

# VISCOUNT ALEXANDER PARENT ADVISORY COUNCIL (PAC)

## Meeting Minutes- April 2023

**Date: April 17, 2023**

Name	Role	Present	Regrets
Lorraine Crawford	Chair	X	
Tori Patzer	Principal	X	
Michael Moreau	Vice Principal	X	
Anna McCarthy	Secretary	X	
Kim Soul	Treasurer	X	
Loni Andres	Onsite Hot Lunch Coordinator		X
Georgette Rochon	Offsite Hot Lunch Coordinator		X
	School Grounds Transformation		

Name	Role	Present	Regrets
Amy Bain	Lunch Program		X
Celia Duarte-Trozzo	Member at Large	X	
Lara Schroeder	Member at Large	X	
Jennifer Dyck	Parent Participant		X
Nadine Smith	Parent Participant		X
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	<b>Welcome</b>	<ul style="list-style-type: none"> <li>Called to order 7:03 pm</li> </ul>			
2.0	<b>Adoption of Agenda</b>	<ul style="list-style-type: none"> <li>No changes, Celia moved to adopt.</li> <li>Tori added Review Policy IJOA-R</li> </ul>	Adopt Agenda	Moved: Celia	Completed
3.0	<b>Minutes of last Meeting</b>	<ul style="list-style-type: none"> <li>Motion to approve minutes from March meeting, as written. Moved: Celia</li> </ul>	Adopt Minutes	Moved: Celia	Completed
4.0	<b>Matters arising</b>	<ul style="list-style-type: none"> <li>n/a</li> </ul>			
5.0	<b>Old Business</b>	<ul style="list-style-type: none"> <li>n/a</li> </ul>			
6.0	<b>Good News Sharing</b>	<ul style="list-style-type: none"> <li>n/a</li> </ul>			
7.0	<b>Chair's Report</b> Lorraine Crawford	<ul style="list-style-type: none"> <li>n/a</li> </ul>			
8.0	<b>Principals' Report</b> Tori Patzer, Michael Moreau	<ul style="list-style-type: none"> <li>Visual communication through Instagram</li> <li>School report will be sent to secretary</li> </ul>	Shared by Tori Patzer and Michael Moreau Admin will send report to PAC secretary		
9.0	<b>Treasurer's Report</b> Kim Soul	<ul style="list-style-type: none"> <li>Everything in the budget aligns with the bank statement</li> </ul>	Approve budget as is, to be amended later if needed		

10.0	<b>School Grounds Transformation Committee</b>	<ul style="list-style-type: none"> <li>• PAC is looking for a coordinator for this position</li> </ul>			
11.0	<b>Band Report</b> Tori Patzer	<ul style="list-style-type: none"> <li>• Upcoming spring concerts</li> <li>• Grade 6s went to the WSO</li> </ul>			
12.0	<b>Lunch Program</b> Amy Bain	<ul style="list-style-type: none"> <li>• All is going well</li> <li>•</li> </ul>			
13.0	<b>Hot Lunch Days</b> Loni Andres, Georgette Rochon	<ul style="list-style-type: none"> <li>• No update</li> </ul>			
15.0	<b>New Business</b>	<ul style="list-style-type: none"> <li>• To be reviewed: Policy IJOA-R</li> <li>• No concerns</li> </ul>			
16.0	<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• Next meeting May 15, 2023</li> <li>• Motion to adjourn: Lara</li> <li>• Adjourned 7:32pm.</li> </ul>	Adjourn Meeting	Moved: Lara	Completed
17.0	<b>Minutes Posted</b>	<ul style="list-style-type: none"> <li>• Tracey will post the finalized minutes to EVA website  <a href="https://www.pembinatrails.ca/schools/viscountalexander/Community/Parent-Council/Pages/default.aspx">https://www.pembinatrails.ca/schools/viscountalexander/Community/Parent-Council/Pages/default.aspx</a> </li> </ul>	Anna will send minutes to Tracey Dionne Tracey will post minutes to web site	Anna  Tracey	As finalized