

**Regular Meeting of the Board
Agenda**

Thursday, November 23, 2023

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

3. CALL TO ORDER

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

4. AGENDA APPROVAL

5. BOARD MINUTES APPROVAL

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

1. Standing Committee Reports:

- a. Meeting Notes from the Committee Meeting of the Whole held on November 9, 2023.
- b. Committee Report from the CUPE 4588 Negotiations Committee Meeting held on

November 1, 2023.

2. Special Committee Reports:

- a. Minutes of the Pembina Trails Educational Support Fund, Inc. Corporate Board Meeting held on November 9, 2023.

3. Other Reports:

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 23, 2023;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated November 23, 2023;
- c. Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated November 23, 2023;
- d. Resignations as listed in the Resignations Report dated November 23, 2023,

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 23, 2023, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated November 23, 2023, and

To consider ratifying Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated November 23, 2023, and

To consider receiving resignations as listed in the Resignations Report dated November 23, 2023.

7. DELEGATIONS

8. EDUCATIONAL PRESENTATIONS

9. BUSINESS FROM PREVIOUS BOARD MEETINGS

9.1 Mamahtawisiwin Symposium

Purpose: To receive a report from Trustees in attendance at the Mamàhtawisiwin Symposium.

10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11.1 Strategic Plan

Purpose: To receive a report from the Superintendent and consider approving.

12. BY-LAWS AND/OR POLICIES

13. CORRESPONDENCE FOR DISCUSSION

14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14.1 Communication and Community Relations Committee

14.2 Education Committee

14.3 Finance, Buildings, Property and Transportation

14.3.1 Long Term Promissory Note LTPS0683

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note;

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of a debenture for the following project:

- Charleswood Roof Replacement
- South Pointe Modular Classrooms
- Bison Run Human Ecology and Industrial Arts

14.4 Human Resources and Policy Committee

14.5 Negotiations Committee

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.7 Council of Presidents

14.8 Boards/Association Council on Education (B.A.C.E)

15. ADMINISTRATIVE REPORTS

15.1 Winnipeg Football Club - Extension to Lease Agreement Alternative High School - 2024-2027

Purpose: To consider approving.

15.2 Daycare Lease Agreements

Purpose: To consider approving the following daycare lease agreements:

- Westgrove Children's Centre September 1, 2022 to August 31, 2027
- St. Avila School Age Childcare September 1, 2022 to August 31, 2027
- Machray Day Nursery (Bison Run) January 5, 2023 to August 31, 2027
- YMCA (WR, CR, LM, CC) September 1, 2022 to August 31, 2027
- Fort Garry Child Care Centre Co-Op (HG) September 1, 2022 to August 31, 2027

16. NEW BUSINESS

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

18. QUESTIONS FROM TRUSTEES

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

21. ADJOURNMENT

Hello,

The First Page student writing challenge is coming back!

The First Page is a national writing competition for Grades 7 to 12 students in Canada. Students are invited to write the first page of a novel, imagining how present-day issues and trends have played out 150 years in the future.

The 2024 challenge will be open for submissions starting in **February 2024**. At the beginning of 2024, we'll announce the official entry period and who will be the judge and readers for this year's competition. Past judges include New York Times bestselling author Courtney Summers, Sarah Roughley, author of the YA Effigies series, and Governor General's Literary Award-winning author David A. Robertson.

How will the world leaders of today impact the world of tomorrow? Who will be the biggest name in pop culture in the future? How will climate change impact the protagonist's life?

The story could be from any literary genre, from mystery or thriller to literary fiction, from adventure or romance to satire or science fiction.

Last year's winners were Christian A. Yiouroukis for his story [Where the Maple Leaf Grows](#) and Bee Lang for their story [One Question](#).

WHAT YOU CAN WRITE: Your entry can be 300-400 words in length. Your entry also needs a title, but the title is not included in the word limit. Your entry can be written in any genre.

WHO CAN ENTER: This contest is open to all Canadian residents who are full-time students enrolled in Grades 7 to 12. Entries will be judged in two age categories: Grades 7 to 9 and Grades 10 to 12.

PRIZES: The winner of each category will receive a one-year subscription to [OwlCrate](#), which delivers monthly boxes of books and literary-related goodies. The school library of each winner will also receive a donation of 50 books.

HOW TO SUBMIT: During the submission period, a link to an online entry form will be available on this page. We'll share more details about when and how to submit in early 2024.

TEACHER GUIDES: Visit [Curio.ca](#) for discussion questions and writing tips from Canadian writers, like [Cory Doctorow](#), [Linwood Barclay](#), [Fonda Lee](#), [Cherie Dimaline](#), [Erin Bow](#), [Katherena Vermette](#) and [M.G. Vassanji](#).

HAVE QUESTIONS? Email us at cbcbooks@cbc.ca.

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Ashly July
Producer, CBC Books
Phone: 416-205-3164
Email: ashly.july@cbc.ca

The **second** annual MCIE *Stay and Study Fair and Cultural Experience* for international high school and language students will be held on December 5, 2023 from 1:00-2:30 at the Winnipeg Art Gallery, 300 Memorial Blvd., Winnipeg. As you can see from the attached poster, 13 Manitoba post-secondary institutions are setting up tables at the Fair, so that students already studying at Manitoba K-12 school divisions, independent schools, and language schools can come to network with these international recruiters from Manitoba. Exposure to what Manitoba post-secondary institutions have to offer can help students consider staying in Manitoba for their post-secondary education and perhaps eventually for the long term.

NOTE: Although the Fair is being targeted at international high school students, it is also applicable to students who are currently children of parents with study or work permits, who will not continue to be considered domestic students once they turn 19 and then move on to post-secondary studies.

Renée Cable, Minister of Advanced Education, Skills and Immigration and Nello Altomare, Minister of Education and Early Childhood Learning will bring greetings, and extol the advantages of staying in Manitoba to study at the world-class post-secondary institutions in our province. Following the opening program in the Muriel Richardson Auditorium, the Ministers and the students will move into Eckhardt Hall to browse the recruitment tables.

This will be a **fun fair with snacks and prizes**, and following the Fair, MCIE has arranged for **students under 18 to visit the galleries at the WAG for FREE!** So the Fair can also be combined with a 'cultural experience' for your students!

Schedule:

- 12:30 - 1:00 - registration desk open and door prize entry available for students/attendees
- 1:00 - 1:15 - welcome for students/attendees and exhibitors in the Muriel Richardson Auditorium
- 1:15 - 2:30 - student recruitment fair in Eckhardt Hall (coffee/lemonade/cookies available during the Fair)
- 2:30 - 2:45 - **door prize draw** in the Muriel Richardson Auditorium
- 2:45 - 5:00 - **students under 18 can choose to visit the galleries at the WAG at NO CHARGE**

We are requesting your help in promoting the *Stay and Study Fair*, and so I have **attached a poster for you to distribute to students, guidance counsellors, parents, teachers, principals, etc.** It would also be helpful if your institution could **organize and bring groups of students to the Fair.**

Contact me if you have any questions or if you would like me to send you an Instagrammable version of the poster.



MANITOBA
COUNCIL FOR
INTERNATIONAL
EDUCATION

Cheryl
Cheryl Prokopanko
Executive Director, MCIE
mcie.ca

NEW DIVISION DISPATCHES SERIES

Whether a school board, a commercial enterprise, a large corporate board or a small volunteer group, most boards are making visible commitments to Diversity, Equity and Inclusion. Statements are included in a vision and mission, and there are strategic goals for administration. But when it comes to intra-board dynamics, practices and making plans, boards can do more to commit to real board-level DEI change. Stay tuned and subscribe to our [YouTube channel](#), as new videos will be released monthly. Check out the [first video](#) of this new series, posted on November 1, called DEI - Member Commitment.



WEBINAR RECORDINGS

MSBA's Labour Relations Department hosted workshops in October, which took participants step-by-step through the collective bargaining process, from start to finish and beyond. In addition, strategies were discussed in relation to the status of current negotiations. If you missed the virtual session held on October 18, and would like to check it out, please [email](#) Heather Hallatt to receive a link for the video and a copy of the resources shared with participants.

On October 25, Janis Arnold, Director of Governance and Professional Development Services for MSBA, led a session on the process and good governance practices (including parliamentary procedures). This topic will be of particular interest to the board or committee chairs. If you missed the session, you can now view it [online](#).



MANITOBA EDUCATION AND EARLY CHILDHOOD LEARNING NEWSLETTER

Manitoba Education and Early Childhood Learning is pleased to announce that the Fall 2023 departmental [newsletter](#) is now available on the department website under the new [Sector Communications](#) section. Kindly share the link among your colleagues and within your respective organizations.

The newsletter provides Education and Early Childhood Learning partners with access to information about departmental initiatives and leadership updates, and highlights some upcoming plans/important dates.

This edition of the departmental newsletter includes an introduction from Minister Nello Altomare. Some of the other highlights include information about the upcoming Mamàhtawisiwin symposium, the Funding Model Review, the Early Childhood Educator Workforce Strategy, and the Canada-Manitoba Early Learning and Child Care Action Plan.

EDUCATION MINISTER'S MANDATE

Premier Wab Kinew's [mandate letter](#) written to Manitoba's new Minister of Education and Early Childhood Learning, Nello Altomare, has been released. The mandate includes establishing a universally accessible nutrition program available to every public school in Manitoba, providing stable, predictable funding to public school divisions that keeps up with enrollment and student needs, hiring more teachers and EAs to make sure children across Manitoba can reach their full potential, and much more. We look forward to working with Minister Altomare alongside our education partners as the government works towards fulfilling its mandate.

NATIONAL YOUTH COUNCIL

Kids Help Phone is now accepting applications for their 2024 National Youth Council! The Council is made up of a diverse group of youth ages 14-24 from across Canada who are passionate about mental health and well-being. To learn more about the Council and to apply, visit the [website](#).



FIRST PAGE STUDENT WRITING CONTEST

CBC Book's First Page student writing challenge is returning in 2024! The national writing competition is for Grades 7 to 12 students in Canada. Students are invited to write the first page of a novel, imagining how present-day issues and trends have played out 150 years in the future.



The 2024 challenge will be open for submissions starting in February 2024. For a list of previous judges, contest winners and to learn more, visit the CBC Books [website](#).

follow us [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)



You're invited to a one-day

Security and Safety Summit for the Education Sector

November 29, 2023

Hosted by ProTELEC Security + Safety



[Click here to reserve your spot now!](#)

Join us on Wednesday, November 29th for a **FREE one-day Security and Safety Summit for the Education Sector.**

Gain valuable insights into the latest technologies and advanced security and safety systems that will not only protect your facilities and the people who use them but will also deliver you beneficial cost-savings!

Come network with your colleagues and divisional counterparts, as we all strive to make our Manitoba educational facilities the safest and most secure in the country!

Join industry-leading experts for an education-focused discussion on:

- Solving the common challenges you face daily.
- Exploring the benefits of today's latest technologies and advanced security and safety systems.
- Sharing best practices to modernize your current systems and offer budget relief.

When	Wednesday 29th, November 2023
Where	Norwood Hotel, 112 Marion Street, Winnipeg Promenade A Room
Time	9:00 - 9:30 Sign-in, continental breakfast 9:30 - 10:00 Introductions, conference start 11:45 - 1:30 Catered hot lunch, trade show, and networking 2:50 - 3:00 Wrap up and prize draws.
Cost	FREE
Who Should Attend?	Anyone responsible for building operations or security. Owners and senior management. Key operations and maintenance staff. HR directors and OH&S staff. IT and technology review division. Those tasked with implementing more reliable efficient, and cost-effective ways of keeping your facilities and people protected.

Our Presenters



DMP

Presentation 1 10:05 - 10:35

Simplify and Reduce the Costs of Alarm and Access Control across all your Buildings with ONE system!

Although existing security and access control systems can provide some assistance, often these systems operate independently of each other and can be cumbersome to manage.

DMP offers an integrated Alarm and Access Control system, making it simple for you to manage these platforms under a single User interface. DMP systems also offer additional functionality and features that will not only meet your needs today but also into the future.

To learn more about DMP please click here.



ALERT LABS

Presentation 2 10:40 - 11:10

Shutting the Taps Off to Water Leakage and Out of Control Water Bills!

Alert Labs offers an inexpensive Water Monitoring system that can mitigate this risk and save you money.

These systems not only prevent major flood events from occurring but will identify leaks you likely didn't even know about. Leaks that are flushing money down the drain!

Real-time data analytics, clearly displayed through a user-friendly web or app-based dashboard, allow you to finally make maintenance investments based on facts.

To learn more about Alert Labs please click here.



CheckMate

Presentation 3 11:15 - 11:45

Meeting Working Alone Legislation, Ensuring Employee Safety, and Minimizing Employer Risks.

Worldwide 1 and 5 people work alone, often for many hours throughout their day, and yet often this is a hazard that is ignored or at least overlooked by an employer.

ProTELEC CheckMate offers a Lone Worker safety monitoring system that is 100% reliable, simple to use, and extremely cost-effective.

To learn more about CheckMate please click here.



CAREHAWK

Presentation 4 1:30 - 2:00

Using the Latest Technology to Deliver Life Safety Communication to Students and Staff.

If an event is in progress, school staff need to be informed to ensure protocols are being followed and staff and students are protected. But can your PA system do the job?

CareHawk Safety Communications offers the latest in life safety communication technology that will ensure the right people are informed at the right time.

To learn more about CareHawk please click here.



i-PRO

Presentation 5 2:00 - 2:30

The Latest Video and AI Advancements for the Educational Sector.

Achieve real-time awareness through self-learning video analytics that alert you to what is happening on your campus so your team can respond instantly. Identify intruder break-ins, loitering, or unauthorized vehicles in real-time and easily switch between live and playback with the click of a button.

Locate an unauthorized individual through Technology that sorts through footage with ease to quickly locate a specific person or vehicle of interest across an entire school site in real-time.

To learn more about i-Pro please click here.



ProTELEC Systems

Presentation 6 2:30 - 2:50

Ensuring an After-Hours Response. How to make sure all after-hours calls are, tracked, answered promptly, and directed accordingly.

Schools often have staff and members of the public who need to report facility issues, which, in some cases, could involve serious health and safety incidents. These matters and incidents require meticulous tracking to ensure a prompt and appropriate follow-up response.

However, when callers are forced to endure long hold times or find reporting these events to be neither simple nor convenient, there's a risk that many incidents may go unreported.

ProTELEC After-Hours Call Centre Service offers you the solution!

To learn more about ProTELEC please click here.

Randy Pokrant | Phone: 1-431-388-2298 | Email: rpokrant@protecalarms.com
Website: <https://protecalarms.com/educationsummit/>