

(DATE)

Dear

I have been informed that you have indicated you would be home schooling (*Student's Name*) as of (*Date*). The Home Schooling Office, Manitoba Education, Training and Youth has to date not received registration for your child/children. As a home school parent, you must register your children with the Home Schooling Office and report required information directly to the Home Schooling Office.

If the home school process is not completed, your children must be attending school regularly and punctually as described in The Manitoba School Attendance Act, Part XIV, Section 260.

Thank you for your prompt attention to this matter.

Yours truly,

School Attendance Officer

Copy to: Principal
 Assistant Superintendent – Student Support Services