Pembina Trails
School Division
Accomplish Anything

Regular Meeting of the Board
Agenda

Thursday, October 12, 2023
8:00 PM
Craig M. Stahlke Board Room
Administration Office
181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

3. CALL TO ORDER

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

4. AGENDA APPROVAL

5. BOARD MINUTES APPROVAL

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

1. Standing Committee Reports:

a. Meeting Notes from the Committee Meeting of the Whole held on September 28, 2023;

b. Committee Report of the Human Resources and Policy Committee Meeting held on

September 25, 2023;

c. Committee Report of the CUPE 4588 Negotiations Committee Meeting held on August 23, 2023;

d. Committee Report of the CUPE 4588 Negotiations Committee Meeting held on September 12, 2023;

e. Committee Report of the CUPE 4588-1 Negotiations Committee Meeting held on September 19, 2023;

f. Committee Report of the CUPE 5121 Negotiations Committee Meeting held on September 20, 2023.

2. Special Committee Reports:

a. Minutes of the Pembina Trails Educational Support Fund, Inc. Corporate Board Meeting held on September 28, 2023.

3. Other Reports:

a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated October 12, 2023;

b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated October 12, 2023;

c. Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated October 12, 2023;

d. Resignations as listed in the Resignations Report dated October 12, 2023;

e. Enrolment Report.

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated October 12, 2023, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated October 12, 2023, and

To consider ratifying Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated October 12, 2023, and

To consider receiving resignations as listed in the Resignations Report dated October 12, 2023.

7. DELEGATIONS

8. EDUCATIONAL PRESENTATIONS

9. BUSINESS FROM PREVIOUS BOARD MEETINGS

10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

12. BY-LAWS AND/OR POLICIES

13. CORRESPONDENCE FOR DISCUSSION

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.1 Communication and Community Relations Committee

14.2 Education Committee

14.3 Finance, Buildings, Property and Transportation

14.4 Human Resources and Policy Committee

14.4.1 **Revised Policy JE - Student Attendance, Regulation JE-R and Exhibit JE-E - Circles of Support**

THAT revised Policy JE - Student Attendance, Regulation JE-R and Exhibit JE-E - Circles of Support, be given first reading.

14.4.2 **Revised Policy GCH - Instructional Staff Orientation**

THAT revised Policy GCH - Instructional Staff Orientation be given first reading.

14.4.3 **Revised Policy GDH - Support Staff Orientation**

THAT revised Policy GDH - Support Staff Orientation be given first reading.

14.4.4 **New Policy GBGA - Employee Health Services and Requirements, and Exhibit GBGA-E Employee Health**

THAT new Policy GBGA - Employee Health Services and Requirements and Exhibit GBGA-E Employee Health, be given first reading.

14.5 Negotiations Committee

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.7 Council of Presidents

14.8 Boards/Association Council on Education (B.A.C.E)

15. ADMINISTRATIVE REPORTS

15.1 Making the Move - Notice of Motion
Purpose: To receive as information.

16. NEW BUSINESS

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

18. QUESTIONS FROM TRUSTEES

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

21. ADJOURNMENT

(Le français suit)

Register now for a presentation from a CAF speaker during Veterans' Week!

September 21, 2023

Calling all Educators and Community Leaders!

Earlier this year, we invited you to start thinking about what you could do this Veterans' Week (November 5-11) to make it memorable and to consider registering for our program – it's an engaging and educational way to bring history to life!

The Department of National Defence's National Veterans' Week Speakers Program (NVWSP) provides an opportunity for you to connect with active members of the military, giving your audiences a better understanding of how members of the Canadian Armed Forces (CAF) continue to contribute locally, nationally and around the world.

The NVWSP will be making available three options this year – in-person presentations, virtual presentations, and the pre-recorded NVWSP videos. There is no charge for this service, and we encourage you to submit your request early as we receive several thousand requests and may not be able to accommodate them all.

If you'd like your classroom or group to hear more about our members' stories, we offer both in person and virtual presentations. We also offer pre-recorded NVWSP videos that can be included as part of a presentation or could be viewed in preparation for a CAF members visit. The 2023 edition of our videos are geared toward various audiences and age levels and are a great addition to your Veterans' Week activities.

If you would like to register for any of those options, visit the 2023 National Veterans' Week Speakers Program webpage (http://Canada.ca/caf-veterans-week-speakers)

The deadlines to submit a request are as follows:

- In-person presentations - October 19;
- Virtual presentations - October 19; and
- CAF speaker videos - November 5.

Video links will be available by mid-October and will be shared with everyone who submits a request.

If you have any questions about this year's program, please contact our national coordinator, Mélodie Gratton at 1-833-223-8322 or via email at: DNDRemembrance.SouvenirMDN@forces.gc.ca.

To supplement your activities, Veterans Affairs Canada offers an array of free, bilingual learning resources available in electronic and print format to help students remember the importance of honouring Canada's veterans. Materials can be ordered directly at: http://www.veterans.gc.ca/educators.

In celebration of the 75th anniversary of UN Peacekeeping, the Canadian Peacekeeping Veterans Association (CPVA) has developed an anthology that focuses on Canada's historic contributions to peacekeeping through the eyes of more than 100 individual Canadian peacekeepers and those who

have significantly impacted and enabled their efforts. Please visit the CPVA site for more information: https://www.cpva.ca/cpva-pk75-anthology

We also encourage you to consider writing to our troops. Our members truly appreciate hearing from Canadians. To find out how you can send a message to our members, please visit our Write to the Troops webpage (https://www.canada.ca/en/department-national-defence/services/contact-us/write-troops.html)

Sincerely,

Vance White
Manager, Stakeholder Engagement Team
Assistant Deputy Minister (Public Affairs), Department of National Defence

National Veterans' Week Speakers Program
DND_Remembrance.Souvenir_MDN@forces.gc.ca / Toll-free : 1-833-223-8322

Inscrivez-vous dès maintenant afin d'inclure une présentation de conférencier des FAC dans vos activités de la Semaine des vétérans!

Le 21 septembre 2023

Appel à tous les éducateurs et dirigeants communautaires!

Plus tôt cette année, nous vous avons invités à réfléchir à ce que vous pourriez faire pour rendre la Semaine des vétérans (du 5 au 11 novembre) plus mémorable cette année et à envisager de vous inscrire à notre programme, qui vous offre une façon attrayante et éducative de faire revivre l'histoire!

Le Programme national des conférenciers de la Semaine des vétérans (PNCSV) du ministère de la Défense nationale vous offre la chance de rencontrer des membres actifs des Forces armées canadiennes (FAC) et de permettre à vos auditoires de mieux comprendre comment nos militaires continuent d'apporter leur contribution dans la communauté, au pays et partout dans le monde.

Cette année, le PNCSV proposera trois options, soit : des présentations en personnes, des présentations virtuelles et des vidéos préenregistrées. Ce service vous est offert gratuitement et nous vous encourageons à soumettre vos demandes le plus tôt possible, car nous recevons des milliers de demandes et il se peut que nous ne puissions pas toutes les satisfaire.

Ainsi, si vous souhaitez que votre classe ou groupe en apprenne davantage sur les récits de nos militaires, nous vous offrons des présentations en personne et virtuelle. Nous avons aussi préparé des vidéos préenregistrées qui peuvent être incluses dans le cadre d'une présentation ou être visionnées en

préparation de la visite de membres des FAC. Nos vidéos conçues pour 2023 sont destinées à des publics et groupes d'âge variés et seront un excellent ajout à vos activités de la Semaine des vétérans.

Si vous souhaitez faire une demande pour profiter de ces options, veuillez visiter la page Web du Programme national des conférenciers de la Semaine des vétérans 2023 (http://canada.ca/fac-conferenciers-semaine-veterans).

Les dates limites pour présenter vos demandes sont les suivantes :

- Présentations en personne – 19 octobre;
- Présentations virtuelles – 19 octobre;
- Vidéos des conférenciers des FAC – 5 novembre.

Les liens pour les vidéos seront accessibles dès la mi-octobre et seront transmis à toutes les personnes qui soumettent une demande.

Pour toutes questions au sujet du programme de cette année, n'hésitez surtout pas à communiquer avec notre coordonnatrice nationale, Mélodie Gratton, par téléphone au 1-833-223-8322 ou par courriel à DNDRemembrance.SouvenirMDN@forces.gc.ca.

Par ailleurs, pour compléter vos activités, Anciens Combattants Canada offre également toute une panoplie de ressources d'apprentissage gratuites et bilingues sous forme électronique et imprimée pour aider les élèves à se souvenir de l'importance de rendre hommage aux vétérans du Canada. Ce matériel peut être commandé directement sur le site suivant : www.veterans.gc.ca/educateurs.

De plus, pour souligner le 75e anniversaire de la première opération de maintien de la paix des Nations Unies, l'Association canadienne des vétérans pour le maintien de la paix a préparé une anthologie qui met l'accent sur les contributions historiques du Canada au maintien de la paix à travers les yeux de 100 soldats de la paix canadiens et de ceux et celles qui ont eu un impact significatif sur leurs efforts et les ont rendus possibles. Pour en savoir plus, visitez la page Web de l'Association : https://www.cpva.ca/cpva-pk75-anthology.

Enfin, nous vous encourageons aussi à écrire à nos militaires, qui sont toujours heureux que les Canadiens et les Canadiennes prennent le temps de communiquer avec eux. Pour découvrir comment envoyer un message à nos militaires, veuillez consulter notre page Web Écrivez aux militaires (https://www.canada.ca/fr/ministere-defense-nationale/services/contactez-nous/ecrivez-militaires.html).

Je vous prie d'agréer mes salutations distinguées.

Vance White
Gestionnaire, Équipe de l'engagement des partenaires
Sous-ministre adjoint (Affaires publiques), ministère de la Défense nationale

Programme national des conférenciers de la Semaine des vétérans
DND_Remembrance.Souvenir_MDN@forces.gc.ca / sans-frais : 1-833-223-8322

SNOMAN
(Snowmobilers of Manitoba) Inc.

COULD WE HELP YOU AFTER HIGH SCHOOL?

IF YOU'RE...

- **involved with your local snowmobile club**
- **involved in your community**
- **attending a post-secondary institution in the fall**

There may be an opportunity for you, contact your local snowmobile club president or Snoman (204-940-7533) to find out how to apply for a $1,000 Snoman scholarship.

e-bulletin

September 27, 2023

MANITOBA School Boards ASSOCIATION

191 Provencher Blvd. Winnipeg, MB R2H 0G4
Phone: 204-233-1595 Toll Free: 1-800-262-8836
www.mbschoolboards.ca
Follow us on Twitter @MBSchoolBoards

FALL GENERAL MEETING UPDATE

Online registration opens on October 3 for the 2023 Fall General and Regional Meetings to be held November 23 and 24 at the Victoria Inn & Conference Centre in Winnipeg. Click on the link found on the Fall General Meeting 2023 web page (password required; see the memo in the September 13 divisional mail, or contact Jennifer Esau) to register. A registration fee of $135 plus GST applies to the November 23 sessions only. There is no cost to attend on November 24, although pre-registration is required to enable us to make the necessary arrangements for meeting space and meals. Trustees and administrators are requested to register through their secretary-treasurer's office.

A room block has been set aside at the conference hotel for delegates. The room rate is $131 plus applicable taxes. When booking, please ask to reserve a room in the MSBA group block – group #252481 to access the discounted rate. This rate is available until October 22, so book early if possible. The hotel telephone number is (204) 786-4801 or toll-free at 1-877-842-4667.

CALL FOR NOMINATIONS

The association's annual call for nominations was distributed in the divisional mail of September 13. That document is the first call for nominations for positions to be elected at the AGM in March—Vice-President (6000+ students) and directors from Regions 1, 3, and 5 (one position). The second call will occur at the Fall General Meeting (November 23) and the final call at the AGM (March 21). Nominations may also be submitted at any time, in writing, to the association office by contacting Andrea Kehler. Keep your eye on divisional mail for updates and details over the coming months.

WORLD TEACHERS' DAY

OCTOBER 2023 World Teachers' Day

World Teachers' Day is held annually on October 5 to celebrate all teachers around the globe. With the theme "The teachers we need for the education we want: The global imperative to reverse the teacher shortage", the 2023 celebrations will aim to put the importance of stopping the decline in the number of teachers and then starting to increase that number at the top of the global agenda. To learn more, visit the UNESCO World Teachers' Day website.

UPCOMING WORKSHOPS REMINDER!

The MSBA Labour Relations department is hosting three Fundamentals of Collective Bargaining workshops in October. Janis Arnold, Director of Governance and Professional Development Services, will round out each day with a session on process and good governance practices. Both sessions will be available in-person and virtually. Check out the Learning Opportunities calendar for locations and dates. Online registration is open.

NATIONAL HEALTHY SCHOOLS WEEK

Save the dates for the first annual National Healthy Schools Week - October 2-6! This week-long initiative provides an opportunity to prioritize, plan, and engage your school community in healthy school conversations at the start of the year. The week is meant to be tailored to your unique school community, allowing you to identify opportunities most relevant in your context.

Engage students, staff, and community members in conversation, experiential learning, and action planning to support the well-being of your school community throughout the entire year. Learn more online.

NEW INDIGENOUS EDUCATION TUTORIAL

The First Nations University, Indigenous Continuing Education Centre (ICEC), is proud to offer an exclusive tutorial introducing the National Centre for Collaboration in Indigenous Education (NCCIE) website and its on-line Teaching Resource Centre for Indigenous and non-Indigenous educators. The Teaching Resource Centre is an invaluable tool for all educators.

The lesson plans are searchable by subject and grade. Each lesson plan comes complete with learning outcomes, a teacher's guide, activities, assessment guidelines, and materials. Lesson plans and videos were co-developed with community partners across Canada in the spirit of reciprocity - to contribute to the growing educational resources that highlight Indigenous perspectives.

To register for this free tutorial, visit the Indigenous Continued Education Centre website.

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