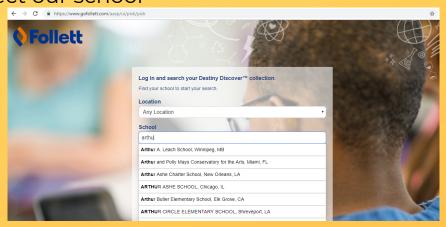
# AUDIOBOOKS HOW TO TAKE THEM OUT!

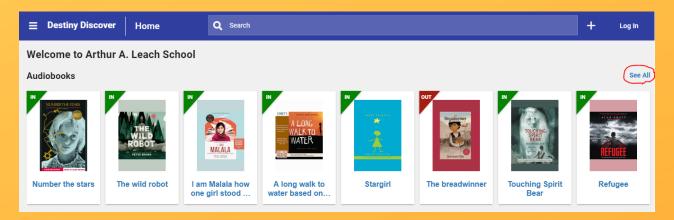
## STEP 1 GO TO GOFOLLETT.COM

Type Arthur A. Leach into the School field, and select our school



#### STEP 2 FIND THE AUDIOBOOK COLLECTION

The audiobooks are at the top of our main page. Click 'See All' to see our complete collection.



# STEP 3 FIND A BOOK YOU'D LIKE!

Click on the title for more information.



# STEP 4 SIGN IT OUT!

Click 'Log in' and use your school username and

password.





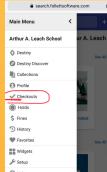
Then click 'Check Out' - the audiobook is now yours for 10 days!



# STEP 5 LISTEN TO IT!

Press the three lines in the top left corner, and

select "Checkouts".



Find the audiobook and hit "play"



When you are done listening for that day, hit "close book" - it will remember where you stopped.



To go back and listen some more, just go back to gofollett.com, log in, and go to your checkouts.

### STEP 6 RETURN IT!

Once you've finished it, make sure to go back to your collections and hit 'Return'. If you don't, it will automatically be returned after 10 days.

