

**Regular Meeting of the Board
Agenda**

Thursday, April 27, 2023

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

2. ATTENDANCE

3. CALL TO ORDER

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

4. AGENDA APPROVAL

5. BOARD MINUTES APPROVAL

6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

1. Standing Committee Reports:

- a. Meeting Notes from the Committee Meeting of the Whole held on April 13, 2023;
- b. Committee Report of the Communications and Community Relations Committee Meeting held on April 10, 2023;

- c. Committee Report of the CUPE 4588 Negotiations Committee Meeting held on April 3, 2023;
- d. Committee Report of the CUPE 5121 Negotiations Committee Meeting held on April 4, 2023;
- e. Committee Report of the PTANTE Negotiations Committee Meeting held on April 5, 2023;
- f. Committee Report of the Education Committee Meeting held on April 17, 2023;
- g. Committee Report of the CUPE Committee Meeting held on April 13, 2023.

2. Other Reports:

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 27, 2023;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated April 27, 2023;
- c. Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated April 27, 2023;
- d. Resignations as listed in the Resignations Report dated April 27, 2023.

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 27, 2023, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated April 27, 2023, and

To consider ratifying Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated April 27, 2023, and

To consider receiving resignations as listed in the Resignations Report dated April 27, 2023.

7. DELEGATIONS

7.1 Bell Time Change - Parent Delegation

Purpose: To make a presentation to the Board.

8. EDUCATIONAL PRESENTATIONS

9. BUSINESS FROM PREVIOUS BOARD MEETINGS

10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE
11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE
12. BY-LAWS AND/OR POLICIES
13. CORRESPONDENCE FOR DISCUSSION
14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS
 - 14.1 Communication and Community Relations Committee
 - 14.2 Education Committee
 - 14.3 Finance, Buildings, Property and Transportation
 - 14.4 Human Resources and Policy Committee
 - 14.5 Negotiations Committee
 - 14.6 Pembina Trails School Division Educational Support Fund Inc.
 - 14.7 Council of Presidents
 - 14.8 Boards/Association Council on Education (B.A.C.E)
15. ADMINISTRATIVE REPORTS
 - 15.1 Kindergarten Enrolment Report
Purpose: To receive a report from the Assistant Superintendent, Personnel and Education Services.
 - 15.2 School Administration Appointments
Purpose: To receive a report from the Superintendent.
16. NEW BUSINESS
17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST
18. QUESTIONS FROM TRUSTEES
19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE
20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

21. ADJOURNMENT

JOB POSTING - QESBA EXECUTIVE DIRECTOR

The Quebec English School Boards Association (QESBA) represents the interests of the nine English school boards throughout the province of Québec. Its mission is to represent our school boards at the various levels of government and our educational partners, defend the educational control and management rights of the English-speaking community of Québec, offer appropriate services and resources to member school boards to meet their needs, and to promote publicly our English public education system. The Association strives to enhance the effectiveness of school commissioners and member school boards in the areas of education, finance, administration, and labour relations.

The Association is currently seeking to fill the position of Executive Director. The position of Executive Director entails responsibility for the management of all the activities, programs, and resources of the Association as well as the implementation of the Association's strategic plan and decisions made by the Board of Directors and the Executive Committee in keeping with the policies in force (the QESBA's Strategic Plan can be found here: https://gesba.qc.ca/wp-content/uploads/2023/03/QESBA-ActionPlan_Revisedto2024-2.pdf).

The Executive Director also acts as the spokesperson of the Association.

Based on the Regulation respecting certain conditions of employment of senior staff of school boards and of the Comité de gestion de la taxe scolaire de l'île de Montréal, the Executive Director must have the following required minimum qualifications:

Required minimum qualifications:

- Undergraduate or graduate degree in a relevant field of study that certifies a minimum 3-year university program or, hold a senior executive or senior staff position;
- Sufficient relevant experience;
- A high level of fluency in English and French (oral and written);
- Proven ability in public communications.

In addition to the required minimum qualifications, the selected candidate must demonstrate:

- Knowledge of and experience with the English public education system;
- Familiarity with and/or experience in the Québec political environment and process, and the public policy process;
- Familiarity with the education control and management rights of the English-speaking community;
- Experience working with the upper management of an organization and in collaboration with a board of directors;

- Experience developing effective relationships with various partners and managing divergent objectives;
- Experience developing briefs and implementing modern governance policies.

The following personal qualities will be considered assets for the position:

- High ethical standards;
- Excellent interpersonal skills, including tact and diplomacy;
- Analytical skills to assist with the positioning of the Association;
- Ability to generate a sense of belonging to the Association both for the staff and for member school boards.

Salary scale: Salary range of \$118,310 to \$157,742 subject to qualifications and experience.

Start date: Fall of 2023

Location: Dorval, Québec

Interested candidates should submit their curriculum vitae along with a letter of intent by email to: president@quesba.qc.ca no later than May 24, 2023 at 5:00 p.m. to the attention of Mr. Dan Lamoureux.

QUESBA would like to thank all candidates for their interest; however, only those selected to continue in the selection process will be contacted.

All applications will be kept confidential.

QUESBA is committed to promoting equality of employment opportunity.

e-bulletin

April 19, 2023

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www.mbschoolboards.ca

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HAVE YOUR SAY!

Have your say on the [Accessibility for Manitobans Act \(AMA\)](#). The Act affects all Manitobans – including people impacted by barriers in their everyday lives and people able to remove and prevent these barriers.

The AMA requires regular reviews to occur every five years. The first review of the AMA occurred in 2018/2019, and the second five-year review is required to take place in 2023/24. As part of the review, in-person public forums will be hosted in Brandon (April 20), Thompson (May 2), and Winnipeg (May 15). These public forums will allow you to provide your input on the Act. You also have an opportunity to share your views by completing a short [online](#) survey by May 26. Please visit the [website](#) to learn more about the Act and the upcoming forums.



WORLD CREATIVITY AND INNOVATION DAY

There may be no universal understanding of creativity. The concept is open to interpretation from artistic expression to problem-solving in the context of economic, social and sustainable development. Therefore, the United Nations designated April 21 as [World Creativity and Innovation Day](#) to raise awareness of the role of creativity and innovation in all aspects of human development.



Creativity drives our ideas and emotions, as well as our ability to connect, question and be understood. But culture and creativity are a lot more than an expression of our identities; they are livelihoods, careers, and economic opportunities for millions of people around the world, especially women, youth, and vulnerable groups. The creative economy has the power to drive sustainable development.

To mark World Creativity and Innovation Day, [Media Smarts](#) recently updated a [lesson plan](#) for Grades 9-12 on using digital storytelling to address the topics, themes and issues important to students. Check it out!

CROCUS AWARDS NOMINATIONS OPEN



Each year, the [Manitoba Reading Association](#) recognizes outstanding literacy advocacy and administration. Please check out the Crocus Awards [information page](#) to learn more and to nominate a deserving administrator or literacy community advocate.

The deadline for submission is April 28. Awards will be presented at a gala at the Nlakwa Country Club in Winnipeg on May 25.

MOOSE HIDE CAMPAIGN DAY

Grounded in ceremony and Indigenous values, the [Moose Hide Campaign](#) is a grassroots movement inviting Indigenous and non-Indigenous men and boys, alongside all Canadians, to stand up against violence towards women, children, and all those along the gender continuum. Wearing a moose hide pin is an outward sign of your commitment to honour, respect, and protect the people in your life and stand up against violence.



This year, educators are invited to engage their students in [Moose Hide Campaign Day](#) on May 11 by participating in a free virtual event open to all Canadian schools, which will create a tangible Reconciliation in Action opportunity. On the day, you can expect a variety of live-stream options depending on grade level, including Indigenous Ceremony, cultural performances by Indigenous artists, inspiring youth speakers, intergenerational learning, and engaging, interactive pre-recorded workshop options to use as a tool leading up to Moose Hide Campaign Day, on May 11, or as follow up to the event.

To learn more about the Moose Hide Campaign, discover teaching resources, register for the event, or to [order](#) moose hide pins, please visit the campaign [website](#).

MANITOBA COLLABORATIVE INDIGENOUS EDUCATION BLUEPRINT

On April 14, on behalf of MSBA, President Sandy Nemeth, and representatives from our partners in K-12 Education, the Manitoba First Nations Education Resource Centre, and the Manitoba Federation of Independent Schools alongside Manitoba's six universities and three colleges attended a ceremony hosted by Red River College Polytech to re-sign the Manitoba Collaborative [Indigenous Education Blueprint](#) (the partners first signed the Blueprint in 2015). This gathering reaffirms their commitment to prioritizing Indigenous education in Manitoba and the agreement to advance ten commitments informed by the Truth and Reconciliation Commission of Canada's Calls to Action.



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St. James-Assiniboia School Division

Great Schools for Growing and Learning

SUPERINTENDENT

The St. James-Assiniboia School Division, located near the Assiniboine River in West Winnipeg, Manitoba, provides comprehensive educational programming for over 8,000 students from Kindergarten to Grade 12 in 26 schools. The mission of the Division is to provide a meaningful, safe and caring educational environment so that all students are prepared to be responsible citizens in a democratic society.

THE POSITION

The Superintendent provides strategic leadership to the school division. Reporting to the Board of Trustees, the Superintendent is responsible for educational leadership including the administration of all academic, practical and applied arts, and alternative programs as well as the overall management of the school system.

THE CANDIDATE

The successful candidate will be an inclusive leader with the skills required to develop the shared values and common purposes that will drive the Division forward. She/he will be a community leader, a strong advocate for children and the public education system, and will have a commitment to promoting high academic standards and a culture of life-long learning.

The successful candidate will have:

- A Masters degree in Education; with an understanding of governance, educational finance and human resources training
- Ability to balance between the strategic vision and provide guidance on a day-to-day basis
- An exceptional track record of performance in positions of increasing responsibility
- Strategies to address the current issues in education at the provincial, national and international levels
- A strong background in curriculum, instruction, and assessment
- Exceptional communication, interpersonal and relationship-building skills
- Political acumen to work with Trustees, Provincial Officials and other internal and external stakeholders
- Diplomacy and the ability to achieve results through cooperation, collaboration and innovative problem solving
- Integrity and the ability to exercise sound judgment in meeting divisional needs with available resources
- Recognized success in the use of student data to inform decisions at a system level

The ability to communicate fluently in both of Canada's Official Languages is an asset.

Compensation is to be determined and will be commensurate with qualifications.

If you are the exceptional leader we seek, we invite you to submit a letter of application, a curriculum vitae, and a brief summary outlining your educational philosophy, by e-mail or mail, by **Tuesday, May 2, 2023 at 4:00 p.m.** to:

Superintendent Selection Committee
c/o Chair of the Board
St. James-Assiniboia School Division
2574 Portage Avenue
Winnipeg, MB R3J 0H8
E-mail: sjasdapplications@sjasd.ca

All applicants are thanked for their interest; however only applicants selected for an interview will be contacted. Employment is contingent upon the provision of clear Criminal Record, Vulnerable Sector, and Child Abuse Registry checks.

The St. James-Assiniboia School Division is proud to employ staff who represent the diverse community it serves and is committed to providing an inclusive and barrier free work environment. If you need to be accommodated during any phase of the hiring process, please contact Human Resources to request special accommodation. All information received relating to accommodation will be kept confidential. For further information, visit the website at www.sjasd.ca.

😊 **Today is a good day to speak French !**



Good news for Parents!

The French for Parents program

Is your child **learning French at school**? Would you like to **support your child's studies and speak some French in your family**, but your knowledge of French is **too limited**?

The French for Parents program offers courses **specifically developed for parents**. We focus on the basics, like helping with homework or doing family activities – like your goodnight routine – in French!

Upon completion of the session 1: LET'S GET ACQUAINTED!, you should be able to:

- Introducing yourself and someone else
- Give personal information
- Fill out a form
- Talk about your family
- Express someone's likes and dislikes (and food allergies)
- Talk about hobbies and passions
- Describe someone (physically and character)
- Explain where you live and come from (city or country)

Prerequisite: placement test

Material used: Booklet will be provided on the first class

How to register? Just click on the following course:

[French for parents](#) [Tue, 6:00-8:00pm](#) [Apr 25- Jun 20](#)

Thank you!

Best regards,


Alliance Française
Manitoba - Canada

Emmanuel PEREZ

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