

PEMBINA TRAILS SCHOOL DIVISION

**BY-LAW NO. 21**

**Being a by-law to amend the Board's Procedural By-Law No. 1.**

WHEREAS the Legislative Assembly of the Province of Manitoba has amended Section 29 with respect to the timing of the annual election of the Chair and Vice-Chair of the Board, and

WHEREAS the Legislative Assembly of the Province of Manitoba has amended Section 39 of the Public Schools Act and Regulation 201/2004 has received the approval of the Minister of Education, Citizenship and Youth, authorizing school boards to establish a policy permitting Trustees to attend meetings of the Board of Trustees via electronic means,

THEREFORE BE IT RESOLVED THAT the Board's Procedural By-Law No. 1 be amended as follows:

1. Section I, paragraph 1 be deleted and replaced with the following:

*"The Inaugural Meeting of the Board shall be held annually:*

*a) in a year that a regular election is held, at the first meeting of the Board after the regular elections, and*

*b) in any other year, at the first meeting of the Board in September."*

2. In Section I, paragraph 2, the first sentence be deleted and replaced with the following sentence:

*"At the Inaugural Meeting, the Trustees shall elect from among themselves a Chair and Vice-Chair who shall hold office until the next election of Chair and Vice-Chair."*

3. In Section I, paragraph 2, the last sentence be deleted and replaced with the following sentence:

*"The consecutive number of terms served by the Chair shall not exceed two consecutive terms as Chair and the consecutive number of terms served by the Vice-Chair shall not exceed two consecutive terms as Vice-Chair."*

4. In Section II add the following as paragraph 9:

*"On and from the date that the Board gives second and third reading to a policy pursuant to Manitoba Regulation 201/2004 authorizing attendance at a Board Meeting by a Trustee via electronic means, then the term quorum shall mean the number of Trustees physically present at the meeting plus the number of Trustees attending via electronic means."*

5. In Section II add the following as paragraph 10:

*"Notwithstanding the provisions of this by-law to provide for Trustees to attend Board Meetings via electronic means or Board policy passed pursuant to Manitoba Regulation 201/2004:*

- a) each Trustee must be physically present at a regular meeting of the Board at least once every three months as required by Section 39.7.1(2) of the Public Schools Act;*
- b) At every Board Meeting the following persons shall be physically present in the meeting room of the Board:*
  - i. the Chair, or Vice-Chair or designate;*
  - ii. at least one additional Trustee;*
  - iii. the Superintendent or designate;*
  - iv. the Secretary-Treasurer, Associate Secretary-Treasurer or designate."*

DONE AND PASSED by the Board of Trustees of the Pembina Trails School Division, duly assembled at Winnipeg, in the Province of Manitoba.

FIRST READING      7 day of APRIL A.D. 2005

SECOND READING      14 day of APRIL A.D. 2005

THIRD AND  
FINAL READING      14 day of APRIL A.D. 2005

REDACTED

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Chair of the Board

REDACTED

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Secretary-Treasurer