

STUDENT ADMISSIONS TO/WITHDRAWAL FROM SCHOOL

Admission

All persons who qualify as a 'resident pupil' under *The Public Schools Act* will be permitted to attend Division schools without payment of tuition. In addition, persons who do not reside in the Division may be admitted under policy JFAB (Non-resident Canadian Students) or JFABB (Exchange, Non-Landed and International Students) relating to non-resident students, or by specific action of the Board.

Students must complete a Student Registration Form, JF-E. A birth certificate, or other proof of legal name and age, as well as proof of residence, is required at the time of application.

Students moving into the Division from other divisions shall be required to present evidence of attendance, grade placement, academic achievement, and student support services in the previous school.

Resident students will be offered educational services at their local school as defined by the Division's school catchment areas, Policy JC, and at other schools based on the Division's policies on enrollment, transfer, and Schools of Choice. Students who are entering school for the first time (kindergarten or first grade) are encouraged to pre-register in the spring prior to the fall term in which they are to begin attendance.

Students who apply for admission to the Division schools on the basis of prior accredited schooling outside of the Division shall be placed initially on the grade level they have reached as reported by the sending school. The Principal shall determine subsequently whether the grade placement is appropriate for the individual. Students who apply for admission to the Division schools on the basis of prior non-accredited schooling shall be admitted in accordance with Board Policies IHBG and JG.

The Principal will determine if students are eligible for admission into a school. A Principal's decision on admission and placement may be appealed to the Superintendent or designate.

Denial of Admission

Accomplish Anything

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The Superintendent or designate may deny admission to the schools of the Division for cause. Students, who were expelled from any school division during the preceding twelve (12) months or whose behavior during the preceding twelve (12) months in another school division was deemed to be detrimental to the welfare or safety of other students or school personnel, may be denied admission.

Request for Student Records

After enrolling a student, the school official enrolling the student shall request those records required by Division policy for student transfer, including discipline records, from all schools previously attended by the student within the last 12 months.

Accomplish Anything

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