

**Regular Meeting of the Board  
Agenda**

Thursday, April 13, 2023

8:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

**1. Recognition of Treaty Land**

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishininew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

**2. ATTENDANCE**

**3. CALL TO ORDER**

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak or to ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda - that needs to be identified at the time the agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

**4. AGENDA APPROVAL**

**5. BOARD MINUTES APPROVAL**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**1. Standing Committee Reports:**

- a. Meeting Notes from the Committee Meeting of the Whole held on March 20, 2023;
- b. Meeting Notes from the Committee Meeting of the Whole held on March 23, 2023;
- c. Committee Report of the Finance, Buildings, Property and Transportation

Committee Meeting held on March 20, 2023;

- d. Committee Report of the CUPE 4588 Negotiations Committee Meeting held on March 14, 2023;
- e. Committee Report of the Human Resources and Policy Committee Meeting held on April 3, 2023.

## **2. Special Committee Reports:**

- a. Minutes of the Pembina Trails Educational Support Fund, Inc. Corporate Board Meeting held on March 23, 2023.

## **3. Other Reports:**

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 13, 2023;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated April 13, 2023;
- c. Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated April 13, 2023;
- d. Resignations as listed in the Resignations Report dated April 13, 2023;
- e. Enrolment Report - March 2023;
- f. Disbursements List.

### **Purpose:**

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information, and

To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated April 13, 2023, and

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated April 13, 2023, and

To consider ratifying Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated April 13, 2023, and

To consider receiving resignations as listed in the Resignations Report dated April 13, 2023, and

To consider approving Disbursements for the period November 11, 2022 to March 2, 2023.

## **7. DELEGATIONS**

8. EDUCATIONAL PRESENTATIONS
9. BUSINESS FROM PREVIOUS BOARD MEETINGS
10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE
11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE
12. BY-LAWS AND/OR POLICIES
  - 12.1 By-Law No. 149 (Borrowing By-Law)

THAT By-Law No. 149, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of said school division to meet current expenses for the Fiscal Year 2023-24, be given second and third reading and passed.
13. CORRESPONDENCE FOR DISCUSSION
14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS
  - 14.1 Communication and Community Relations Committee
  - 14.2 Education Committee
  - 14.3 Finance, Buildings, Property and Transportation
    - 14.3.1 RFI 2022-002-TR Student Transportation Services  
Purpose: To consider Committee recommendation.
  - 14.4 Human Resources and Policy Committee
    - 14.4.1 IJOA-R - Off-site Educational Programming (Field Trips)  
Purpose: To consider committee recommendation.
  - 14.5 Negotiations Committee
  - 14.6 Pembina Trails School Division Educational Support Fund Inc.
  - 14.7 Council of Presidents
  - 14.8 Boards/Association Council on Education (B.A.C.E)
15. ADMINISTRATIVE REPORTS
  - 15.1 Five-Year Capital Plan

Purpose: To receive as information.

**15.2 Kindergarten Enrolment Report**

Purpose: To receive a report from the Assistant Superintendent, Personnel and Education Services.

- 16. NEW BUSINESS**
- 17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**
- 18. QUESTIONS FROM TRUSTEES**
- 19. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**
- 20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**
- 21. ADJOURNMENT**

# e-bulletin

March 22, 2023

191 Provencher Blvd. Winnipeg, MB R2H 0G4  
Phone: 204-233-1595 Toll Free: 1-800-262-8836

[www.mbschoolboards.ca](http://www.mbschoolboards.ca)

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## WELCOME NEW PROVINCIAL EXECUTIVE

Members of the association's 2023-24 provincial executive, as determined by delegates at our recent convention are as follows:

President: Sandy Nemeth, Louis Riel SD

Vice-President (6000+): Sandra Lethbridge, St. James-Assiniboia SD

Vice-President (<6000): Leah Klassen, Garden Valley SD

Director, Region 1: Charlene Gulak, Mountain View SD

Director, Region 2: Ashley Lachance, Prairie Rose SD

Director, Region 3: Paul Magnan, Sunrise SD

Director, Region 4: Timothy Davis, Flin Flon SD

Director, Region 5: Greg McFarlane, Seven Oaks SD

Director, Region 5 (2nd seat): Vacant - TBD in future by-election

Director, Region 6: Jamie Dumont, Winnipeg SD



L-R: Paul Magnan, Ashley Lachance, Greg McFarlane, Charlene Gulak, Timothy Davis, Josh Watt (E.D.), Sandy Nemeth, Sandra Lethbridge, Jamie Dumont, Alan Campbell, and Leah Klassen.

## CONVENTION FOLLOW-UP

Thank you for making our 59th Annual Convention a success! MSBA welcomed over 300 delegates to its first in-person convention since 2020. If you haven't already done so, you can still complete your [online evaluation](#) of this year's event.

Be sure to check out the awards [page](#) on our website, where you can read about this year's Student Citizenship Award [recipients](#) and learn more about the 2023 Presidents' Council Award [recipient](#), Betty Peters from Western School Division.

In addition, keep an eye on our [convention](#) webpage in the coming days for all convention-related information, including the complete record of proceedings which will contain the full text of the president's address to the membership, the dispensation of all resolutions, election results and more. And, don't forget to check out the event photos on our social media accounts! (Click on the logos at the end of the newsletter to reach each account).

## RAFFLE SUPPORT FOR N.E.E.D.S. INC.



A huge thank you to all those who supported our charity raffle, held in conjunction with last week's convention. Thanks to the generosity of our donors and ticket-buyers, not to mention

the skill of the students who built some of our most popular prizes, we were able to raise \$2325. All proceeds have been donated to [N.E.E.D.S. Inc.](#) which offers newcomer children, youth, and their families programming that makes integrating into Canadian life easier.

## MHS CENTENNIAL ORGANIZATION AWARD

Founded in 1907, the Manitoba School Boards Association and its predecessors have served the cause of public education in our province for 116 years.

We were therefore very honoured to be recognized by the Manitoba Historical Society (MHS) with its Centennial Organization Award, during the President's Banquet following our 2023 annual convention.

Presented by Manitoba's Lieutenant-Governor, the Honourable Anita Neville, PC, OM, and by MHS President Dan Furlan and Past Centennial Award Committee Chair Ross Metcalfe, MSBA is humbled by this "once in a century" recognition. Accepting the honour on behalf of the association were outgoing President Alan M. Campbell and current Executive Director Josh Watt.

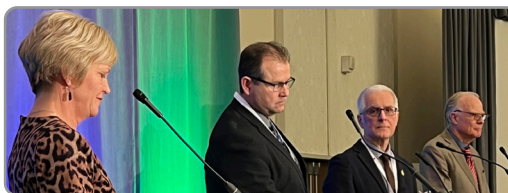
To help celebrate this special occasion, the MHS has launched a [new webpage](#) dedicated to our association's history. Our thanks to Head Researcher, Dr. Gordon Goldsborough for his oversight of this project and to the MHS for creating this page.



Presented on March 17, 2023 by Manitoba's Lieutenant-Governor, the Honourable Anita Neville, PC, OM, and by MHS President Dan Furlan and Past Centennial Award Committee Chair Ross Metcalfe. Accepting the honour on behalf of the association were outgoing President Alan M. Campbell and current Executive Director Josh Watt.

## PROVINCIAL FORUM ON EDUCATION

If you weren't able to join us for the provincial forum on education that was held on March 17 in conjunction with the MSBA's annual convention, you can now view it in its entirety [online](#). The event was co-hosted by Manitoba's five public education partners, including the Manitoba Association of Parent Councils, the Manitoba Association of School Business Officials, the Manitoba Association of School Superintendents, the Manitoba School Boards Association, and the Manitoba Teachers' Society. The forum moderator was Michele Polinuk.



L-R: Michele Polinuk, Moderator; Mr. Wayne Ewasko, Manitoba Progressive Conservative Party; Mr. Nello Altomare, Manitoba New Democratic Party; and Dr. Jon Gerrard, Manitoba Liberal Party

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# “SHAWANE DAGOSIWIN”

*Being respectful, caring and passionate about Aboriginal research*

## ABORIGINAL EDUCATION RESEARCH FORUM

**REGISTER TODAY!**

### REGISTRATION NOW OPEN!

We are pleased to announce that the **18th Annual Aboriginal Education Research Forum – “Shawane Dagosiwin”** is hosting the forum as an in-person event on **May 17 & 18, 2023** at the Victoria Inn Hotel and Convention Centre, 1808 Wellington Ave., Winnipeg, Manitoba.

“**Shawane Dagosiwin**” (as translated from the Anishinaabe language) reflects the values of, and embraces integrity and respect for family and community in educational research. This year we are pleased to co-host this event organized through a planning committee that includes educators from Manitoba's universities, the provincial departments of education, First Nations and Métis governments and various representative organizations.

Forum Theme: “**Gathering again through Land-based Knowledges & Research.**”

Keynote Speakers: **Dr. Jennie Wastesicoot & Dr. Stewart Hill**

Interested in submitting a proposal for this year's forum. Please [click here](#) to access the Call for Papers document. Deadline for submissions is **April 7, 2023!**

For more information, please visit our website at [www.aerf.ca](http://www.aerf.ca).

### QUESTIONS!

Sheri Domenico, Event Manager  
e: [sheri.domenico@outlook.com](mailto:sheri.domenico@outlook.com)  
p: 204-881-0337





# e-bulletin

April 5, 2023

MANITOBA  
School Boards  
ASSOCIATION

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## MSBA NEEDS YOU!

MSBA is currently looking to fill two vacant positions on the Resolutions and Policy Committee. This committee is responsible for the association's policy development process and seeks to enhance the association's advocacy work on behalf of member school boards. The group generally meets three times over the course of the year. Five trustees serve on this committee, two of whom are the two most immediate past presidents of the association. Generally, the term of appointment to this committee is for two years. Other trustees appointed to the committee are eligible to serve a maximum of two consecutive two-year terms. To learn more about the responsibilities of the position or to express interest in volunteering for the role, please contact MSBA Executive Assistant, [Andrea Kehler](#).



## REGISTRATION IS NOW OPEN!

The Alberta School Boards Association ([ASBA](#)) is the host of the Canadian School Boards Association ([CSBA](#)) Congress 2023 and National Trustee Gathering on Indigenous Education – *Leading the Path Forward*.



From July 3 - 5, the town of Banff, Alberta will serve as an inspirational venue for trustees at the in-person events, featuring renowned keynote speakers, timely and relevant learning opportunities, and engaging workshops. In addition, delegates will learn more about Indigenous education, school board governance, as well as equity, diversity and inclusion. To learn more about the sessions and presenters, and to register, please visit the event [website](#).

Speaking of CSBA, did you know the Board of Directors meet four times per year to discuss education topics that range from initiatives in specific jurisdictions, advocacy efforts on shared national issues, and more? Check out the [spring issue](#) of the President's Bulletin to see the latest updates and news from your national association.



## INVEST IN OUR PLANET

This Earth Day, April 22, the theme is *Invest In Our Planet*. What will you do? You can start by visiting the official Earth Day [website](#) to find information on Earth Day events, activities, and learn what individuals and organizations can do to make a difference.



You can also gain inspiration by reviewing [52 ways to Invest in our Planet](#). There are so many actions, big and small, you can take to make a better world for everyone.

## MY STORY

May 1-7 is Mental Health Week in Canada, and the theme this year is *My Story*. Collectively and individually, we have multiple layers and stories that make us who we are and while each year one in five Canadians experience a mental illness or mental health issue, five in five of us – that's all people – have mental health.

We all have different, yet equally valuable stories which can be used to share one key message: universal mental health care is important and needed now!

This Mental Health Week, The Canadian Mental Health Association ([CMHA](#)) will shine a spotlight on community-based mental health care champions, programs and communities while showcasing the importance of securing universal mental health care, what it can look like and how mental health care can be expressed and nurtured (i.e. art, photos, music, sounds, dance, movement, nature, etc).

CMHA is encouraging everyone to share "your story" by using hashtag [#MyStory](#) and [#MentalHealthWeek](#) to shine a light on your personal journey, a program you offer, how your community supports the mental health of others, etc.

Visit [mentalhealthweek.ca](http://mentalhealthweek.ca) for updates and free downloadable communications tools to help you show your support for this important week.



Canadian Mental  
Health Association  
*Mental health for all*

## CAMP LIMITLESS

Do you know a child in Manitoba between ages 7-17 with a confirmed arthritis diagnosis? The Arthritis Society's *Camp Limitless* gives kids a free memorable summer camping experience despite medical problems or physical limitations. Along with the many fun activities campers enjoy, they will meet and share the experience with other children with childhood arthritis. The medical and trained camp staff are sensitive to the children's special needs, and young adults with arthritis serve as mentor group leaders. This year camp is at Camp Manitou in Headlingly, Manitoba from July 24-28. There are still openings, so please share. Registration information is available [online](#).



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This message is sent from Alliance Française du Manitoba. **Alliance Française** is the largest cultural organization in the world. It is dedicated to teaching and promoting French and its diverse culture through a network of over 800 establishments in 137 countries.

We'd like to make a special offer for the members of MBSCHOOLBOARD **15% off on any French courses (online or in-person) offered** in the upcoming Spring session at [Alliance Française du Manitoba](#)!

Your promo code: SPRINGMBSCHOOLBOARD (valid till **April 23<sup>rd</sup> (included), 2023**)  
***Please note that this discount cannot be cumulated.***

Register NOW and keep learning FRENCH with us!



## Streaming Video for Education



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"Your films are amazing!" - Donna Friedman (teacher)  
"The videos are fantastic!" - Micah (teacher)  
"I am inspired by your work!" - Lynnette Bosman (teacher)

Please visit our website for information and to order

[www.firstnationsfilms.com](http://www.firstnationsfilms.com)

## First Nations Films

for Streaming and on DVD

**First Nations History** (the truth)  
**Watchers of the North** (series)  
**The Awakeners** (series)  
**Penelakut** (returning to healing)  
**Spirit of the People** (community)  
**Rise of the Salmon People** (land)  
**Reclaiming Our Children** (family)  
**Our Fires Still Burn** (experience)  
**The Dugout** (working together)  
**Journey of Hope** (change)  
**Life on the Reserve** (real stories)  
**Making a Drum** (ancient arts)  
**Native Young** (native youth)  
**Residential Schools** (other side)  
**First Nations Suicide** (answers)  
**Living in Two Worlds** (old and new)  
**The Medicine Wheel** (spirituality)  
**Whose Land is This?** (truth)  
**Making Treaties** (land settlement)  
**Role Models** (inspiration)  
**Beat of the Drum** (native music)  
**Native Women: Politics** (history)  
**In Search of Hamat'sa** (dance)  
**Dancing on the Moon** (drama)  
**Deception of Freedom** (land)  
**Sacred Buffalo People** (culture)  
**Sleep Dancer** (journey)  
**Vanishing Link** (returning)  
**The Storytellers** (traditions)  
**The PipeMakers** (truth and honour)  
**Medicine People** (ceremonies)



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## **First Nations Films - for streaming and on DVD**

- award-winning television documentaries and dramas for, by and about Indigenous people. Sharing Our Stories! **Please visit our website for information and to order.** [www.firstnationsfilms.com](http://www.firstnationsfilms.com)



**INVITES APPLICATIONS FOR THE FOLLOWING POSITION  
ASSISTANT SUPERINTENDENT, STUDENT SERVICES/WELLNESS  
Winnipeg, Manitoba**

Duties to Commence August 2023

Frontier School Division believes that every school will provide a caring, healthy, safe, and inclusive learning and working environment for students, staff, and community. This position will provide vision and leadership in the areas of Student Services, Guidance and Wellness by coordinating resources and developing strategies to advance student achievement and wellness and build teacher capacity.

Responsibilities include but are not limited to:

- Plan, direct, and review the activities and operations related to student services, including inclusive education, guidance and counseling, wellness, and all clinical staff
- Develop and implement short and long-range strategic plans to enhance existing programs and implement new programs in alignment with divisional goals
- Assist in the development and implementation of division policies and procedures related to Student Services and Wellness areas
- Participate in the development of Response to Intervention process to support a tiered model of progressive interventions for academics and behaviour
- Develop, maintain, and update staff professional development pertaining to Student Services and Wellness.

The preferred candidate will meet the following criteria:

- Demonstrated knowledge of Student Services, Guidance and Wellness programs, systems, and resources
- Demonstrated knowledge and experience pertaining to Jordan's Principle
- Recognized success in the use of student data to inform decisions at a system level
- Established experience moving a group of educators through a significant change
- Excellent communicator with strong interpersonal, conflict resolution and community relations skills
- Collaborative decision maker committed to a team approach
- Experience supporting Indigenous youth and community, and an understanding of Indigenous ways of Knowing, Being, Learning and Doing
- Excellent financial manager responsible for an annual budget of approximately \$20 million;
- Lifelong learner.

A permanent professional Manitoba teaching certificate, or eligibility for certification, is required. Possession of a Master's degree in Inclusive Education preferred or in the process of obtaining a Master's degree. This position requires extensive travel within the Division and as such, applicants must possess a valid Manitoba driver's license.

The Division offers a competitive salary and a comprehensive benefits plan which includes Extended Health, Dental, Vision and vehicle allowance. The incumbent will also receive assistance with relocation costs if applicable.

**Applicants interested in this unique opportunity are to submit the following by April 19, 2023:**

- Detailed resume with three professional and three character references, including written permission to contact them
- A 250-word philosophy of education statement
- A 500-word paper on the importance of Student Services/Wellness as it pertains to students in Frontier

*Thank you for your interest; however, only applicants selected for an interview will be contacted. By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check, at their own expense. Further information is available at [www.fsdnet.ca](http://www.fsdnet.ca)*

*Reasonable accommodations are available for persons with disabilities on request.*

Forward application package to:

Reg Klassen, Chief Superintendent  
30 Speers Road, Winnipeg, MB R2J 1L9  
Email: [reg.klassen@fsdnet.ca](mailto:reg.klassen@fsdnet.ca)

