

**Regular Meeting of the Board
Agenda**

Thursday, October 14, 2021

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Métis people. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

2. ATTENDANCE

3. CALL TO ORDER

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

4. AGENDA APPROVAL

5. BOARD MINUTES APPROVAL

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

1. Standing Committee Reports:

- a. Report of the Committee Meeting of the Whole held on September 9, 2021;
- b. Committee Report of the Finance and Planning Committee Meeting held on September 20, 2021;
- c. Committee Report of the Human Resources and Policy Committee Meeting held on

September 27, 2021;

- d. Committee Report of the BACE Committee Meeting held on May 31, 2021.

2. Other Reports:

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated October 14, 2021;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated October 14, 2021;
- c. Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated October 14, 2021;
- d. Resignations as listed in the Resignations Report dated October 14, 2021;
- e. Enrolment Report - September 2021

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated October 14, 2021, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated October 14, 2021, and

To consider ratifying Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated October 14, 2021, and

To consider receiving resignations as listed in the Resignations Report dated October 14, 2021, and

To consider approving Disbursements for the period June to September 2021.

7. DELEGATIONS

8. EDUCATIONAL PRESENTATIONS

9. BUSINESS FROM PREVIOUS BOARD MEETINGS

10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

12. BY-LAWS AND/OR POLICIES

13. CORRESPONDENCE FOR DISCUSSION
14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS
 - 14.1. Buildings, Property and Transportation Committee
 - 14.2. Communication and Community Relations Committee
 - 14.3. Education Committee
 - 14.4. Finance and Planning Committee
 - 14.5. Human Resources and Policy Committee
 - 14.5.1. Policy GLCB - Vaccination Requirements for New Employees
Purpose: To consider Committee recommendation.
 - 14.6. Negotiations Committee
 - 14.7. Pembina Trails School Division Educational Support Fund Inc.
 - 14.8. Council of Presidents
 - 14.9. Boards/Association Council on Education (B.A.C.E)
15. ADMINISTRATIVE REPORTS
 - 15.1. COVID-19 Update
Purpose: To receive a verbal report from the Superintendent.
 - 15.2. 2021-2024 Action Plan
Purpose: To receive a report from the Administration.
16. NEW BUSINESS
17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST
18. QUESTIONS FROM TRUSTEES
19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE
20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE
21. ADJOURNMENT



e-bulletin

September 29, 2021

191 Provencher Blvd. Winnipeg, MB R2H 0G4
Phone: 204-233-1595 Toll Free: 1-800-262-8836

www.mbschoolboards.ca

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CALL FOR NOMINATIONS

The association's annual call for nominations was distributed in divisional mail on September 1. That document is the first call for nominations for positions to be elected at the AGM in March—Vice-President (6000+ students) and directors from Regions 1, 3, and 5 (one position). The second call will occur at the fall general meeting (November 27) and the final call at the AGM (March 11).

Nominations may also be submitted at any time, in writing, to the association office by contacting [Andrea Kehler](#). Keep your eye on divisional mail for updates and details over the coming months.

IN-PERSON BOARD WORKSHOPS

The association is available once again to offer in-person board [workshops and facilitation](#). Workshops cover such areas as governance, board self-evaluation, strategic planning, teamwork, communication, and many others.

Member boards are encouraged to take advantage of these professional development opportunities designed to support trusteeship and public school boards. There is no fee associated with this service and openings are available. Contact [Janis Arnold](#) to discuss and book a session.

MEMBERSHIP FORMS

Annual membership forms were distributed to all school divisions in the weekly divisional email of September 8. Please return the completed forms to Jennifer Esau as soon as possible after your inaugural meeting, so we can ensure our records are up-to-date.

REMINDER

WORLD TEACHERS' DAY

World Teachers' Day is held annually on October 5 to celebrate all teachers around the globe. One and a half years into the COVID-19 crisis, the 2021 World Teachers' Day will focus on the support teachers need to fully contribute to the recovery process under the theme "Teachers at the heart of education recovery". A calendar of events and the communications materials will be published [online](#) and updated regularly.



FAIR DEALING DECISION TOOL

Teachers, do you have questions about copyright and how "fair dealing" works? The [Fair Dealing Decision Tool](#) helps teachers decide whether "fair dealing" permits classroom use of print materials, artistic works, or audiovisual materials without first getting copyright permission. The tool helps teachers determine whether a specific intended classroom use is allowed by the [Fair Dealing Guidelines](#).



DECADE OF INDIGENOUS LANGUAGES

The United Nations has declared an [International Decade of Indigenous Languages](#) to begin in 2022.



2022-2032 | INTERNATIONAL DECADE OF
Indigenous Languages

The resolution was adopted by the UN General Assembly in December of 2019 "to draw attention to the critical loss of Indigenous languages and the urgent need to preserve, revitalize, and promote Indigenous language" and to "take urgent steps at the national and international levels."

The United Nations Educational, Scientific and Cultural Organization serves as the lead agency for the International Decade, in collaboration with the Department of Economic and Social Affairs of the Secretariat. MSBA is proud to be part of the NIERNG Community (National Indigenous Education and Reconciliation Network Gathering) as they contribute to the global action plan.

TAKE ME OUTSIDE DAY

Take Me Outside Day aims to raise awareness about outdoor learning by encouraging teachers to take their students outside for 1 hour on October 20th.

A full week of speakers, activities and events are planned that can engage students throughout October 18-22. There are opportunities to deepen connections with Indigenous perspectives, strengthen health and well-being with outdoor learning, and increase knowledge on climate change and the environment. With three different themes to focus on, this will be an educational and engaging week for students of all ages!

Visit the [website](#) to register and to find details outlining all of the presentations and events happening all week.



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From: [Ted Fransen](#)
To: [Emily Vickers](#)
Subject: FW: Child Nutrition Council of Manitoba 2020-21 Annual Report
Date: September 23, 2021 10:40:22 AM

Please add to correspondence for the Oct board meeting.

Kindest regards,

Ted Fransen

Superintendent of Education/CEO

Pembina Trails School Division

181 Henlow Bay, Winnipeg, MB R3Y 1M7

P: 204.488.1757

W: www.pembinatrails.ca

From: Child Nutrition Council of Manitoba <info@childnutritioncouncil.com>

Sent: September 23, 2021 10:31 AM

To: Ted Fransen <tfransen@pembinatrails.ca>

Subject: Child Nutrition Council of Manitoba 2020-21 Annual Report

Dear Ted Fransen,

On behalf of the Child Nutrition Council of Manitoba, I am pleased to provide you with a copy of our [2020-21 Annual Report](#).

The Child Nutrition Council of Manitoba is a charitable organization dedicated to helping children learn, grow, and succeed by supporting school meal and snack programs in every region of Manitoba. Schools across our province respond to child food insecurity by providing food daily to address health and nutrition needs. This basic requirement is essential in equipping students to thrive at school and set them up for future opportunities to gain education, employment and vital skills for life.

Please click [here](#) to view the schools that we are currently supporting in your division.

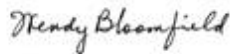
For the second year in a row, it was not possible to provide grants for new applicants because of limited funding. The Council has created a waitlist registration process to help us better understand the need for school meal and snack programs in the province and to better manage our requests for future funding. If you know of a school in your division that is not currently receiving funding for a meal or snack program and would benefit from this type of support, please share our [waitlist information](#) with them.

This school year, the Council program dietitians will be reaching out to Council supported schools to offer individualized support and will be organizing networking and continuing education webinars for anyone involved in meal or snack programs. If

other schools in your division with a meal or snack program would like access to resources and webinars from the Council, they can visit our [website](#) for more information.

We sincerely appreciate your interest and support, as the Council continues to work towards our vision of every child ... every day ... well nourished. If you or anyone at the division has questions about the annual report or would like to connect regarding meal and snack programs, please contact us at (204) 202-1233 or email info@childnutritioncouncil.com.

Sincerely,



Wendy Bloomfield
Chairperson
Child Nutrition Council of Manitoba

Child Nutrition Council of Manitoba

191 Provencher Boulevard
Winnipeg, MB R2H 0G4

info@childnutritioncouncil.com
[Website](#) | [Twitter](#) | [Facebook](#)

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PRESENTATIONS BY CANADIAN ARMED FORCES MEMBERS DURING VETERANS' WEEK

September 29, 2021

Calling all Educators and Community Leaders!

Looking for ideas on how to make this Veterans' Week (November 5-11) memorable? Trying to find an incredible way to bring history to life and hear stories of our veterans?

The Department of National Defence's National Veterans' Week Speakers Program (NVWSP) can help make that happen.

Current serving members of the Canadian Armed Forces (CAF) are available to help you pay tribute to Canadian veterans who have served and who continue to serve this country with pride.

The NVWSP has developed a series of CAF speaker videos geared toward various audiences and age levels which could be viewed in lieu of an in-person presentation.

Or you might want to invite a CAF speaker for a live virtual presentation with your classroom or group. Maybe you'd like to participate in an online virtual question and answer sessions during our "Ask a CAF speaker" series.

While it may not be the same as having a CAF speaker in person, we are all in this together and the health and safety of Canadians come first.

If you would like to receive the links to our CAF speaker videos, or register for a live virtual presentation or the "Ask a CAF speaker" question and answer sessions, visit the 2021 National Veterans' Week Speakers Program webpage (<http://Canada.ca/caf-veterans-week-speakers>)

The deadline to submit your request is **October 28, 2021**. Video links will be available by mid-October 2021. There is no charge for this service.

If you have any questions about this year's program, please contact our national coordinator, Mélodie Gratton at 1-833-223-8322 or via email at: DNDRemembrance.SouvenirMDN@forces.gc.ca.

To supplement your activities, Veterans Affairs Canada offers an array of free, bilingual learning resources available in electronic and print formats to help students remember the importance of honouring Canada's veterans. Materials can be ordered directly at: <http://www.veterans.gc.ca/educators>.

We also encourage you to consider writing to our troops. Our members truly appreciate hearing from Canadians. To find out how you can send a message to our members, please visit our Write to the Troops webpage (<https://www.canada.ca/en/department-national-defence/services/contact-us/write-troops.html>)

Sincerely,

Vance White

A/Director, Outreach and Speechwriting

Assistant Deputy Minister (Public Affairs), Department of National Defence

National Veterans' Week Speakers Program

DND_Remembrance.Souvenir_MDN@forces.gc.ca / Toll-free : 1-833-223-8322



PRÉSENTATIONS PAR DES MILITAIRES DES FORCES ARMÉES CANADIENNES PENDANT LA SEMAINE DES VÉTÉRANS

Le 29 septembre 2021

Appel à tous les éducateurs et dirigeants communautaires !

Vous cherchez des idées pour rendre cette Semaine des vétérans (du 5 au 11 novembre) mémorable ? Vous essayez de trouver une façon incroyable de faire revivre l'histoire et d'entendre les récits de nos anciens combattants ?

Le Programme national des conférenciers de la Semaine des vétérans (PNCSV) du ministère de la Défense nationale peut vous aider à y parvenir.

Des militaires en service des Forces armées canadiennes (FAC) sont à votre disposition pour vous aider à rendre hommage aux vétérans canadiens qui ont servi et qui continuent de servir ce pays avec fierté.

Le PNCSV a développé une série de vidéos de conférenciers des FAC destinées à différents publics et niveaux d'âge qui pourraient être visionnées au lieu d'une présentation en personne.

Vous pouvez aussi inviter un conférencier des FAC pour une présentation virtuelle en direct avec votre classe ou votre groupe. Peut-être aimeriez-vous participer à une séance virtuelle de questions-réponses en ligne dans le cadre de notre série « Demandez à un conférencier des FAC ».

Bien que ce ne soit pas la même chose que d'avoir un conférencier des FAC en personne, nous traversons tous cette situation ensemble et la santé et la sécurité des Canadiens et des Canadiennes passent avant tout.

Si vous souhaitez recevoir les liens vers nos vidéos de conférenciers des FAC, ou vous inscrire à une présentation virtuelle en direct, ou à une séance de questions et réponses « Demandez à un conférencier des FAC », visitez la page Web du Programme national des conférenciers de la Semaine des vétérans 2021 (<http://Canada.ca/fac-conferenciers-semaine-veterans>).

La date limite pour soumettre votre demande est le **28 octobre 2021**. Les liens vidéo seront accessibles d'ici la mi-octobre 2021. Ce service est gratuit.

Si vous avez des questions au sujet du programme de cette année, veuillez contacter notre coordinatrice nationale, Mélodie Gratton, au 1-833-223-8322 ou par courriel à DNDRemembrance.SouvenirMDN@forces.gc.ca.

Anciens Combattants Canada offre toute une panoplie de ressources d'apprentissage gratuites et bilingues sous forme électronique et imprimée pour aider les élèves à se souvenir de l'importance de rendre hommage aux vétérans du Canada. Il est possible de les commander directement sur le site suivant : <http://www.veterans.gc.ca/educateurs>.

Nous vous encourageons également à envisager d'écrire à nos troupes. Nos militaires sont très reconnaissants des mots envoyés par les Canadiens et les Canadiennes. Pour savoir comment vous pouvez envoyer un message à nos militaires, veuillez consulter notre page Web « Écrivez aux militaires » (<https://www.canada.ca/fr/ministere-defense-nationale/services/contactez-nous/ecrivez-militaires.html>).

Je vous prie d'agréer mes salutations distinguées,

Vance White

Directeur p. i., Relais d'opinion et allocutions

Sous-ministre adjoint (Affaires publiques), ministère de la Défense nationale

Programme national des conférenciers de la Semaine des vétérans

DND_Remembrance.Souvenir_MDN@forces.gc.ca / sans-frais : 1-833-223-8322





**Request for Quotes
Anti-Racism Strategy: Phase 2
for the
Canadian School Boards Association**

Issue date: September 07, 2021

Closing date and time: 4:00 pm Atlantic October 15, 2021

91 Sherwood Drive
Wolfville, Nova Scotia
B4P 2K5
Phone: (902) 456-5574
info@cdnsba.org
www.csba.ca

The Canadian School Boards Association (CSBA) is seeking contracted support to carry out Phase 2 of its Anti-Racism Strategy.

- The work will begin immediately and continue until the activities outlined have been submitted to the CSBA Executive Director.
- The successful contractor(s) will have experience and expertise in anti-racism and governance.
- The successful contractor(s) will have experience in or with public education.
- Preference will be given to contractor(s) that are diverse and inclusive.

Background:

- The CSBA represents provincial school boards associations and is the national voice for trustees throughout Canada.
- Anti-Racism is one of the strategic priorities of the CSBA.
- The CSBA is committed to revising its policies and procedures to increase equity, diversity and inclusion (EDI).
- The CSBA has completed Phase 1 of its anti-racism strategy and is seeking a contractor(s) to implement the recommendations and next steps identified for Phase 2.

Purpose:

The purpose of this contract is to build on and implement the recommendations and next steps outlined in Phase 1 of the CSBA Anti-Racism Strategy (<https://www.cdnsba.org/anti-racism>).

The Opportunity:

- Contractor(s) will report to the CSBA Executive Director and support the CSBA Anti-Racism Work Team.
- Deliverables include:
 1. Review policy recommendations from the Phase 1 report, revise CSBA policies accordingly, and develop an action plan for the implementation of the policy changes.
 2. Develop revenue-generating opportunities to offer Equity, Diversity and Inclusion self-assessments to member Associations and their respective member School Boards.
 3. Collaborate with member Associations to launch a national campaign focused on increasing the diversity of locally-elected School Boards.
 4. Develop online facilitated learning modules for Trustee and Board professional development.
 5. Identify and apply for funding sources to continue the anti-racism work.

Proposals:

- Proposals should include:
 - Overview of EDI experience and expertise.
 - Overview of governance support experience and knowledge.
 - Experience in/with the public education sector.
 - Brief bio of contractor(s).
 - Timeline.
 - Compensation expectations for each component of the work.

Deadline:

- Expressions of interest should be e-mailed to executivedirector@cdnsba.org by 4:00pm Atlantic on October 15, 2021.



Demande de devis
Stratégie de lutte contre le racisme : Phase 2
pour
l'Association canadienne des commissions/conseils scolaires

Date d'émission : le 7 septembre 2021

Date et heure de clôture : 16h00 (heure de l'Atlantique) le 15 octobre 2021

91 Sherwood Drive
Wolfville, Nova Scotia
B4P 2K5
Téléphone : (902) 456-5574
info@cdnsba.org
www.csba.ca

L'Association canadienne des commissions/conseils scolaires (ACCCS) recherche un appui contractuel pour réaliser la Phase 2 de sa Stratégie de lutte contre le racisme.

- Le travail commence dès maintenant et se poursuivra jusqu'à ce que les activités énumérées aient été soumises à la directrice générale de l'ACCCS.
- Le(s) contractuel(s) retenu(s) a/ont de l'expérience et une expertise dans les domaines de la lutte contre le racisme et de la gouvernance.
- Le(s) contractuel(s) retenu(s) a/ont de l'expérience en enseignement public ou liée à ce domaine.
- La préférence sera accordée au(x) contractuel(s) inclusif(s) d'origines diversifiées.

Contexte :

- L'ACCCS représente les associations provinciales de commissions/conseils scolaires et est le porte-parole national des élu.e.s scolaires partout au pays.
- La lutte contre le racisme figure parmi les priorités stratégiques de l'ACCCS.
- L'ACCCS s'engage à réviser ses politiques et procédures en vue d'accroître l'équité, la diversité et l'inclusion (ÉDI).
- L'ACCCS a complété la Phase 1 de sa Stratégie de lutte contre le racisme et recherche un/des contractuel(s) pour mettre en œuvre les recommandations et les prochaines étapes prévues pour la Phase 2.

Objet :

Ce contrat a pour objet de développer et de mettre en œuvre les recommandations et les prochaines étapes définies à la Phase 1 de la Stratégie de lutte contre le racisme de l'ACCCS (<https://www.cdnsba.org/anti-racism>).

L'occasion :

- Le(s) contractuel(s) fait rapport à la directrice générale de l'ACCCS et apporte son soutien à l'Équipe de travail antiracisme de l'ACCCS.
- Les éléments livrables comprennent les activités suivantes :
 1. Réviser les recommandations de politiques du rapport de la Phase 1, réviser les politiques de l'ACCCS en conséquence et élaborer un plan d'action pour la mise en œuvre des changements de politiques.
 2. Créer des possibilités génératrices de revenus afin d'offrir des autoévaluations sur l'équité, la diversité et l'inclusion aux Associations membres et à leurs commissions/conseils scolaires membres respectifs.
 3. Collaborer avec les Associations membres au lancement d'une campagne nationale axée sur l'accroissement de la diversité des commissions/conseils scolaires élus à l'échelle locale.
 4. Élaborer des modules d'apprentissage en ligne visant le perfectionnement professionnel des élu.e.s scolaires et des conseils d'administration.
 5. Repérer des sources de financement et y faire demande afin de poursuivre le travail de lutte contre le racisme.

Propositions :

- Les propositions doivent inclure les éléments suivants :
 - Survol de l'expérience et de l'expertise en matière d'ÉDI.
 - Survol de l'expérience et des connaissances en matière de soutien à la gouvernance.
 - Expérience en enseignement public ou liée à ce secteur.
 - Courte biographie du/des contractuel(s).
 - Calendrier.
 - Attentes relatives à la rémunération pour chacune des composantes du travail.

Date butoir :

- Acheminer les manifestations d'intérêt par courriel à executivedirector@cdnsba.org d'ici 16h00 (heure de l'Atlantique) le 15 octobre 2021.