

SECURITY

Buildings and grounds of the Division are one of the greatest investments of the community, and they should be adequately protected. Security for Divisional buildings and grounds (during regular school hours as well as non-school hours) contributes to the well being and safety of students and staff as well as to that of the sites themselves.

"Security" means keeping buildings locked and secure and taking appropriate steps to provide protection from physical hazards and acts of violence. It also includes providing protection from fire hazards and faulty equipment and safe use of electrical, plumbing and heating equipment. The Board requires and encourages close cooperation with the police and fire departments inspectors and will assist these parties by having floor plans of buildings and site plans available upon request.

During regular school hours, flow of traffic into and out of buildings will be closely monitored and may be limited to certain doors. Visitors will be required to make their presence known to the school office.

Access to school buildings outside of regular school hours will be limited to personnel whose work requires it and to sponsors of approved student activities. An adequate key control system will be established which will limit access to buildings to authorized personnel and will safeguard against entrance to buildings by persons unauthorized to have keys.

Subject to policy ECACA – Trespassing on Division Property, school grounds, when not in use for approved student or community activities, may be utilized by community members provided they respect the property and the school's/Division's regulations for its' use.

Funds and valuable records will be kept in a secure place.

Alarm systems and other devices that protect buildings against illegal entry and vandalism will be installed where appropriate. Employment of security personnel may be approved by the Board in situations where special risks are involved.

Accomplish Anything

Adopted 10/430/05	Reviewed	Revised	Page 1 of 1
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