

**Regular Meeting of the Board
Agenda**

Thursday, December 14, 2023

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

3. CALL TO ORDER

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

4. AGENDA APPROVAL

5. BOARD MINUTES APPROVAL

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

1. Standing Committee Reports:

- a. Meeting Notes from the Committee Meeting of the Whole held on November 23, 2023;
- b. Committee Report of the Finance, Buildings, Property and Transportation

Committee Meeting held on November 20, 2023;

- c. Committee Report of the CUPE 4588-01 Negotiations Committee Meeting held on November 30, 2023;
- d. Committee Report of the CUPE 4588 Negotiations Committee Meeting held on December 4, 2023;
- e. Committee Report of the Human Resources and Policy Committee Meeting held on November 27, 2023;
- f. Committee Report of the Education Committee Meeting held on December 5, 2023.

3. Other Reports:

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated December 14, 2023;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated December 14, 2023;
- c. Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated December 14, 2023;
- d. Resignations as listed in the Resignations Report dated December 14, 2023;
- e. Enrolment Report - November 2023
- f. Disbursements List.

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated December 14, 2023, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated December 14, 2023, and

To consider ratifying Substitute Teacher Contracts as listed in the 2023-24 Substitute Teacher Contracts Report dated December 14, 2023, and

To consider receiving resignations as listed in the Resignations Report dated December 14, 2023, and

To consider approving Disbursements for the period October 26 to November 9, 2023.

7. DELEGATIONS

8. EDUCATIONAL PRESENTATIONS

9. BUSINESS FROM PREVIOUS BOARD MEETINGS
10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE
11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE
12. BY-LAWS AND/OR POLICIES
 - 12.1 By-Law No. 152 (Borrowing By-Law)

THAT By-Law No. 152, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of said school division to meet current expenses for the Fiscal Year 2023-24, be given first reading.
13. CORRESPONDENCE FOR DISCUSSION
14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS
 - 14.1 Communication and Community Relations Committee
 - 14.2 Education Committee
 - 14.3 Finance, Buildings, Property and Transportation
 - 14.3.1 Budget Study Topic: Long-Term Transportation & Operations Infrastructure Plan

Purpose: To consider Committee recommendation.
 - 14.3.2 Study of the Impact of the School Start Time Changes in Wards 2 and 3 which came into effect September 2023

Purpose: To consider recommending to the Board that a study be conducted with respect to the impact of the changes in school start times in Wards 2 and 3, which study would include but not be limited to:

 1. Student attendance;
 2. Student performance;
 3. Parent/family expressions of concerns, if any;
 4. Problems being experienced by the schools as a result of the change;
 5. Update as to the availability of increased transportation resources (particularly bus drivers);
 6. Any other pertinent factor.

14.4 Human Resources and Policy Committee

14.4.1 Policy BC - Trustee Code of Conduct

THAT Policy BC - Trustee Code of Conduct, as amended, be given second and third reading and passed.

14.4.2 Regulation IJOA-R

Purpose: To consider approving amendment to Regulation IJOA-R.

Three readings not required as amendment is considered non-substantial.

14.4.3 Policy IMG, Regulation IMG-R and Exhibit IMG-E - Animals on Division Premises

THAT Policy IMG, Regulation IMG-R and Exhibit IMG-E - Animals on Division Premises be given first reading.

14.4.4 Budget Study Topic: Itinerant Substitute

Purpose: To receive a report and consider recommendation.

14.5 Negotiations Committee

14.5.1 CUPE 4588 Memorandum of Agreement

Purpose: To consider ratifying.

14.5.2 CUPE 4588-01 Memorandum of Agreement

Purpose: To consider ratifying

14.6 Pembina Trails School Division Educational Support Fund Inc.

14.7 Council of Presidents

14.8 Boards/Association Council on Education (B.A.C.E)

15. ADMINISTRATIVE REPORTS

15.1 Long-Service Trustee Recognition - MSBA 2024 Convention

Purpose: To receive a report from the Secretary-Treasurer as information.

16. NEW BUSINESS

17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

18. QUESTIONS FROM TRUSTEES

19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE
20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE
21. ADJOURNMENT

IN CASE YOU MISSED IT

MSBA's Human Resource Services and Labour Relations Department hosted a virtual information session on November 6, 2023. The session was an opportunity for school divisions to learn about a free service offered through the Government of Manitoba. The Employer Advisor Office (EAO) offers free assistance to employers to navigate processes, policies and decisions of the Workers Compensation Board (WCB). If you missed the virtual session or would like to review the information shared, please [email](#) Heather Hallatt to receive a link for the recording.



2024 EXCELLENCE IN EDUCATION AWARDS

Nominations are now being accepted for the Manitoba Excellence in Education [Awards](#), which recognize outstanding individuals whose educational practices have a profound impact on student learning and engagement. There are five award categories: Teaching Excellence (three awards), Outstanding New Teacher, Outstanding Team Collaboration, Outstanding School Leader, and Premier's Award for Excellence in Education. Details about each of these categories can be found [online](#) or in the awards [brochure](#). Nominations can be submitted until January 18, 2024 by people with direct knowledge of the nominee's contributions—students, parents, colleagues, school or divisional administrators, or trustees. Each award recipient will be presented with a certificate of recognition and a monetary gift of \$500.



VOLUNTEER NEEDED!

The Manitoba Education Industrial Arts Curriculum Renewal Project committee is seeking a volunteer to join their group. Interested trustees should have previous knowledge and experience in/with industrial arts education. If this position interests you, please complete the committee [volunteer form](#), including your areas of expertise and [email](#) it to Andrea Kehler.



LIEUTENANT GOVERNOR'S COMMUNITY LEADERSHIP AWARDS

Nominations are now being accepted for the Lieutenant Governor's Community Leadership Awards, to be presented to four deserving individuals from across the province as part of the 40th Annual Volunteer Awards hosted by Volunteer Manitoba. The gala will take place on Thursday, April 18, 2024, at the Club Regent Event Centre in Winnipeg.



The Awards will recognize individuals who embody the spirit of volunteerism by identifying a need in the community, initiating creative and meaningful ways to fill that need, and motivating others to join them in service for the greater good. Up to four awards will be presented in each of the following categories: rural, northern, urban and youth (under 30).

To nominate an outstanding volunteer, go to www.volunteermanitoba.ca/awards. Nominations must be received by January 15, 2024.

YOUR POWER TO CHOOSE

Did you know that Elections Manitoba offers a curriculum-based election

education program? Elections Manitoba developed *Your Power to Choose* in partnership with educators to create life-long learning skills and instill civic participation among Manitoba youth. As part of the program, they offer free facilitated in-class workshops to Manitoba educators from early to senior years.



Available in English and French, facilitators will come to classrooms to deliver a fun, interactive workshop to students through hands-on games, activities, and a mock election. The mock election helps students experience the power of their voice and their impact on the community and the world around them.

To learn more about the program, find additional resources and book a workshop, visit the Elections Manitoba [website](#).

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CHANGES TO AWARDS

MSBA honours long-serving trustees and exemplary individuals each year at its [annual convention](#).



This year, the provincial executive approved separating the Student Citizenship Awards program into its own event. The inaugural presentations will take place next spring at the division and/or school level to enable family, friends, and school community members to be present. More information will be forthcoming in the new year.

The Presidents' Council Award and Long Service Trustee Recognition will continue to be presented in March at the annual convention. Visit MSBA's [website](#) for more information on the association's awards program.

NEW LOCATION FOR CONVENTION

The association's 60th annual convention, *Leading Forward, for ALL Students*, will be held **March 21 & 22** in Winnipeg. Two notable changes for 2024: the convention will be held at the **Victoria Inn Hotel and Convention Centre** in Winnipeg, and the President's Banquet will be held on **Thursday, March 21**. Visit the convention [webpage](#) for the latest news and information. The program and registration links will be distributed in the new year.

**LEADING
FORWARD**
for ALL students



KII INFORMATION SESSION

MSBA is pleased to be offering a virtual information session with Kii (pronounced 'Key'), who provides the Employee and Family Assistance Program to school division employees. The session will take place on December 13 at 11:00 a.m. via Zoom.



Kristen Grant will be providing an overview of MSBA's program and services with Kii, by CloudMD. This includes an Employee and Family Assistance Program and Therapist Assisted Internet Delivered Cognitive Behaviour (TA-ICBT). These services are accessed through a 24/7 toll free number or online platform and are free for employees and family members to use. They can help with everyday challenges in life, work stress, and mental health concerns. This session would be of interest to any school division employee who would like to learn more about the

Employee and Family Assistance Program. This could include superintendents, secretary-treasurers, human resources, senior leadership, payroll staff, etc. To obtain a link to the session and for more information, email hhallatt@mbschoolboards.ca.

SECURE YOUR SPOT!

Registration is now open for the MCIEB Indigenous Education Gathering being held February 8 and 9, 2024 at the Victoria Inn Hotel and Convention Centre in Winnipeg.



The Manitoba Collaborative Indigenous Education Blueprint (MCIEB) event brings together educators, students, community leaders, and advocates from diverse backgrounds for meaningful discussions, knowledge sharing, and collaborations around Indigenous education.

Register [online](#) today!

CALL 9-8-8 FOR HELP

Canada's 9-8-8 [hotline](#), which gives people access to suicide prevention services via call or text, is now available. Calls and texts to 9-8-8 are directed to a network of partners in communities across the country offering suicide prevention services such as counselling.

The 9-8-8 service is federally funded and available in English and French. Similar to 9-1-1 for accessing fire, police and medical emergencies, 9-8-8: Suicide Crisis Helpline is a short, easy-to-remember number to get a quick response from coast to coast to coast, 24/7 and free of charge.

9-8-8

Suicide Crisis
Helpline

SURVEY REMINDER

Did you attend the Fall General and Regional Meetings in November? Please take a few minutes to complete our evaluation [survey](#). Your evaluation and comments benefit both the presenters and MSBA as we plan future events. Thanks for participating!

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2024 Holocaust and Human Rights Symposium

The Jewish Heritage Centre of Western Canada congratulates the Province of Manitoba on its announcement that Holocaust education will be mandatory in our province. For many years, the Jewish Heritage Centre has provided quality resources and programming for Manitoba students as well as professional development for teachers. This year, we are pleased to present our 22nd annual symposium for students and teachers. As details emerge for the new mandated curriculum, we look forward to partnering with government and providing support to educators.

Please set aside Tuesday, March 5, 2024, from 2 pm to 3:30 for the 2024 Holocaust and Human Rights

Symposium. The Jewish Heritage Centre of Western Canada is proud to present Holocaust survivor, Marie Doduck as our keynote speaker in conversation with Holocaust educator Michelle Sadowski of the Azrieli Holocaust Survivor Memoirs Program. The symposium will be virtual and is open to all, though recommended for students in grades 7 through 12. We know the difficulty and cost associated with travel to an in-person symposium and so have decided, on the advice of many of you, to move to a virtual platform. Class sets of Marie Doduck's memoir are available free of charge for educators from the [Azrieli Foundation Survivor Memoirs programs](#). We recommend ordering the book to prepare your class for Marie's presentation and to develop any questions your students may have.

Re:Collection is an additional educational tool from the Azrieli Foundation for exploring the history of the Holocaust through first-hand accounts of survivors. This innovative digital resource combines video interviews with memoir excerpts, photos and artifacts, and features interactive timelines and maps to place survivors' stories in historical and geographic context. To access the section on Marie Doduck, see <https://memoirs.azrielifoundation.org/reollection/#/explore-survivor|273995>

Use the Re:Collectio digital resource in your classroom to help students understand the experiences of individual survivors and learn about important themes in the history of the Holocaust.

There is no charge for the symposium, but we do require registration – please send an email to Belle Jarniewski – jewishheritage@jhcwc.org to hold your classes'/school's spot. Please include the name of your school and grade level and if possible, the number of students who will be taking part, and the email you wish to use to connect to the webinar.

The Zoom link will be sent out ahead of the symposium.

Marie Doduck

Marie (Mariette) Rozen Doduck was born in Brussels, Belgium, in 1935. She immigrated to Canada in 1947 as a war orphan with three of her siblings and settled in Vancouver. In 1955, she married her husband, Sidney, and raised three children. Marie has received awards for her community leadership work and activism. She is actively involved in Holocaust education and is a cofounder of the Vancouver Holocaust Education Centre.

Marie Doduck is the author of *A Childhood Unspoken*:

Mariette is only five years old when the Nazis invade her hometown of Brussels, Belgium, in 1940. Soon her family is torn apart, and Mariette and her siblings are scattered across the city and countryside, hiding with non-Jews and in convents and orphanages or working for the resistance. Seeing violence and death all around her, Mariette learns the skills she needs to survive-how to throw a knife, jump from a moving vehicle, and most importantly, stay silent. Mariette emerges from the war quick-thinking, fiercely independent and ready to start a new life in Canada.

As she navigates a transition to a new identity as Marie – an industrious and resourceful community member, mother, and advocate for children’s rights – Mariette, the silent child, begins to find her voice.