



JFABB-E-1

Section J Index
JFABB

GUIDELINES FOR STUDENT EXCHANGE PROGRAMS

The Pembina Trails School Division knows and understands the importance of exchange opportunities for our students. To prevent any conflict of interest between organizations that arrange exchange opportunities for students and the Pembina Trails School Division's International Student Program, the following guideline have been established:

1. The Pembina Trails School Division will support student exchanges planned and implemented by one of its schools when it involves a group of students from that school for a short term (1 month or less). These exchanges are often based on sister-school and/or sister-city relationships.
2. Student exchanges offered through private exchange organizations (e.g. Rotary, ASSE, CEEF, Global Partners) will only be supported if all of the following conditions are satisfied:
 - the Pembina Trails student must be studying in a Pembina Trails school and in the language of the country where they plan to exchange
 - each exchange must be one-for-one (i.e. one Pembina Trails student for one foreign student) and must be a direct exchange with hosting families (i.e. it does not involve the ISP Homestay Program)
 - the time frame for each exchange must be comparable (e.g. if the foreign student comes to Pembina Trails for 3 months then the Pembina Trails student should be permitted to study abroad for 3 months)
 - the Pembina Trails student must be present and attending classes on September 30 of the year of the exchange
 - all costs associated with the exchange are the responsibility of the student and/or sending school
3. Privately arranged student exchanges will not be supported by the Pembina Trails School Division.

Approved by ISP Managerial Committee
December 5, 2005
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