

CRIMINAL RECORD AND CHILD ABUSE REGISTRY CHECKS

All successful applicants shall be responsible for the cost of obtaining the necessary Criminal Record and Child Abuse Registry Checks.

A principal may decide to ask a volunteer to submit to a check at any time it is deemed prudent to do so. Volunteers will be reimbursed by the school requiring the check. Schools, in turn, will submit receipts to the Secretary-Treasurer's Department for reimbursement. Principals must ensure that records are kept on file. If there is any question whether a prospective volunteer should obtain a check, the principal shall have the responsibility for making that decision.

In the case of the suitability of volunteers, principals will act as the adjudicator. All information collected will be kept strictly confidential.

In the case of the International Student Program, the Director of the International Student Program will be responsible for monitoring the checking of all homestays and will consult with the Assistant Superintendent, Human Resources if there are questions on the suitability of a prospective placement.

An individual may be employed on a conditional basis between the time that the Criminal Record Check and Child Abuse Registry requests have been forwarded and are approved.

Accomplish Anything

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