

**Regular Meeting of the Board
Agenda**

Thursday, March 10, 2022

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Red River Métis. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

2. ATTENDANCE

3. CALL TO ORDER

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

4. AGENDA APPROVAL

5. BOARD MINUTES APPROVAL

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

1. Standing Committee Reports:

- a. Report of the Committee Meeting of the Whole held on February 24, 2022;
- b. Committee Report of the Budget Study Meeting held on March 1, 2022;
- c. Committee Report of the EAPT Negotiations Committee Meeting held on February 28, 2022;

- d. Committee Report of the Human Resources and Policy Committee Meeting held on February 28, 2022.

2. Special Committee Reports:

- a. Minutes of the Pembina Trails Educational Support Fund, Inc. Corporate Board Meeting held on February 24, 2022.

3. Other Reports:

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 10, 2022;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated March 10, 2022;
- c. Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated March 10, 2022;
- d. Resignations as listed in the Resignations Report dated March 10, 2022;
- e. Enrolment Report - February 2022.

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 10, 2022, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated March 10, 2022, and

To consider ratifying Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated March 10, 2022, and

To consider receiving resignations as listed in the Resignations Report dated March 10, 2022.

7. DELEGATIONS

8. EDUCATIONAL PRESENTATIONS

9. BUSINESS FROM PREVIOUS BOARD MEETINGS

9.1. Bairdmore Catchment

10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE
12. BY-LAWS AND/OR POLICIES
13. CORRESPONDENCE FOR DISCUSSION
14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS
 - 14.1. Communication and Community Relations Committee
 - 14.2. Education Committee
 - 14.3. Finance, Buildings, Property and Transportation
 - 14.3.1. Budget 2022-23
Purpose: To consider approval of the 2022-23 Budget.
 - 14.4. Human Resources and Policy Committee
 - 14.4.1. Policy JICDAA Supporting Student Behaviour - Physical Restraint and Seclusion Policy
THAT Policy JICDAA be given First Reading.
 - 14.5. Negotiations Committee
 - 14.6. Pembina Trails School Division Educational Support Fund Inc.
 - 14.7. Council of Presidents
 - 14.8. Boards/Association Council on Education (B.A.C.E)
15. ADMINISTRATIVE REPORTS
 - 15.1. 2022-23 School Calendar
Purpose: To consider approving.
 - 15.2. Update - Public Health Orders
Purpose: To receive a report from the Superintendent.
 - 15.3. Kindergarten Enrolment Report
Purpose: To receive a report from the Assistant Superintendent, Human Resources and Policy
16. NEW BUSINESS

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST
18. QUESTIONS FROM TRUSTEES
19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE
20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE
21. ADJOURNMENT

ARE YOU READY FOR CONVENTION?

With just a few weeks to go until convention, we have some updates and reminders to share:

- Registration is now open. While there is no registration fee again this year, you must still register through your secretary-treasurer's office to participate.
- The association sent the authorization form to receive board ballots to board chairs/secretary-treasurers on February 7. Board ballots are required for delegates to vote on items that are by-law-related. Please return the completed form to the association office by March 1.
- Boards also received the [Resolutions and Special Business booklet](#), which delegates can also find on the [convention page](#).

Keep an eye on our [convention page](#) for the most up-to-date [program](#) and the latest information.



POVERTY AND EDUCATION TASK FORCE

The Provincial Task Force on Poverty and Education is [launching](#) community consultations and engagement to better understand how poverty affects youth and their education.



The public consultations will include reaching out to high school students from across Manitoba. In the coming weeks, students will be asked to share their perspectives through a variety of creative or traditional approaches including songs, poems, videos, comics, art, dance, essays, letters, short stories or social media.

The task force will also hold extensive, targeted engagement sessions across Manitoba this spring, as public health orders permit. They will seek input from a number of expert engagement panels and invite submissions from stakeholders and the public.

Additional work underway by the task force includes collaborating with the Manitoba Centre for Health Policy to understand the depth of poverty across communities in Manitoba; and establishing a subcommittee focused on nutrition and food security.

More information on the task force is available [online](#).



EDUCATION FUNDING MODEL REVIEW

The Manitoba Government has put together a funding model review team to guide the development of a new education funding model.



Leger Research will facilitate the consultation and engagement process with school divisions and key education stakeholder organizations, including MSBA representation from President Alan Campbell, Vice-President Floyd Martens and out-going Vice-President Sandy Nemeth. The Manitoba Government will consider the team's recommendations for the new funding model, which includes the creation of a formula that allocates provincial funding to school divisions and schools. Other key stakeholders will be included in future phases as part of the overall engagement plan. Consultations will support developing and finalizing a new funding model for the 2023-24 school year.

To view the list of [funding model team members](#) and for more information on the consultation process, review the [news release](#).

CARE FOR ALL IN EDUCATION

The Canadian Mental Health Association has launched a mental health website for Manitoba teachers, bus drivers and all of their colleagues in the K-12 school system. The [website](#) contains resources and options for users to contact local wellness support specialists directly to help them navigate available support services. The resource is currently only available in English, but the developers plan to launch it in French before springtime.

CROSS COUNTRY TOUR FOR STUDENTS

[Elevate Education](#) is offering a free virtual cross country tour to students from March 7 – 11. Each session features a



different aspect of aviation in different regions of Canada. This is an opportunity for students of all ages to explore the variety of careers available in aviation and hear from women who are passionate about what they do. You will hear stories and learn some really cool things about careers such as aircraft maintenance engineer, air traffic controller, pilot, aerospace engineer, and a variety of airport operations roles. For more information and to register visit the [Elevate Education website](#).

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LAKESHORE
SCHOOL DIVISION

Secretary -Treasurer

Lakeshore School Division invites applications for the above position. Duties will commence May 2, 2022, or as mutually agreed.

The Position

The Secretary-Treasurer is an integral member of the senior administration team, reporting to the Superintendent on all matters pertaining to the planning and control of financial and business administration. The Secretary-Treasurer is responsible for facilitating all financial activities including budgeting, accounting, reporting, payroll and purchasing. The Secretary-Treasurer is responsible for all functions as stipulated in the Public Schools Act and the Education Administrative Act, provincial statutes and regulations, Lakeshore School Division By-Laws, Policies and Administrative Procedures.

The school division office is located in Eriksdale, Manitoba. Hybrid work options may be considered upon request.

The Candidate

The Board is seeking a skilled financial leader who will build strong relationships within the Division and with the communities we serve. The successful candidate will have business and financial acumen coupled with a strong sense of accountability and transparency for the utilization of resources.

The Secretary-Treasurer administers Lakeshore's financial and business affairs in a way as to provide the best possible educational services with the financial resources available, with maximum of efficiency, a minimum of waste, and an ever present and overriding awareness of and concern for the impact of the Secretary-Treasurer's efforts on both our students' education and our ratepayers.

Educational Qualifications / Experience Preferred

- A recognized accounting degree and/or professional accounting designation or related business training and work experience
- Experience and effective supervisory skills with diverse employee groups
- Knowledge of the Public Schools Act, Education Administration Act, Municipal Act, provincial legislation as it relates to Workplace Safety and Health would be an asset
- Experience working with a Board and demonstrated understanding of Board governance and administrative procedures
- Well-developed information technology skills
- Exceptional interpersonal, communication and organization skills

APPLICATION PROCEDURE:

In your application, please submit a resume, three references and a cover letter describing your qualifications for this position to:

Mr. Donald Nikkel
Superintendent of HR, Policy and Public Relations
Lakeshore School Division
Box 100 Eriksdale, MB R0C 0W0
Phone: (204) 739-2101
Email: nikkeld@lakeshoresd.mb.ca

APPLICATION DEADLINE: Friday, March 11th, 2022, at 3:30 p.m.

Lakeshore welcomes applications from people with disabilities. Accommodations may be available upon request. We thank all who apply for their interest, but only those selected for an interview will be contacted. Lakeshore School Division may contact former employers. For more details, please refer to the division's job description.

Successful candidates must complete a Criminal Record/Vulnerable Sector and Child Abuse Registry check prior to commencing employment.



CEO/SUPERINTENDENT

The Board of Trustees of Seine River School Division invites applications for the above position. Duties will commence August 1, 2022, or as mutually agreed.

The Division

Seine River School Division is located just south of the City of Winnipeg, providing education to the students from the communities in and around St. Norbert, La Salle, St. Adolphe, Île des Chênes, Lorette, Ste. Anne, La Broquerie and Richer. Approximately 4400 students attend our 15 schools. English and French Immersion programming is available, along with technical-vocational, apprenticeship and alternative learning opportunities in our three high schools. The Ste. Anne Adult Learning Centre supports adults in the region to complete high school, career and postsecondary preparation. We strive to provide inclusive and differentiated learning opportunities in a welcoming environment for all students.

The Position

The Superintendent of Schools, as Chief Executive Officer shall:

- Provide professional advice to the Board of Trustees in determining education direction
- Assist the Board in planning for the organization of the system
- Will model and adhere to the Beliefs and Mission of the division
- Exercise general supervision over all schools, programs, employees, properties, and services within the Division and will hold final administrative authority for the execution of the Board's policies, regulations, and directives

Qualifications:

- Qualify for a Manitoba teaching certificate
- A Master's Degree in Education or related field
- At least five years of teaching and educational administration experience
- Senior administration experience preferred

Applications

Please send a cover letter & resume by March 15, 2022, to:

CEO/Superintendent Search
c/o ROAR Leadership Consultants Inc.

Email: odettelabossiere@roarleadership.com

Employment will be subject to satisfactory criminal record, vulnerable sector and child abuse registry checks. We will confirm receipt of all applicants received by email, however only those selected for follow-up will be contacted. We thank all applicants for their interest.