 to indicate elections will occur “as required”, e.g. in the case of vacancy – 30 days written notice will be distributed for these changes
 - Was addressed in another section (7), but needs to be made consistent
- June meeting:
 - Focus: budget planning and AGM preparation meeting – executives must be in attendance, but general members are not required
- Treasurer’s Report
 - Current total: \$1028,
 - \$209 April Fun Lunch, expecting May Fun Lunch
- Fundraising Committee
 - Book donation to BR from Christine – Michael Hutchison set (local author)
 - Fun Lunch update
 - May total \$276.50
 - Almost \$500 raised for the Grade 8 students
 - June 11th will be Subway
 - 300 people now registered with Health Hunger
 - Spring Fundraiser update
 - May 21st (Tuesday), pick-up 1:30-6:00pm
 - Drop off may be as early as 10:00am
 - \$1781.54 total raised
 - Plants will not be dropped outdoors if 5 degrees or under (may need the use of the MPR)
 - Need to minimize people parking on the loop – organized temporary parking area (Caterina and Kendra will follow up with Christine)
 - Grade 8 student helpers – approximately 6-10 at 3pm

	<ul style="list-style-type: none"> ▪ Stephanie provided thank-you card with our social media contacts to be included with each order
7:45 – 8:20 p.m.	<ul style="list-style-type: none"> • PRINCIPAL’S REPORT <ul style="list-style-type: none"> • Caterina: Grade 8’s raised almost \$1500 for Water for Sudan • Caterina: Cheque from BR PAC will be written to BR School for the Grade 8 Farewell funds raised • Kendra: Nutrition program: <ul style="list-style-type: none"> ○ Over the current school year: \$7000 grant received for food & equipment to have breakfast/lunch ready for students in need ○ Grant application for next year submitted (\$5-10,000), additional equipment, “breakfast cart” ○ Additional grant applied for to hire someone to take on this duty fulltime – currently being taken on by staff • Kendra: improved drop-off system for next year <ul style="list-style-type: none"> ○ More crossing guards & patrols • No feedback on Schools of Choice yet – targeted for mid-June • June 20th: Kindergarten Stay & Play event • June 13th: Band Concert (at BR School) <ul style="list-style-type: none"> ○ PAC table ○ May need to hold at larger location in the future as student numbers approach 700-800 ○ Buses & transportation provided • Prices for supplies/trips are increasing and student fees will have to be reassessed <ul style="list-style-type: none"> ○ Will follow up with decision ○ Kristen: Other schools implement parent council fees collected at the beginning of each year ○ No plans to charge lunch fees yet, or add parent council fees • June 26th: Report cards • June 27th: Bump-up date, introduce students to their next year’s teacher • Hired 15 people (teachers/staff) – 3 phys ed., 2 music, 2 french, increased number of classes (kindergarten to grade 3), and all higher-level classes will be full • Officially Phone Free – recommended reading: The Anxious Generation • Online literacy and safety workshop/course is being organized for parents and students (semi-mandatory) <ul style="list-style-type: none"> ○ PAC table
8:20 – 8:25 p.m.	<ul style="list-style-type: none"> • NEW BUSINESS

	<ul style="list-style-type: none">• Meeting day / time survey for 2024-2025 school year will be sent out to everyone on the PAC email distribution list this month
8:25 – 8:35 p.m.	<ul style="list-style-type: none">• NEXT MEETING DATE AND ADJOURNMENT<ul style="list-style-type: none">• Next meeting date: Monday, June 17 (7pm)• Motion to adjourn Macara, second Christine