

VISCOUNT ALEXANDER PARENT ADVISORY COUNCIL (PAC)

Meeting Minutes- June 12 2024

Date: _____

Name	Role	Present	Regrets
Lorraine Crawford	Chair	*	
Glenys McLeod	Principal	*	
Jean-Baptiste Bitwenge	Vice Principal	*	
Erin Kemble	Secretary		
Kim Soul	Treasurer	*	
Caylee Schoonbert	Onsite Hot Lunch Coordinator		
Georgette Rochon	Offsite Hot Lunch Coordinator	*	
	School Grounds Transformation		

Name	Role	Present	Regrets
Jaimie Hutlet	Member at Large		
	Member at Large		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	• Called to order ___7__ pm			
2.0	Adoption of Agenda	• No changes, Georgette moved to adopt. Jaimie seconded.	Adopt Agenda	Moved: __ Seconded: __	Completed
3.0	Minutes of last Meeting	• Motion to approve minutes from March meeting, as written. Moved: Jaimie __, seconded: Georgette	Adopt Minutes	Moved: __ Seconded: __	Completed
4.0	Matters arising	• Sept 10, 2024 open house, pac will set up a table- Lorraine and Georgette will come			
5.0	Old Business	•			
6.0	Good News Sharing				
7.0	Chair's Report Lorraine Crawford	<ul style="list-style-type: none"> • Love Glenys' idea of having students help hand out pizza next year, could have a pizza lunch for volunteers • Staff Appreciation will be held next week. • Thank you to everyone for all of their hand work this year! 			
8.0	Principals' Report Glenys McLeod Jean-Baptiste Bitwenge	<ul style="list-style-type: none"> • Visual communication through Instagram • School report will be sent to secretary 	Glenys will send report to Tracey Dionne		

9.0	Treasurer's Report Kim Soul	•	Approve budget as is, to be amended later if needed	Moved: __ Seconded: __	
10.0	School Grounds Transformation Committee	• PAC is looking for a coordinator for this position			
11.0	Band Report	•			
12.0	Lunch Program	• Going well. •			
13.0	Pizza Lunch Days Caylee Schoonbert, Georgette Rochon	•			
15.0	New Business	• Slate for next year • Chair: Lorraine Crawford, Treasurer Kim Soul, Hot lunch coordinator Caylee Schoonbert, Fundraising coordinator Jaimie Hutlet still looking for a secretary, members at large and a school grounds transformation committee			
16.0	Adjourn	• Next meeting September 23, 2024, • Motion to adjourn: __ Seconded: __ • Adjourned __ pm.	Adjourn Meeting	Moved: __ Seconded: __	Completed
17.0	Minutes Posted	• Tracey will post the finalized minutes to EVA website https://www.pembinatrails.ca/schools/viscountalexander/Community/Parent-Council/Pages/default.aspx	Anna will send minutes to Tracey Dionne Tracey will post minutes to web site	Anna Tracey	As finalized