

Regular Meeting of the Board
Revised Agenda

Thursday, April 9, 2020

7:00 PM

Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. ATTENDANCE

2. CALL TO ORDER

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

3. AGENDA APPROVAL

4. BOARD MINUTES APPROVAL

5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

1. Standing Committee Reports:

- a. Report of the Committee Meeting of the Whole held on March 11, 2020;
- b. Committee Report of the Education Committee Meeting held on March 9, 2020;
- c. Committee Report of the PTANTE Negotiations Committee Meeting held on March 4, 2020;
- d. Committee Report of the PTANTE Negotiations Committee Meeting held on March 11, 2020;
- e. Report of the Committee Meeting of the Whole held on April 2, 2020.

2. Other Reports:

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report

dated April 9, 2020;

- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated April 9, 2020;
- c. Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated April 9, 2020;
- d. Enrolment Report - March 2020;
- e. Resignations as listed in the Resignations Report dated April 9, 2020.

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 9, 2020, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated April 9, 2020, and

To consider ratifying Substitute Teacher Contracts as listed in the 2019-20 Substitute Teacher Contracts Report dated April 9, 2020, and

To consider receiving resignations as listed in the Resignations Report dated April 9, 2020.

6. DELEGATIONS

7. EDUCATIONAL PRESENTATIONS

8. BUSINESS FROM PREVIOUS BOARD MEETINGS

9. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11. BY-LAWS AND/OR POLICIES

11.1 By-Law No. 138 (Borrowing By-Law)

THAT By-Law No. 138, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the Fiscal Year 2020-21, be given second and third reading and passed.

11.2 By-Law No. 139 Promissory Note LTPS0379

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Three

Million Nine Hundred Fifty-Four Thousand One Hundred Dollars (\$3,954,100) on the credit of said school division for the purpose of payment for the purchase of land for AA Leach Elevator and Roof replacement, Dalhousie Growing Room and Elevator, Fort Richmond New Life Skills Suite and Boiler Replacement, Oakenwald Roof Replacement, Oak Park Roof Replacement and Upgrade, Ralph Maybank Roof and Steam Unit, Vincent Massey Roof Replacement, South Pointe School.

THEREFORE BE IT RESOLVED THAT By-Law No. 139, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$3,954,100, and of issuing a Debenture and/or Promissory Note (Hereinafter called the Security) therefor be given first reading.

12. CORRESPONDENCE FOR DISCUSSION

12.1 Seatbelts for School Buses

Purpose: To consider parent letter.

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

13.1 Buildings, Property and Transportation Committee

13.2 Communication and Community Relations Committee

13.3 Education Committee

13.4 Finance and Planning Committee

13.5 Human Resources and Policy Committee

13.6 Negotiations Committee

13.7 Pembina Trails School Division Educational Support Fund Inc.

13.8 Pembina Trails Voices

13.9 Council of Presidents

13.10 Boards/Association Council on Education (B.A.C.E)

14. ADMINISTRATIVE REPORTS

14.1 School Administration Appointments

Purpose: To receive a report from the Superintendent

14.2 Updated Plan: Pandemic

Purpose: To receive a report from the Administration.

***14.3 Memorandum of Agreement - PTANTE**

Purpose: To consider approving the Memorandum of Agreement - PTANTE.

14.4 Lease Agreement

Purpose: To consider approving.

14.5 Events Cancellation Report

Purpose: To receive a report from the Assistant Superintendent, Program.

15. NEW BUSINESS

15.1 Honouring a Legend

16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

17. QUESTIONS FROM TRUSTEES

18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

20. ADJOURNMENT

**MANITOBA
SCHOOL DIVISION/DISTRICT BORROWING BY-LAW
BY-LAW NO. 138**

A By-Law of the Trustees of The Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the Fiscal Year 2020-2021.

WHEREAS the estimate of the School Division, as prepared by the Trustees thereof, of the amount required to meet the expenditures for such School Division for the year 2020-2021 is the sum of \$180,702,477 (Operating and Capital Budget).

AND WHEREAS no moneys have been previously borrowed to meet the expenditures of the year 2020-2021,

NOW THEREFORE the Trustees of The Pembina Trails School Division in session enact as follows:

- 1) THAT, pursuant to Section 221 of *The Public Schools Act*, the amount of the borrowing as set out in this By-Law shall not cause the Pembina Trails School Division at any time to exceed either (a) or (b) which ever is applicable:
 - (a) the amount of the estimate of the approved expenses of the School Division for the current year; or
 - (b) the amount of the estimate of the approved expenses of the School Division for the last preceding year, such estimate of approved expenses for the current year not yet having been calculated.
- 2) THAT the Trustees of the said School Division do borrow up to the sum of Forty-Five Million Fifty Thousand dollars (\$45,550,000) from TORONTO DOMINION BANK upon the credit of the said School Division, and as set out under the terms of the Demand Operating Facility Agreement with TORONTO DOMINION BANK, October 21, 2008, and do pay or agree to pay interest thereon either in advance or at maturity, at the rate of the Bank's Prime Interest Rate minus 0.75% (per centum) per annum or Banker's Acceptance plus 0.25%.
- 3) THAT the said borrowing may be by means of an overdraft on the account of the School Division via prime rate based loan or via Banker's Acceptance as per the Demand Operating Facility Agreement, by cheques signed by the Chair of Finance & Planning Committee and the Secretary-Treasurer or Assistant Secretary-Treasurer,
- 4) THAT the amount so borrowed shall be a first charge upon any moneys to be received by the Trustees on account of the estimate for the 2020-2021 Fiscal Year for the purposes of the said School Division, whether from the Municipality or from the Provincial Government or from any other source and, as the same are received, the said School Division shall deposit them with the said Bank in a special account as collateral security for payment of the amount so borrowed with interest thereon, but the said Bank shall not be restricted thereto for the payment of the sum or sums so borrowed, nor shall it be bound to wait for repayment of the moneys so borrowed until the Municipality or the Provincial Government has discharged its obligation to the School Division nor be obliged to see that moneys paid to the School Division are deposited or applied as aforesaid,
- 5) THAT this By-Law shall extend to and cover borrowings by the said Trustees for the year commencing the first day of July, 2020, and to the extent necessary, this By-Law shall have retroactive effect so as to be deemed in full force and effect at the commencement of said term,
- 6) THAT nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favour of the said Bank,
- 7) PRIME Interest Rate is the annual rate of interest announced from time to time by TORONTO DOMINION BANK as a reference rate then in effect for determining interest rates on Canadian dollar commercial loans in Canada.

DONE AND PASSED at a duly assembled and constituted meeting of the said Trustees held this 9th day of April, 2020.

(CORPORATE SEAL)

Chair of the Board

Secretary-Treasurer

I, Craig Stahlke, Secretary-Treasurer of the above-mentioned School Division, hereby certify the above to be a true and correct copy of By-Law No. 138 of the Trustees of the said School Division and that the same was duly enacted and passed by the Trustees of the said School Division at a duly assembled and constituted meeting thereof held on the 11th day of March, 2020.

(CORPORATE SEAL)

Secretary-Treasurer

Pembina Trails School Division

By-law No. 139

Being a by-law of the Board of Trustees of Pembina Trails School Division for the purpose of borrowing the sum of Three Million Nine Hundred Fifty Four Thousand One Hundred Dollars (\$3,954,100) and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefore.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of \$3,954,100 on the credit of the said School Division for the purpose of payment for the projects as authorized on Schedule “B” attached.

THEREFORE, pursuant to the provisions of the Public Schools Act, the Board of Trustees of the Pembina Trails School Division duly assembled, enact as follows:

1. That it shall be lawful for the said School Trustees to borrow the sum of \$3,954,100 by the issue and sale of the Security of the said School Division as set out below.
2. That the said Security shall be issued at Winnipeg MB and shall be dated the 15th day of May A.D. 2020 and shall be payable to the Minister of Finance, Winnipeg, Manitoba as follows:
The Security shall be so issued that the amount thereby borrowed shall be repayable in twenty (20) equalized consecutive annual instalments of \$265,777.63 each, including principal and interest at the rate of 3.000% per annum, payable annually on the 15th day of May as per Schedule “A” attached.
3. That the first instalment shall be payable on the 15th day of May A.D. 2021
4. That the Security shall be signed by the Secretary-Treasurer and countersigned by one of the Trustee of the said School Division.
5. That provisions shall be made for the payment of the said Security and such provision shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.

GIVEN FIRST READING by the said Board of Trustees of the Pembina Trails School Division, assembled at Winnipeg MB in the Province of Manitoba, this 9th day of April A.D. 2020

SECOND READING the 23rd day of April A.D. 2020

THIRD READING the 23rd day of April A.D. 2020

(CORPORATE SEAL)

Chairperson

Secretary-Treasurer

Certified a true copy of By-law No. 139 of the Board of Trustees of the Pembina Trails School Division given first reading, the day and year above written.

Secretary-Treasurer

(CORPORATE SEAL)

Supporting Children in Our Care: A Systems-Wide Perspective

UPCOMING SYMPOSIUM

**March 25, 2020 -
1:00 PM to 3:30 PM**

McMaster House - 191 Harcourt St, Winnipeg, MB

Free Admission - Registration Required

In this symposium you will hear about the work being done by Seven Oaks School Division and the Child Welfare Authorities in supporting children in care.

Topics and speakers will include:

- **Exploring Systems Change to Improve Educational Outcomes for Children in Care: Selected Research Findings** - *Dr. Kathy Levine (Social Work), Dr. Dawn Sutherland (Education), Dr. Melanie Janzen (Education), University of Manitoba*
- **An Overview of the Interprofessional Collaboration Between CFS Authorities & the Seven Oaks School Division** - *Verland Force, Asst. Superintendent, Seven Oaks School Division, Ray Babb, Seven Oaks/Inkster Unit Supervisor, Winnipeg CFS, Dr. Sharon Halldorson, Director of ECSS, Seven Oaks School Division*
- **Supporting Children in Care through In-School Peer Groups** - *Holly Cobb, Teacher, Seven Oaks School Division & Shira Cohen, School Social Worker, Seven Oaks School Division*
- **Development and Delivery of a Senior Years Self-Advocacy Course for Youth in Care** - *Amy Komus, Senior Years Teacher, Seven Oaks School Division*

Refreshments will be served during this event.

To register, please email Jo-Anne Gendreau
by March 13, 2020 at:
Jo-Anne.Gendreau@umanitoba.ca



**University
of Manitoba**

Faculty of Social Work &
Faculty of Education



MANITOBA ASSOCIATION OF
SCHOOL SOCIAL WORKERS



Social Sciences and Humanities
Research Council of Canada

Conseil de recherches en
sciences humaines du Canada

Canada

Please join Equal Voice Manitoba in welcoming the Right Honourable Kim Campbell to Winnipeg! The speech topic will be **Women in Politics: Where we have come from and where we have yet to go**. This event will be moderated by Ms. Shannon Sampert.

This event will take place at the Millennium Centre, 389 Main Street, Winnipeg from 11:30 a.m. – 2:00 p.m on April 4, 2020. Tickets are \$50 and can be purchased on our Eventbrite page here: <https://www.eventbrite.ca/e/equal-voice-manitoba-presents-lunch-with-kim-campbell-tickets-98487760543>

Please notify us if you require disability accommodations at manitoba@equalvoice.ca

If you need any food accommodations, please contact us at manitoba@equalvoice.ca

If this event's ticket price is a barrier for you to attend, please email manitoba@equalvoice.ca

Please find attached a poster for the event.

Manitoba chapter of Equal Voice (EV) is a multi-partisan organization focused on training and electing anyone who identifies as a woman to all levels of government. Equal Voice acknowledges that women of colour, trans women, LGBTQ2S women, and disabled women are even more underrepresented in governments at all levels. It is EV's mandate to support these women to gain an equal voice at all levels of government.

Equal Voice Manitoba presents: Lunch with Kim Campbell

Sat, Apr 4, 2020

e✓equal voice
Manitoba

11:30 AM - 2:00 PM
THE MILLENNIUM CENTRE
389 MAIN STREET WINNIPEG,
MB R3B 1A6

<https://www.eventbrite.ca/e/equal-voice-manitoba-presents-lunch-with-kim-campbell-tickets-98487760543>

COVID-19 INFORMATION

For many weeks now, the news cycle has been dominated (and rightfully so) by information about the COVID-19 pandemic. We don't want to add to the noise, but we did want to provide links to the most relevant sites in one spot, for ease of access.

COVID-19 IS HERE.

**SPREAD THE FACTS
NOT THE VIRUS**
Learn how

We're in this together, Manitoba 

For general information specific to Manitoba, visit the Manitoba government's dedicated [COVID-19 page](#). Here you will find helpful tools such as Shared Health's [online screening tool](#), which helps people determine whether they should be reaching out to a health care professional at Health Links-Info Santé. There is also a link to [Help Next Door Manitoba](#), a site dedicated to linking Manitobans who need help with those able to assist them. The page will also link you to all government [news releases](#) on COVID-19, while livestreamed and archived news conferences can be found on the government's [YouTube channel](#).

Provincial statistical updates can be found in the regular COVID-19 bulletins, while the [Public Health Agency of Canada](#) site includes information about the [current situation](#) nationally. The PHAC site also includes information about prevention and risks, symptoms and treatment, and travel advice. All sites are updated on an ongoing basis.

IN-CLASS LEARNING SUSPENDED

On March 31, on the advice of the chief provincial health officer, the government announced the indefinite suspension of all classroom learning for K-12 students in the province. [Full details](#) of the closure are included in the government news release. This action has been taken to help flatten the curve and reduce the impact of COVID-19 throughout the province. With the suspension of classroom learning:

- all students on track to graduate will do so.
- teachers will teach remotely, assign work, conduct assessments and prepare final report cards.
- provincial exams will be cancelled for students in grade 12, but teacher assessments will be implemented.
- provincial assessments are complete for students in early and middle years, but other assessments will continue.
- child-care centres located in schools will continue to operate under the current conditions set out by the chief provincial public health officer.

REPORT SCHOOL VANDALISM

With fewer people in the vicinity of schools as a result of the indefinite suspension of in-class instruction, the possibility of acts of vandalism targeting those buildings is increased. For that reason, our usual summer stop school vandalism program is being activated in early April. To report suspicious activity on school grounds between the hours of 10:00 p.m. and 7:00 a.m., or to report an act of school vandalism in Winnipeg, call 204-231-4556. This program will continue into the summer, unless the public health order is suspended before then and schools return to normal operations.



STOP SCHOOL VANDALISM

It's a community problem requiring a community solution

To report suspicious activity on school grounds between 10 p.m. and 7 a.m. or to report an act of school vandalism in Winnipeg call:

204-231-4556

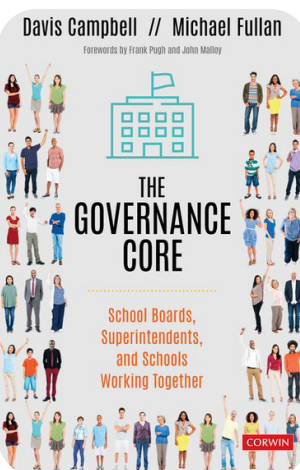
AND IN OTHER NEWS...

Visit our [Convention 2020](#) page for information related to our AGM that was held last month. We have posted video of the addresses by President

Alan Campbell and Executive Director Josh Watt, as well as greetings from CSBA Vice-President Alain Fortier and a special message from Minister of Education Kelvin Goertzen. The [record of proceedings](#) is also available, which provides the text of Alan Campbell's address, as well as the disposition of all resolutions.



Leading Change
with courage, clarity and resilience



And just as the suspension of classes doesn't mean the end of learning for K-12 students, physical distancing doesn't mean you have to suspend your own PD. Join Board Development Consultant Janis Arnold for the second in a three-part webinar series on [Snapshots of The Governance Core](#) on Wednesday, April 8. If you missed the first installment, you can link to a recording of the session from our [webinars page](#), and while you're on the website, check out our other [e-learning](#) opportunities.