



École Charleswood School

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www.pembinatrails.ca/charleswood

ÉCS Parent Council Meeting Meeting Minutes

November 16, 2023

School Library or Teams

1. Call to Order, Attendance (Lori/Lisa) 6:47 pm

2. Welcome and Introductions (Lori/Lisa) Lori, Lisa, Peggy, Jeff (guest), Sabrina (from PT), Adrian, Susan, Shelly, Maggie, Kyle and Shannon, Ashleigh, Heather, Tanya

3. Minutes and Agenda (Lori/Lisa)

- Additions or amendments to the agenda: Peggy – options at the school
- Review and adoption of minutes from previous meeting – Susan motions to accept. And Lisa seconds

4. Council Reports

- Lunch Program (Pam) – no report tonight
- Treasurer (Susan) – We did get the grant from the school division (\$375). Balance \$4,150
- Fun Lunch (Susan) – McDonald's lunch is live on Muncha Lunch. Apple slices are not available (supply issue). So far there are 166 orders. Will send out a reminder.
- Fundraising (Ashleigh) – Coffee fundraiser, Dieppe was not doing it this year, 20 to 25% will be earned from the sales, Coffee will be delivered December 7, it will be dropped off at the school and ready to go out Dec 11.

5. Old Business

- Request for gently used playground equipment – there is a notice on the website. Should send a message for the family community to see this come through. Do a free giveaway drive for ECS. We need equipment but also need to look at the issue that items are lost very quickly. Have kids involved in the ground floor planning to ensure the equipment is looked after.

6. New Business

- Fundraising Plan –
 - Would like to communicate goals and a plan to families. First step is to report what happened last year. Would like to know how much was earned last year. Where did the money go to?
 - The new secretary treasurer sent new guidelines for fundraising. Must be appropriate, strive for no conflict with the community, must indicate the purpose for the funds, door to door activities discouraged, may not impact instructional time, nutrition considered, raise funds for needs only, all fundraising is subject to internal audit processes, subject to approval by the principal, also would need proper licensing for those required.
 - The teachers will be canvassed for wish lists and play structure, teacher supplies, books, clear that items are needed for the kids to play with during outdoor breaks. There are 20 homerooms. Can declare the funds are for general school funds.

Playground/outdoor equipment and activities is broad enough that it can be our key priorities. Library books and classroom books can be an immediate priority where parents contribute now and funds are used in this year for their kids attending this year.

- Will need to determine the number of fundraisers that we do. Ideas include: Grocery grab (sell raffle tickets for up to \$1,000 at a local co-op, would get a set time limit to grab groceries worth up to \$1,000). Seasons Co-op is interested in partnering to do this fundraiser. Other ideas: gift cards, Taverna Rodos GC, green house, Winkler Meats, Bothwell Cheese, pancake breakfast, movie night, and “athons”,
- End of Feb, beginning of March for Grocery fundraiser (agreed to go ahead for the co-op grocery grab).
- Need a calendar of proposed dates of fundraisers, Ashleigh and co-chairs will put together a proposed plan to have for next meeting. Suggestion to build more community fundraisers and use leadership kids and grade 7’s as well. Continue to build positive relationships with local businesses. Next year, will make a fundraising plan in June for the upcoming year.
- Volunteer sign up- signup.org
- Media Conference for parents follow-up
- Weekly email communication – Will coordinate a more streamlined communication, once a week will have items from PAC (fundraising, volunteering, Munch a Lunch reminders) bullet points with links, Get one message every Friday. Can use Social Media for daily communication (social media is usually done by teachers/PE, not much from admin). Question: can it be used for PAC. Suggestion to start a PAC Charleswood Instagram that can be linked to the ECS account.
- Teacher Jeff Hunter to provide information on community resources

7. Principal/Vice Principal Report (Peggy/Adrian) – Please read the report on the next page.

8. Announcements

- November 24- No School
- November 28- McDonalds Fun Lunch
- December 8 – No school

9. Next meeting: Dec 14: 6:30 to 7:30 pm

10. Adjournment: 8:00 pm

Request for all emails to go to the ECS PAC email Charleswood.PAC@gmail.com

Notes on conversation around ground before start of the meeting:

There have been attempts to build a play structure before. There are considerations with the City of Winnipeg related to liability and site lines. This would be near the baseball diamond. The baseball diamond is on school grounds, but the city does some of the upkeep related to that area. There was an agreement between the baseball association and the city in keeping care of the grass. The Broncos have been maintaining their fields (main field and practice field). The school is allowed to use the practice field but can't paint or do any changes. The school cannot use the main football field. We can't erect soccer nets due to the baseball fields being used. Do we need to put up a fence, but we don't have a soccer field. Bike racks will be placed back where they were and will once again be visible to security cameras.

Admin Report

PAC was provided with a survey regarding the License to Leave by Village Charleswood group Remembrance Day Service-Thank you to community members who attended. Thank you to the members of the colour guard and our speaker Mr. Len Van Roon Senior. The service was a student led event. We are very proud of our student emcees, cadets, readers, musicians and soloists.

Snowballs and roughhousing-the office is fielding a number of snowball-throwing incidents. One student had a minor eye injury. Students are asked to write a letter listing the potential safety issues associated with throwing snowballs. Students in FI must write a letter en français. For additional incidents, consequences have been posted around the school. Students had to be reminded that pushing, tripping, and tackling are not allowed. Peggy and Adrian respond to incidents and consequences range from mediation conversations to student suspensions.

Visit to local businesses. Some class representatives visited local businesses and were able to interview management, asking questions such as “have ÉCS students been respectful in your business?” Feedback has been positive.

Be Good People-Students have completed four sessions so far, the latest are: grade 5- Prioritizing Problems; grade 6-Goal Setting; grade 7-How to Stop Procrastinating; grade 8- Asking for Help is a Strength, Not a Weakness. Support for parents and caregivers can be found at <https://sites.google.com/scred.k12.mn.us/scredsel/parents>.

Held a site planning meeting with Facilities personel on Nov. 7, 2023).

- Facilities to inquire about the arrangement with the baseball diamond. Is there some agreement with the city? Can the field be divided to have a soccer area? Do we need to construct a fence to separate these two areas?
- Soccer nets are not yet an option as there is no soccer field. Nets cannot be permanent and non-permanent nets cannot be stored in the school as they are too big.
- Member from Facilities will replace bike racks to original position in sight of the security cameras. No date specified.
- Suggested that we hire a landscape consultant company who can handle all the permits and other work, as well as help develop a plan for how much space we need, including picnic tables and outdoor play options.
- We spoke about having the drainage in the south field inspected by the division and cleared in case it is blocked.
- A member of Facilities will speak with Able Pest Control regarding access to the courtyard.
- With the current grounds setup, funnel ball and gaga ball are not options. The footprint for these games is too large and we need to maintain drive through access through the paved area for emergency vehicles. Additionally, gaga ball cannot be set up in a courtyard. (It needs an asphalt surface).
- Summary of what some other schools have for outdoor play areas, for example Dalhousie, Whiteridge, Leach (has nothing), Acadia (has nothing), and Laidlaw (k-8)