

**Regular Meeting of the Board  
Agenda**

Thursday, March 24, 2022

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

**1. Recognition of Treaty Land**

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Red River Métis. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

**2. ATTENDANCE**

**3. CALL TO ORDER**

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

**4. AGENDA APPROVAL**

**5. BOARD MINUTES APPROVAL**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**1. Standing Committee Reports:**

- a. Report of the Committee Meeting of the Whole held on March 10, 2022;
- b. Committee Report of the Education Committee Meeting held on March 10, 2022.

**2. Special Committee Reports:**

- a. Minutes of the Pembina Trails Educational Support Fund, Inc. Corporate Board Meeting held on March 10, 2022.

### **3. Other Reports:**

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 24, 2022;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated March 24, 2022;
- c. Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated March 24, 2022;
- d. Resignations as listed in the Resignations Report dated March 24, 2022.

#### **Purpose:**

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 24, 2022, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated March 24, 2022, and

To consider ratifying Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated March 24, 2022, and

To consider receiving resignations as listed in the Resignations Report dated March 24, 2022.

## **7. DELEGATIONS**

## **8. EDUCATIONAL PRESENTATIONS**

### **8.1. Curriculum and Learning Services Initiatives 2021-22**

Purpose: To make a presentation to the Board. J. Cordova, Principal of Curriculum, will be present for this item.

## **9. BUSINESS FROM PREVIOUS BOARD MEETINGS**

### **9.1. FRC/VMC Catchment**

Purpose: To consider approving.

## **10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE**

11. **BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**
12. **BY-LAWS AND/OR POLICIES**
  - 12.1. **By-Law No. 147 - Borrowing By-Law**

THAT By-Law No. 147, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of said school division to meet current expenses for the Fiscal Year 2022-23, be given first reading.
13. **CORRESPONDENCE FOR DISCUSSION**
14. **STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**
  - 14.1. **Communication and Community Relations Committee**
  - 14.2. **Education Committee**
  - 14.3. **Finance, Buildings, Property and Transportation**
  - 14.4. **Human Resources and Policy Committee**
  - 14.5. **Negotiations Committee**
  - 14.6. **Pembina Trails School Division Educational Support Fund Inc.**
  - 14.7. **Council of Presidents**
  - 14.8. **Boards/Association Council on Education (B.A.C.E)**
15. **ADMINISTRATIVE REPORTS**
  - 15.1. **Extension to PTEC Lease Agreement**

Purpose: To consider approving.
  - 15.2. **Extension to Interchange Agreement**

Purpose: To consider approving.
  - 15.3. **Superintendent of Education/CEO**

Purpose: To consider ratifying contract.
  - 15.4. **School Administration Selection Committee**

Purpose: To approve Trustees for the School Administration Selection Committee

16. NEW BUSINESS
17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST
18. QUESTIONS FROM TRUSTEES
19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE
20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE
21. ADJOURNMENT



*Being respectful, caring and passionate about Aboriginal research*

# Aboriginal Education Research Forum 2022

## Call for Papers

**Conference Theme: "Manifesting Authentic Stories; we Continue to Create and Share through Indigenous Research, Teaching and Community Lifeways: Virtual & Real Time"**

We are pleased to announce that the **17<sup>th</sup> Annual Aboriginal Education Research Forum – "Shawane Dagosiwin"** is co-hosting with the Manitoba Collaborative Indigenous Education Blueprint Steering Committee and the Manitoba Aboriginal Languages Strategy on May 2, 2022 and May 3, 2022 to be held virtually from Winnipeg, Manitoba.

**"Shawane Dagosiwin"** (as translated from the Anishinaabe language) reflects the values of, and embraces integrity and respect for family and community in educational research. This year we are pleased to co-host this event organized through a planning committee that includes educators from Manitoba's universities, the provincial departments of education, First Nations and Métis governments and various representative organizations.



- Are doing language and culture teaching, training, implementing projects and programs
- Are engaged in learning and teaching, organizing, consulting, or community projects
- Administer or manage School and Community based research and projects
- Apply varied approaches to research content and processes with Indigenous peoples
- Work across the lifespan from pre-school, K-12 to post-secondary and adult/community education and health wellness
- Are students whose work reflects Indigenous perspectives on cultures and languages
- Conduct research and community projects that reflect a variety of Indigenous methods and themes that reflect the conference theme
- Are involved in disciplines other than education
- Are involved in local, regional, national, and/or Indigenous international projects

**We welcome various presentations styles conducive to Virtual formatting:**

- Paper, Oral or Performance presentations.
- Sharing Circles, workshops and sessions involving audience participation.
- Roundtable, panel, or circle discussions.
- Showcase or display by poster sessions of Indigenous research methodologies: Displays of written, digital, media and graphic (pictures) research projects.
- Open - We encourage presentations that may not be formal academic papers and could engage participants to think of other research processes e.g., craft workshop, song or dance workshops displaying methods and processes that include narrative/storywork and action research.

**We welcome the following topics (not limited to these):**

- Sharing/collaborative and/or partnership approaches to Indigenous research in education for language and culture wellness
- Indigenous Research Methodologies and Ethics/Protocols
- Past/present/future research themes, and stories



- Community projects that celebrate the collective voices – includes action research
- Engaging guiding principles for research
- Importance of research to policy and educational language and cultural richness

### **Proposal Submission Deadline – Friday, March 18, 2022**

- Complete contact information, including: Name(s), email (if applicable include all presenters' emails), fax number(s), phone number(s), and address(es), and a Presentation Title
- A brief description of the content/session (up to 250 words). Presenter biography: up to four lines (in MS-Word format).

### **Submit your presentation:**

1. Complete the online **[Call for Presentations Form](#)**.

**OR**

2. Download the **[Call for Presentations Form](#)**  and submit using one of the following methods:

Email to [myrle.ballard@umanitoba.ca](mailto:myrle.ballard@umanitoba.ca) or [laara.fitznor@umanitoba.ca](mailto:laara.fitznor@umanitoba.ca) or [cakematch@rrc.ca](mailto:cakematch@rrc.ca)

### **Registration fees:** Include admission to paid sessions:

- Conference Presenters - \$50.00
- One Day Conference Pass \$40.00 (Early Bird Deadline - March 2, 2022)
- Two Day Conference Pass \$65.00 (Early Bird Deadline - March 2, 2022)
- One Day Conference Pass \$50.00
- Two Day Conference Pass \$75.00
- One Day Student Conference Pass - \$30.00



We encourage you to register early to facilitate our planning of the conference program.

For regular updates on the Aboriginal Education Research Forum or to register, please visit our website at [www.aerf.ca](http://www.aerf.ca).

Aboriginal Education Research Forum



# 2022

## National Trustee Gathering on Indigenous Education and CSBA Congress

July 6-8

Saskatoon, Saskatchewan

Hosted By

SASKATCHEWAN  
School Boards  
ASSOCIATION

*Local Voices, Local Choices – Education Belongs to Community*

### Call for Presentations

We are pleased to announce the National Trustees Gathering on Indigenous Education & Canadian School Boards Association (CSBA) Congress 2022 will be held in Saskatoon, Saskatchewan, Canada: **July 6–8, 2022** at the Sheraton Cavalier Hotel. The theme reflects the grassroots importance of local governance of education in engaging and leading education in our communities, and will guide the 2022 Congress.

**We are seeking proposals** for up to 9 concurrent sessions, each 75 minutes in length, that will occur on the afternoon of July 7<sup>th</sup> as well as morning of July 8<sup>th</sup>. Designed for an audience of school board trustees, senior K-12 education leaders, and education policy-makers, we invite proposal submissions on the following topics (though not limited to these):

- Indigenous Education
- School Health and Wellness
- School Board Governance
- Educational Leadership
- Importance of research to policy and practices.
- Implications of research on educational practice.

**We welcome various presentations styles:**

- Paper, Oral or Performance presentations.
- Virtual presentation – opportunities may be available for speakers to present virtually
- Sharing Circles, workshops and sessions involving audience participation.
- Roundtable, panel, or circle discussions.
- Showcase sessions of research, projects, or effective practices.
- Other

### Proposal Submission Deadline – April 15, 2022:

- Complete contact information, including: Name(s), email (if applicable include all presenters' emails), phone number(s), and address(es),
- Presentation Title
- A brief description of the content/session (up to 250 words). Presenter biography: up to four lines.
- Presentation format: Circle, roundtable, paper presentation, workshop etc.,
- State equipment needed: Note that all rooms will be equipped with a laptop, screen, projector and podium microphone.

Submit your presentation by email to Dr. Ted Amendt at [tamendt@saskschoolboards.ca](mailto:tamendt@saskschoolboards.ca). Presenters will be notified by April 30, 2022.

**Registration.** Presenters attending the conference must register for the conference separately. Presenters who will only be in attendance for their session, and not attending the entire conference, are not required to register for the conference. **NOTE: Presenters are responsible for their own travel and accommodations.**

**Conference Proceedings.** Papers, Power Points and/or abstracts may be submitted for consideration for online proceedings to Dr. Ted Amendt.

# e-bulletin

March 9, 2022

191 Provencher Blvd. Winnipeg, MB R2H 0G4  
Phone: 204-233-1595 Toll Free: 1-800-262-8836

[www.mbschoolboards.ca](http://www.mbschoolboards.ca)

Follow us on Twitter [@MBSchoolBoards](https://twitter.com/MBSchoolBoards)

## ONLY 2 MORE SLEEPS UNTIL CONVENTION!

While we were certainly hoping that we could meet in-person in 2022, this year's [annual convention](#) builds upon last year's success in hosting a virtual event.

Convention information kits were distributed to secretary-treasurers last week. In addition to the convention log-in credentials and full program, this digital package contains the [Report of the Nominating Committee and Candidate Profiles](#). We encourage you to learn more about the trustees vying for positions on the Association's 2022-23 Provincial Executive.

Also in this kit are the [Resolutions and Special Business booklet](#), the [Zoom instruction guide](#) and a convention evaluation form. Your responses and feedback are important to us, so please take the time to help MBSA plan future conventions by completing the fillable PDF evaluation form or by accessing the [online version](#).

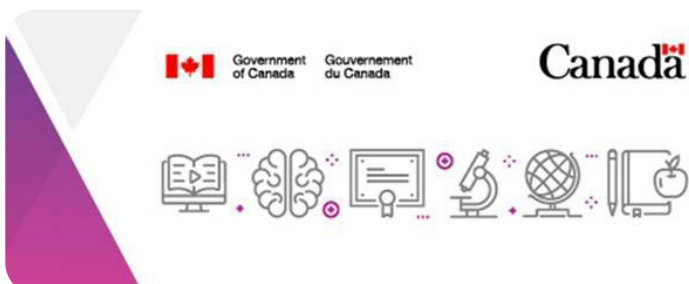


## AWARD NOMINATION EXTENSION

The nomination period for the 2022 competition for the Prime Minister's Awards for Teaching Excellence, Teaching Excellence in STEM and Excellence in Early Childhood Education is being extended until April 21, 2022 due to the COVID-19 pandemic.

Canada's educators are showing unparalleled resilience and commitment to students in the face of COVID-19. If you know an educator who has gone above and beyond, nominate them for a Prime Minister's Award for Teaching Excellence, Teaching Excellence in STEM, or Excellence in Early Childhood Education.

[Download](#) your nomination package today and submit your nomination electronically or by mail by April 21, 2022.



**SUBSCRIBE**

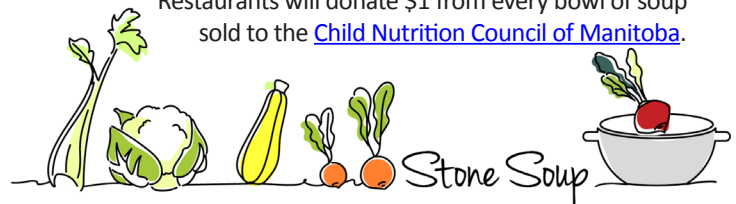
[get the e-bulletin  
delivered to your inbox](#)

## STONE SOUP WEEK 2022

The week of March 14 - 20 marks the 10th annual Child Nutrition Council of Manitoba's Stone Soup Fundraiser.

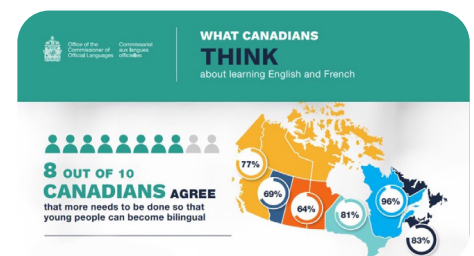
Proceeds from the event support Manitoba school meal and snack programs. Check out the impressive [list of participating restaurants](#) across the province to view their signature soup menu offerings.

Restaurants will donate \$1 from every bowl of soup sold to the [Child Nutrition Council of Manitoba](#).



## CANADA'S OFFICIAL LANGUAGES SURVEY

The results are in from a recent survey on Canadians' attitudes toward official bilingualism and the *Official Languages Act*.



The survey findings show that Canadians' support for official languages is very high, at 87%. This is consistent with 2016 results and indicates that public support for official languages is resilient over time and official bilingualism remains a core value for Canadians.

The full survey [report](#), a series of [infographics and summary](#) are available on the Office of the Commissioner of Official Languages [website](#).

## RESOURCES TO HELP US ALL BE BETTER DIGITAL CITIZENS

Media Smarts, Canada's Centre for Digital and Media Literacy has compiled a list of helpful [resources](#) for learning about, practicing and encouraging good digital citizenship. Educators, parents and trusted adults, can use these resources to help guide children and youth by having conversations about digital literacy.



follow us [@MBSchoolboards](https://twitter.com/MBSchoolboards)





## **KELSEY SCHOOL DIVISION**

“We strive to be a respectful and enthusiastic school community, dedicated to quality education for all.”

**Kelsey School Division invites applications for the full-time permanent position of:**

## **Director of Maintenance and Transportation**

Our office is located in The Pas, Manitoba and serves five schools and an Adult Learning Centre.

The Director of Maintenance and Transportation's responsibilities includes:

- Supervision of Maintenance, Transportation and Custodial staff
- Responsible for the maintenance of buildings and grounds, including capital planning
- Transportation of students within the division
- Oversight of custodial services, building inspections, related training, special projects, supply inventory, etc.
- On call in response to Transportation or Building Maintenance emergencies

**\*For a complete job description, please contact KSD**

The candidate shall have demonstrated strengths and experience in:

- Supervision/Direction of staff
- Building Maintenance and Construction
- Capital planning and projections
- Reporting
- Use and maintenance of various Machinery and Equipment
- Workplace Safety and Health Act.

The current salary range is negotiable with a comprehensive benefits package. The start date may be mutually agreed upon.

Please email resume, cover letter and three references (in PDF format as one document) to [SanCox@ksd.mb.ca](mailto:SanCox@ksd.mb.ca). This competition will remain open until a suitable candidate is found. Employment is conditional upon successful clearance by Criminal Records and Child Abuse Registry.

Thank you to all applicants for your interest. Applications received will be acknowledged and those selected for interviews will be contacted.



# BRANDON SCHOOL DIVISION

## **Position Description: MANAGER OF FACILITIES**

<b>Competition:</b>	<b>#O2103003</b>
<b>Location:</b>	FACILITIES
<b>Hours/Day:</b>	8.00 HOURS PER DAY, MONDAY TO FRIDAY, 12 MONTHS PER YEAR
<b>Start Date:</b>	MAY 2, 2022 OR AS MUTUALLY AGREED
<b>Term of Employment:</b>	PERMANENT CONTRACT
<b>Salary Range:</b>	\$97,328 TO \$113,891 PER ANNUM
<b>Application Deadline:</b>	12:00 PM FRIDAY, MARCH 25, 2022

Reporting to the Secretary-Treasurer, the Manager of Facilities is responsible for facility planning and management, facility capital projects, risk management, caretaking, and preventive maintenance. The position leads a team of professional staff to provide safe, healthy, well-maintained, and efficient schools/facilities.

### **Responsibilities**

- Plan, prioritize, assign, supervise, review, and evaluate the work of staff responsible for facility maintenance and external contractors, working to achieve agreed service targets and continuously improve processes.
- Coordinate construction projects, renovations and other special projects, ensure that agreed work has been completed satisfactorily, and follow up on any deficiencies.
- Participate in the preparation and administration of the facility maintenance budget.
- Ensure that accidents are promptly and properly reported to the appropriate authorities and insurance agents.
- Provide reports, advice and facility recommendations to Senior Administration and the Board of Trustees as needed.

### **Qualifications**

- Post-secondary studies in engineering, architecture, project management, facility management or related field.
- A minimum of 5 years of successful experience in facility management and direct supervisory experience preferably within a unionized environment.
- Experience in a K-12 educational environment is an asset.
- Strong organizational and trouble shooting skills as well as hands on experience with Preventive Maintenance Programs.
- Strong knowledge of Workplace Safety & Health including WHMIS and MSDS requirements.
- A good working knowledge of computer applications related to facilities, communications and management including MS Office, Adobe, Ameresco Asset Planner, Baragar Demographics and Metasys Energy Management System.
- Supervisory or management training (ie. conflict resolution, performance management, labour relations, etc.).
- Must possess a valid drivers licence.
- Preference will be given to individuals who have experience working in a trades related field.

For a complete list of duties and responsibilities, please view the [Manager of Facilities](#) job profile.

Your cover letter must clearly indicate how you meet the required qualifications.

Inquiries should be directed to:  
Office of Human Resources  
[human.resources@bsd.ca](mailto:human.resources@bsd.ca)

The Brandon School Division thanks all applicants for their interest. Only those selected for an interview will be contacted. Employment will be subject to a Criminal Record Check and a Child Abuse Registry Check completed within the four months preceding the date of application with results satisfactory to the Brandon School Division. Brandon School Division will give consideration to gender equity, visible minorities, indigenous peoples, and persons with disabilities. Upon request, Brandon School Division will provide reasonable accommodations to applicants disabled by barriers during the interview and assessment process.

## Border Land School Division

### invites applications for an Assistant Superintendent

At Border Land School Division, we strive to “empower responsible citizens within our communities.” To establish a positive school culture, we offer strong academic programming that is complimented with a range of other school activities. Students are invited to learn, grow and discover what it means to be part of a diverse community that focuses on strong relationships and academic excellence. BLSD is “committed to fostering inspiring educational opportunities, meaningful relationships, and engaging citizens.”

#### Competition #: 22-010

#### Particulars:

Border Land School Division invites applications from exemplary leaders for the position of Assistant Superintendent; position to commence August 8, 2022 or alternate date to be negotiated. BLSD serves approximately 2000 students in 17 schools spanning from Altona to Sprague along the Canada-U.S.A border. We are seeking an exceptional educator to join the senior leadership team in supporting success for all students. Reporting to the Superintendent, the Assistant Superintendent will provide leadership in developing, achieving, and maintaining the best possible educational programs in the schools of the Division. The primary focus is to provide leadership and assistance to personnel in the areas of curriculum, instruction and assessment, staff professional development and budget. The Assistant Superintendent will demonstrate a commitment to excellence in teaching and learning and in the enhancement of schools as professional learning communities.

The Assistant Superintendent shall exemplify strong moral values, high standards of ethical conduct, a commitment to the Division’s mission and vision, and excellent interpersonal, communication and administrative skills. Strong candidates will demonstrate an intentional and effective approach to systems leadership, literacy and numeracy development, and curriculum implementation.

#### Qualifications & Attributes:

- Has completed a Masters degree in Education, or a related field, or is in the process of completing a Masters degree.
- Holds a Certificate of School Leadership, or a combination of a Level I School Administrator’s Certificate and a Level II Principal’s Certificate.
- A minimum of 5 years of progressive educational administration experience; preferably at both the elementary and secondary levels.
- Demonstrated excellence as a school principal or leadership at the divisional or senior management level.
- Strong advocacy of divisional initiatives that support and enhance student achievement.

Employment is contingent upon the provision of clear Criminal Record and Child Abuse Registry checks. All Border Land School Division staff must comply with current Provincial Public Health Orders. We thank all applicants for their interest, however only those considered for an interview will be contacted.





- Superior communication skills.
- Excellent interpersonal skills and recognized involvement in building effective school and community relations.
- Fluency in the French language is considered an asset
- Successful background in strategic, results-focused planning.
- Demonstrated success in project initiation and implementation.
- Commitment to meaningful consultation and collaboration with educational partners.
- Ability to manage, budget, and allocate resources.
- Proven ability to establish and maintain effective working relationships at all levels.
- High level of proficiency in computer technology.
- Exemplary skills in analytical reasoning, problem solving, crisis management, organization, and time management.
- Visible commitment to excellence and professionalism.
- Broad knowledge of current educational trends and instructional methods.
- Visionary approach in support of the division's goals.
- Holds or is eligible to hold a Manitoba Professional Teaching Certificate.

### **Salary and Benefits:**

To be determined upon negotiation with the selection committee.

### **Applications:**

For consideration, please forward the following documents:

1. Cover letter and resume
2. Three (3) current professional references including contact information
3. Written consent to contact references (references may be contacted prior to interview)
4. Written philosophy of educational leadership

### **For further information, please contact:**

Krista Curry – BLSD Superintendent/CEO – (204) 324-6491

### **Please submit in confidence to:**

Kelsie Bell, Human Resources Manager

Border Land School Division

120-9<sup>th</sup> Street NW

Altona, MB R0G 0B1

Phone: 204-324-6491

Email: [HRManager@blsd.ca](mailto:HRManager@blsd.ca)

**Closing Date:** March 22, 2022 at 12 pm (noon)

**For further information on the Division or available positions, please visit our website at [www.blsd.ca](http://www.blsd.ca)**

Employment is contingent upon the provision of clear Criminal Record and Child Abuse Registry checks.  
All Border Land School Division staff must comply with current Provincial Public Health Orders.  
We thank all applicants for their interest, however only those considered for an interview will be contacted.





## **SUPERINTENDENT/CEO OF SCHOOLS**

### **MOUNTAIN VIEW SCHOOL DIVISION**

The Board of Mountain View School Division invites applications for the position of Superintendent/ CEO. Duties commence July 4, 2022, or as mutually agreed.

Mountain View School Division serves approximately 3,100 students K – 12, with a wide variety of programs designed to meet student needs. There are 16 schools in seven distinct communities. The Division has approximately 550 employees with an annual budget of approximately \$45.2 million.

The position is based in the city of Dauphin within Manitoba's scenic Parkland Region. Nestled in an area of rich, productive farmland, Dauphin is also surrounded by woodlands, lakes and escarpments. Minutes from the Riding Mountain National Park, this area is the perfect destination for outdoor adventure. As a regional hub, the city of Dauphin has all the amenities of a larger centre with a comprehensive regional health centre, retail shopping, arts and culture, restaurants and active living facilities. Additional information about the Division can be viewed at [www.mvsd.ca](http://www.mvsd.ca).

#### **THE POSITION**

The Board seeks a student-centered, innovative and visionary leader who can build on current Division strengths, is highly visible in schools, can lead meaningful engagement with communities, and can work collaboratively with Manitoba Education and Early Childhood Learning and other partners. This highly ethical life-long learner will be committed to continuous improvement, ensure accountability of self and others, develop leadership capacity for team-oriented decision-making and possess an ability to nurture a Division culture marked by staff wellness and positive working relationships.

#### **THE CANDIDATE**

The Board of Trustees is looking for an individual who has a vision for vibrant rural education and is devoted to meeting student needs first in a 21st century context.

#### **Preferred Qualifications and Experience:**

- Master's Degree in Education or a combination of school and system level administrative experience;
- Must qualify for or hold teaching certification in the Province of Manitoba;
- Broad educational leadership experience in the K-12 sector, preferably including successful experience at the Principal and Senior Administration levels;
- Experience in educational finance;
- Knowledgeable about current Manitoba legislation, educational research, issues and trends;
- Experience with Indigenous Education;
- Effective interpersonal, team building and communication skills.

#### **APPLICATIONS:**

For more information specific to the Division and the position, visit [www.mvsd.ca](http://www.mvsd.ca).

Qualified individuals are invited to submit a cover letter, curriculum vitae and a list of five current references by **4:00 pm on Monday, March 28, 2022** to:

**MVSD Superintendent/CEO Search Committee**

Email: [hrmanager@mvsd.ca](mailto:hrmanager@mvsd.ca) (single PDF file)

Fax: 204-638-7250

Mail: Box 715 Dauphin, MB R7N 3B3