

## **PARENT CONFERENCES, STAFF MEETINGS AND SCHOOL/DIVISION MEETINGS**

Subject to the provisions of The Collective Agreement with the Pembina Trails Teachers' Association specific to Lunch Period, teachers are to be in attendance at meetings whenever called, and available for parent and/or student conferences whenever required, unless specifically excused by the principal.

Regular general meetings of instructional staff may be called by the principal. Such meetings are encouraged to be held at least monthly; the location and time to be announced by the principal.

Special meetings may be called at any time by the Superintendent, any other member of the Senior Administration Team or the principal. Teachers are expected to attend all called meetings unless excused by the person calling the meeting.

*Accomplish Anything*

Adopted	Reviewed	Revised	Page
3/108/05			1 of 1