

Beaverlodge Home and School Association (BHSA)

Minutes: Oct 1, 2025

In attendance: S. Locke, E. Irvine, L. Wiebe, R. Bokhari, S. Peever, R. Greenspan, D. Doucette, E. Blake, A. Fabris, K. Probetts, M. Turner, K. Roteliuk, Y. Hay, M. Sakiyama

Call to order: 6:01 pm

1. **Welcome and introductions**
2. **Review and approval of Agenda** - Motioned by L. Wiebe, seconded by E. Blake. All in favour, motion carried.
3. **Review and approval of Minutes** - Motioned by R. Bokhari, seconded by E. Irvine. All in favour, motion carried.
4. **Principal's Report** - see attached: Principal's Report - Oct 1, 2025
 - a. Kindergarten Early Years Evaluation (EYE-TA) will be shared in October Tri-Conferences with parents.
 - b. Be A Good Ancestor - Book by Gabrielle Prince and Leona Price, copy donated to each classroom and was read on Sept 29, 2029 as part of recognition of National Day for Truth and Reconciliation.
5. **Treasurer's Report** - see attached: Treasurer's Report - Oct 1, 2025
 - a. Reminder email for fun lunch registration increased orders by 62%. We will therefore send a direct email reminder outside of the bulletin prior to order deadline closing as part of the process for Fun Lunch administration.
 - b. Suggestion to move forward with a non-event fundraiser before the end of Fall with emphasis on the playground repairs.
6. **Upcoming events and required actions**
 - a. Playground Repairs
 - i. The playground structure and its maintenance is the responsibility of the BHSA. Due to broken parts on the decking/platform, the entire playground structure has been closed for use for safety reasons. The cost for materials and repair has been quoted as \$6000 by the Pembina School Division facilities to include materials, shipping and labour.
 - ii. A decision was made by BHSA and voted to approve by all members via the communication chat on Sept 17, 2025 to proceed with the option to have Beaverlodge School pay the cost with BHSA establishing a repayment plan over the next three years (\$2000/year).
 - iii. Based on the need to fund the repair costs, all fundraising efforts will be primarily focused on repayment of this debt.

- b. Fall Party - Oct 23, 2025 6-8pm
 - i. **Theme** - Halloween & costumes optional
 - ii. **Music** - R. Bokhari will secure the DJ from last year.
 - iii. **Decor** - D. Doucette has offered to create the front entrance decor.
 - iv. **Posters** - R. Greenspan has offered Media Club to create the poster. S. Locke will provide the details to be noted.
 - v. **Glitter Tattoos** - Friends of E. Blake have agreed to offer glitter tattoos at the party for a fee of \$200.
 - vi. **Contest** - Decision to offer a prize (\$10 GC) for favourite costume. Ballots given out for students to vote for their favourite costume, winner to be randomly drawn from all entries. L. Wiebe to create ballots and box.
 - vii. **Cash Sales** - E. Irvine to review and purchase inventory of snacks, water, glow sticks.
 - viii. **Set-Up** - 5:30pm for party opening at 6:00pm.
 - 1. Requires volunteer shifts - to be sent out in BHSA parents chat.
 - 2. Shifts required: Cash sales, sign-in & sign-out, chaperone, clean-up.

7. Other Business

- a. Fun Lunch Process
 - i. Requested additional "lunch bins" for distribution. S. Peever offered some from the Science room not in use.
 - ii. Beaverlodge School Office will supply a list of students who require fun lunch purchases to BHSA executive 2 days prior to order. Order list will be provided to school for use each month.
- b. S. Locke will poll the BHSA parents chat for decision on movie choices for the movie nights.
- c. Fundraising donation letter to community businesses
 - i. M. Turner will draft a letter to be sent to businesses in the surrounding area to ask for donation to the BHSA in efforts of the playground repair.
- d. Potential fundraising Ideas:
 - i. Activity night - S. Peever suggested a Music Bingo and/or Paint Night.
 - ii. Cinnaholic - known to offer cinnamon buns with toppings similar to Fun Lunch orders. Suggestion to pair this with an activity night.
 - iii. Grandma's Kettle Corn - limited ordering window may not be possible.
 - iv. Bothwell Cheese
 - v. Mom's Pantry
 - vi. The Marshmallow Factory

Meeting adjourned: 7:25 pm.