

Public Concerns & Complaint Protocol

(Policy KE)

The Pembina Trails School Division Board believes that concerns and complaints are best handled and resolved as close to their origin as possible and in a timely manner. Therefore, the proper channeling of concerns involving instruction, discipline or learning materials will be as follows:

1

Talk to the person most directly involved – the teacher.



If talking to the teacher does not resolve the issue, make an appointment to discuss with the school principal.

2



If talking to the principal does not resolve the issue, call or email the Superintendent's department. Contact information on the next page.

3



Appeal of a Superintendent's decision shall be handled by the Board through written correspondence.

4



2025-2026 SENIOR ADMINISTRATOR TEAM LINKS

SHELLEY AMOS
EA - Jackie Scott

ACADIA
(Eng. 6-8)
Troy Calder Ext. 1406
Robert Wehrle Ext. 2364
Shannon Shields Ext.1410

ARTHUR A. LEACH
(Eng. 5-8)
Penny Riffel Ext. 1396
Shawna Nagler Ext. 2690

BAIRDMORE
(Eng. K-5)
Allison Ward Ext. 1384
Darren Gerbrandt
Ext. 1722

BONNYCASTLE
(Eng./FI K-4)
Nicole Girardin Ext. 1375
Carissa Wiens Ext. 1596

CHANCELLOR
(Eng. K-5)
Robin Stacey Ext. 1258
Jaime Timmerman
Ext. 8315

DALHOUSIE
(Eng. K-5)
Dawn Thompson Ext. 1381
Evi Klostermaier Ext. 3143

FORT RICHMOND
(Eng. 9-12)
Stan Hall Ext. 1354
Carol Shaw Ext. 1580
Carrie Dunford Ext. 1353
Tanis Ryznar Ext. 1380

PRAIRIE SUNRISE
(Eng. K-5)
Andrea Loepp Ext. 1407
Gretchen Cantafio
Ext. 1807

TROY SCOTT
EA – Rylee Pratt

BISON RUN
(Eng. K-8)
Caterina Romeo-Mzakar
Ext. 1383
Kendra Gowler Ext. 1263

CHARLESWOOD
(Eng.6-8/ FI 5-8)
Peggy Hobson Ext. 1387
Diane Wiebe Ext. 1728

LAIDLAW
(Eng. K-8)
Frank MacLean Ext. 1800

LINDEN MEADOWS
(Eng. K-8)
Darren Oughton Ext. 1409
Michelle Barclay Ext. 2163

PACIFIC JUNCTION
(Eng. K-5)
Jane Rowland Ext. 1378

**PEMBINA TRAILS
COLLEGIATE**
(Eng. 9-12)
Jacqui Kroeker Ext. 1355
Linda Eden Ext 1382
David Gamble Ext. 8102

ROYAL
(Eng. K-5)
Tanis Thiessen Ext. 1402

SHAFTESBURY
(Eng 9-12)
Mike Weekes Ext. 1302
Jane Bachart Ext. 2535

SOUTH POINTE
(Eng./FI K-8)
Glenys MacLeod Ext. 3150
Jon Manness Ext. 1393
Landon Gibson Ext. 2658

COLLEEN ROBERTS
EA - Annette Hacault

CRANE
(FI K-4)
Angèle Comeau Ext.3148

GENERAL BYNG
(Eng. K-8)
Tracey Groening Ext. 1403
Sarah Hampton Ext. 2386

HENRY G. IZATT
(Eng. 5-8)
Kathy Bru Ext. 1411
Margo Beatty Ext. 2165

OAKENWALD
(Eng. K-5)
Mike Moreau Ext. 1413

RALPH MAYBANK
(Eng. K-5)
Marlo Kozak Ext. 1291

ST. AVILA
(FI K-6)
Jennifer Rothwell Ext. 3101
Janique Beaubrun Ext.
1862

VINCENT MASSEY
(Eng./FI 9-12)
Sharon Labossiere
Ext. 1404
Sarah Millar Ext. 2416
Cheryl Smith Ext. 1229

VISCOUNT ALEXANDER
(FI 5-8)
Bronwen Davies Ext. 1386
Stephanie Isaac Ext. 2394

WHYTE RIDGE
(Eng. K-4)
Carla Sadler Ext. 1579
Cyndi Tibbs Ext. 1164

TORI PATZER
EA – Lindsay Nosworthy

ALTERNATIVE HIGH
(Eng.11-12)
Katherine Barclay Ext.1377

BEAUMONT
(Eng. K-5)
Brenda Hanna Ext. 1374

BEAVERLODGE
(Eng. K-5)
Shannon Peever Ext. 2424

DIEPPE
(FI K-4)
Chantal Rochon Ext. 1677
Kristina Ellis Ext. 1988

OAK PARK
(Eng./FI 9-12)
Jennifer Bracken Ext. 1419
Rachel Otto Ext. 2346
Lyle Morris Ext.1726

RIVER WEST PARK
(Eng. K-8)
Ward Hrabí Ext. 2450

TUXEDO PARK
(FI K-4)
Karine Rioux Ext. 1565

VAN WALLEGHEM
(Eng./FI K-8)
Monaliza Vianzon Ext. 1226
Damon Klassen Ext. 1729

WESTDALE
(Eng. 6-8)
Heather Anderson
Ext. 1414

WESTGROVE
(Eng. K-5)
Chris Todd Ext. 1359