

**Regular Meeting of the Board  
Agenda**

Thursday, March 9, 2023

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

**1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

**2. ATTENDANCE**

**3. CALL TO ORDER**

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

**4. AGENDA APPROVAL**

**5. BOARD MINUTES APPROVAL**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**1. Standing Committee Reports:**

- a. Meeting Notes from the Committee Meeting of the Whole held on February 23, 2023;
- b. Committee Report of the CUPE 5121 Negotiations Committee Meeting held on

- February 16, 2023;
- c. Committee Report of the CUPE 5121 Negotiations Committee Meeting held on February 21, 2023;
  - d. Committee Report of the PTANTE Negotiations Committee Meeting held on February 27, 2023;
  - e. Committee Report of the Communications and Community Relations Committee Meeting held on February 27, 2023;
  - f. Committee Report of the Budget Study Meeting held on February 28, 2023.

## **2. Special Committee Reports:**

- a. Minutes of the Pembina Trails Educational Support Fund, Inc. Corporate Board Meeting held on February 23, 2023.

## **3. Other Reports:**

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 9, 2023;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated March 9, 2023;
- c. Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated March 9, 2023;
- d. Resignations as listed in the Resignations Report dated March 9, 2023;
- e. Enrolment Report - February 2023

### **Purpose:**

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 9, 2023, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated March 9, 2023, and

To consider ratifying Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated March 9, 2023, and

To consider receiving resignations as listed in the Resignations Report dated March 9, 2023.

## **7. DELEGATIONS**

## **8. EDUCATIONAL PRESENTATIONS**

- 8.1 Ecole Crane - Black History Month
- 9. BUSINESS FROM PREVIOUS BOARD MEETINGS
  - 9.1 Response to PTTA Delegation - Draft Budget 2023-34
- 10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE
- 11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE
- 12. BY-LAWS AND/OR POLICIES
- 13. CORRESPONDENCE FOR DISCUSSION
- 14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS
  - 14.1 Communication and Community Relations Committee
  - 14.2 Education Committee
  - 14.3 Finance, Buildings, Property and Transportation
    - 14.3.1 Notice of Tax Requirements 2023-24  
Purpose: To consider approval tax levy requirements.
  - 14.4 Human Resources and Policy Committee
  - 14.5 Negotiations Committee
  - 14.6 Pembina Trails School Division Educational Support Fund Inc.
  - 14.7 Council of Presidents
  - 14.8 Boards/Association Council on Education (B.A.C.E)
- 15. ADMINISTRATIVE REPORTS
  - 15.1 2023-24 School Calendar  
Purpose: To consider approving.
  - 15.2 Kindergarten Enrolment Report  
Purpose: To receive a report from the Assistant Superintendent, Personnel and Education Services.
  - 15.3 Interchange Agreement - Extension of Term C. Johnson

Purpose: To consider approving.

16. NEW BUSINESS
17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST
18. QUESTIONS FROM TRUSTEES
19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE
20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE
21. ADJOURNMENT

# e-bulletin

February 22, 2023

## DON'T FORGET ABOUT BOARD BALLOTS!

Just a reminder that all school boards need to complete and submit their authorization to receive board ballots form prior to the start of the convention. This form tells registration desk staff which board members are eligible to pick up those ballots on behalf of each board. Board ballots are used for the election of president, and for voting on any by-law-related resolutions. To submit your authorization form, or if you have any questions, please contact Administrative Assistant [Jennifer Esau](#).



## NOMINATIONS AND ELECTIONS

And speaking of elections, in 2023, five provincial executive positions are up for election: President, Vice-President (<6000 students), Director, Region 2, Director, Region 4, and one of the positions for Director, Region 5.

Nominations (in order received) to date are:

- Floyd Martens, Mountain View S.D.—President,
- Sandy Nemeth, Louis Riel S.D.—President,
- Leah Klassen, Garden Valley S.D.—Vice-President (<6000),
- Lena Kublick, Lord Selkirk S.D.—Vice-President (<6000),
- Deana Wilson, Garden Valley S.D.—Director, Region 2,
- Ashley Lachance, Prairie Rose S.D.—Director, Region 2,
- Lindsay Anderson, School District of Mystery Lake—Director, Region 4,
- Timothy Davis, Flin Flon S.D.—Director, Region 4,
- Greg McFarlane, Seven Oaks S.D.—Director, Region 5.

Information provided by each candidate will be posted prior to the convention. The final call for nominations for all positions is at the call to order on the morning of Thursday, March 16. The Resolutions and Special Business [document](#) has been distributed to member boards and it has been posted to the convention [webpage](#).

## LEADING WITH INTENT

Have you had a chance to check out MSBA's Leading with Intent [video series](#)? These short videos have been produced to assist boards and senior administration teams develop a shared understanding of governance and how to enhance its effectiveness. A wide range of topics are covered in the series, and a new video is released on the 2nd Wednesday of each month. Be sure to subscribe to our [YouTube channel](#) to receive a notification when a new video is released. Links are also posted on the MSBA [website](#).



## CALLING ALL SCHOOL DIVISION COMMUNICATIONS PROFESSIONALS!

Did you know that the Canadian Association of Communicators in Education (CACE) is the only bilingual association to offer direct support, professional development and networking opportunities for communications professionals working throughout the education sector, including school boards and school board associations?

An annual CACE membership provides access to many benefits, including:

- a network of more than 350 communications professionals and system leaders who are responsible for the communications function and who truly understand the importance and challenge of school PR work.
- a national conference with international keynote speakers with discounted registration rates each fall. The 2023 National Conference is in Montreal, QC from October 27 to 29.
- 24/7 access to templates and resources and members who are one click away for assistance.
- annual regional meetings and virtual events for additional local professional development.
- a Canada-wide awards program specifically designed to recognize excellence in education communications.

Working together, CACE members increase awareness and understanding of the critical management role played by communicators in education. Visit the CACE [website](#) to learn more and join today!

## STONE SOUP RAFFLE

Many schools operate their meal or snack programs with limited funding and resources, and the number of students accessing these programs daily is rising. School staff and volunteers work hard to provide nutritious meals and snacks for all students in need throughout the day. With sufficient funding, schools are able to increase the quantity, quality and variety of foods that can be offered. You're invited to help fill the pot and come together to support Manitoba schools and students by participating in the Stone Soup 2023 Raffle. Purchase your tickets today for a chance to win with the 60/40 raffle. All funds raised stay in Manitoba, reaching children in all regions of our province! The final draw is March 17 and information on how to purchase tickets is available [online](#).



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**FEBRUARY 27**  
2 TO 3 P.M. ET

# MOVING BEYOND THE MAINSTREAM: FACING A SHIFTING MEDIA ENVIRONMENT

MODERATOR



**GALEN EAGLE**  
Communications  
Manager  
PVNCCDSB

PANELISTS



**WARREN WEEKS**  
Principal  
Weeks Media



**SHAZIA VLAHOS**  
Chief of  
Communications  
and Government  
Relations  
TCDSB



**DARCY KNOLL**  
Communications  
Coordinator  
OCDSB



**CATHY BETZ**  
Senior Manager,  
Communication  
Calgary Board of  
Education

# 2023 Manitoba Students Leading Change Scholarship/Bursary



## Your Future, Your Community

As students across Canada continue to invest in their education, many are taking the time to invest in their communities as well. In recognition of the growing number of Canadian students showing a passion to lead and inspire positive change in their community, we have created the TADD Manitoba Scholarship/Bursary.

## The Scholarships

We are offering four students Leading Change Scholarship/Bursary's worth \$500.00 each (2 scholarships, 2 bursaries). The scholarship/bursary is open to all students within Manitoba. However, preference will be given to those students who are actively involved in their TADD school groups/committees.

## Who can Apply?

1. Graduating Manitoba high school students currently enrolled in their final year and who will be enrolled full-time in a degree or diploma program at a recognized publicly funded Canadian university or college in the Fall 2023 academic term.

Applicants for the scholarship must be Canadian Citizens or Permanent Residents with a ***minimum 70% average in their last completed year of study.***

2. Graduating Manitoba high school students actively involved in their community and inspiring change at the local level.

Applicants for the bursary must be Canadian Citizens or Permanent Residents and have engaged in actions, raised awareness for a cause directed either to their school community, their local community or their provincial community. A letter of reference from a member of the community who can attest to the leadership and advocacy that has been demonstrated by the student.

## Where can I apply?

Applications are accepted immediately. Applications can be downloaded from [www.mbschoolboards.ca](http://www.mbschoolboards.ca). Please print the application, complete, and return via e-mail to: [akehler@mbschoolboards.ca](mailto:akehler@mbschoolboards.ca).

## What is the Deadline?

Applications will be accepted until **Friday, May 26, 2023 at 3:00 p.m.**

## When are the winners announced?

Winners will be announced on or before June 16, 2023. The successful winners must claim their scholarship funds by **no later than September 2023.**

**2023 MANITOBA  
STUDENT SCHOLARSHIP/BURSARY APPLICATION**



**PERSONAL INFORMATION:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Phone: \_\_\_\_\_ Other: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_  
Expected Graduation Date: \_\_\_\_\_

**SCHOOL INFORMATION:**

School Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Administrator: \_\_\_\_\_  
TADD/School Resource Supervisor: \_\_\_\_\_

I am currently enrolled in my graduation year from a Manitoba public high school.

At this time, I plan to attend \_\_\_\_\_ to pursue further study or training  
in \_\_\_\_\_.

To the applicant, please explain why you believe your participation in TADD Manitoba (or other positive school/community-based initiatives) justifies your application for this scholarship/bursary. You may want to expand on some of the activities you were involved in and your role in them (please attach to the application).

The supporting information must be completed by your TADD Advisor, School Resource Teacher and/or School Administrator. In your opinion, does this student's participation in TADD Manitoba activities (or positive school/local community-based initiatives) justify their applying for this scholarship/bursary? In a few words please describe their participation, character, co-operation and/or leadership skills (please attach to the application).