

**Special Meeting of the Board
Agenda**

Monday, July 22, 2024

7:00 PM

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

1. Recognition of Treaty Land

We acknowledge we are on the lands of Turtle Island where Indigenous Peoples have lived since time began. These are the ancestral lands of the Anishinaabe, Ininew, and Dakota Nations as well as the traditional trade and travel routes of the Anishinew, Dene, and Inuit. We also acknowledge we are on Treaty One territory and the National Homeland of the Red River Métis. Pembina Trails School Division is committed to working together in partnership with Indigenous communities in a spirit of reconciliation.

Nous reconnaissons que nous sommes sur les terres de l'île de la Tortue où les peuples autochtones vivent depuis le début des temps. Il s'agit des terres ancestrales des nations Anishinaabe, Ininew et Dakota, ainsi que des routes traditionnelles de commerce et de voyage des Anishinew, des Dénés et des Inuits.

Nous reconnaissons également que nous sommes sur le territoire du Traité un et la patrie nationale des Métis de la rivière Rouge. La Division scolaire Pembina Trails s'est engagée à travailler ensemble en partenariat avec les communautés autochtones dans un esprit de réconciliation.

2. Attendance

3. South Winnipeg Recreation Campus Project - Tender Award Letter

Purpose: To receive as information and consider recommendation.

4. Transfer of Ownership - Bison Run School and Pembina Trails Collegiate

5. Promissory Notes

Purpose: To consider approving.

6. Adjournment



Education and Early Childhood Learning

System Performance and Accountability Division

Education Funding Branch

511–1181 Portage Avenue, Winnipeg, Manitoba, Canada R3G 0T3

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www.edu.gov.mb.ca/k12

July 15, 2024

Scott Carlton
Secretary-Treasurer
The Pembina Trails School Division
scarleton@pembinatrails.ca

Dear Scott Carlton:

**South Winnipeg Recreation Campus – Joint-Use Spaces Project Authorization
Technical Vocational Addition - Notice of Tender Award Authority**

1. The purpose of this correspondence is to confirm the structure of the funding arrangements under the Investing in Canada Infrastructure Program for the South Winnipeg Recreation Campus project (the “Project”).
2. As you are aware, the Project consists of the “first phase of a multi-generational recreation campus in Waverley West. The Project scope includes the construction of a multi-use recreation centre with gymnasiums, multi-purpose rooms, a fitness space, a walking/running track, a non-for-profit child care facility included as part of the recreation centre, a technical vocational building, a community spray pad, landscaping, and adjacent site development”. The child care facility and technical vocational building components of the Project is referred to as the “Joint Use Space”.
3. Pembina Trails School Division is authorized to proceed with their role in the development of the Joint Use Space.
4. Pembina Trails School Division be informed Winnipeg is authorized to proceed with the award of the construction tender for the technical vocational addition. Construction should begin as soon as possible.
5. As part of Manitoba’s Contribution to the Project, Manitoba has committed to date, to reimburse Winnipeg for all costs (both Eligible Costs and Ineligible Costs) for the Joint Use Space, estimated at approximately \$17 million for the technical vocational component. This part of Manitoba’s Contribution will be paid to Winnipeg by Pembina Trails School Division on behalf of Manitoba.
6. Pursuant to the Contribution Agreement between Manitoba and Winnipeg, Winnipeg is required to submit quarterly claims to the Department of Consumer Protection and Government Services (CPGS) setting out actual Eligible Costs and Ineligible Costs incurred and paid by Winnipeg during the claim period. CPGS will review the claims, and where a claim is approved by CPGS, the CPGS Project Manager will provide written direction to Pembina Trails School Division to make a payment to Winnipeg in response to the claim. Note that Pembina Trails School Division will have no responsibility with respect to the review and approval of quarterly claims under the Contribution Agreement – the role of Pembina Trails School Division will be to process payments to Winnipeg as directed by CPGS.

7. Project support will be issued to Pembina Trails School Division in quarterly installments based on quarterly claims made by the City of Winnipeg. The schedule of the request is expected to be:


Claim 1: October 2024
Claim 2: January 2025
Claim 3: April 2025
Claim 4: July 2025
Claim 5: October 2025
Claim 6: January 2026
Claim 7: April 2026

Additional Claims beyond Claim 7 will be “as needed” at that point.


8. In compliance with the Investing in Canada Infrastructure Program, Winnipeg is required to own the Assets resulting from the Project. Due to the unique nature of the Project, Manitoba has included a requirement in the Contribution Agreement that within six months following the Total Completion Date of the Project:
- Winnipeg shall transfer ownership of the Joint Use Space to the Pembina Trails School Division for nominal consideration and shall provide a copy of the transfer agreement to Manitoba; and
 - Winnipeg shall negotiate in good faith with the Pembina Trails School Division and Manitoba to conclude an agreement regarding the joint use of the Joint Use Space, including responsibility for operating costs, maintenance costs and life cycle renewal costs.
9. As per subsection 2.5(4) of the Possession and Occupancy Agreement for Pembina Trails Collegiate, Pembina Trails School Division and Winnipeg are to enter into the agreement referenced in (b) prior to Winnipeg commencing any construction of the Shared Spaces. We understand that Winnipeg intends to commence construction in or about August 2024. If not commenced already, Manitoba encourages Pembina Trails School Division to begin negotiations with Winnipeg without delay.

Project No.: **PE PTC AR 2024 1**

Recommended by:


 Digitally signed by Greg Cherwonick
Date: 2024.07.15 11:17:13 -05'00'

Greg Cherwonick
Project Manager
Capital Projects Planning and Delivery Division
Department of Consumer Protection and Government Services

 Digitally signed by Paulette Monita
Date: 2024.07.15 11:29:08 -05'00'

Paulette Monita
A/Director, Project Management Office
Capital Project Planning and Delivery Division
Department of Consumer Protection and Government Services

Authorized by:

 Digitally signed by Tina Choy-Pohl
Date: 2024.07.15 12:48:33 -05'00'

Tina Choy-Pohl
Director, Education Funding Branch
Department of Education and Early Childhood Learning

- c. Brent Vandenbosch, C.E.T., Utilities Supervisor, Facilities & Operations, Pembina Trails SD
Keri Joss, Director, Facilities and Operations, Pembina Trails School Division
Darwin MacFarlane and Teams group (tve@gov.mb.ca)
Richard Chiang, A/Portfolio Manager, CPGS



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May 31, 2024

Scott Carleton
Secretary-Treasurer
The Pembina Trails School Division
scarleton@pembinatrails.ca

Dear Scott Carleton:

**Agassiz Child Care Centre – High Efficiency AHU Replacement
Authorization to proceed with Construction RFT**


The School Division is authorized to proceed with a public RFT for Construction as follows:

1. Incorporate the government services “99% Review Comments” into the final RFT documents and subsequent addendum.
2. Incorporate a list of divisionally funded items if applicable. Incorporate alternate, itemized or unit pricing where applicable for the identified divisionally funded items.
3. Submit a complete set of RFT or Issued for Construction drawings in paper and electronic formats (CAD and PDF for drawings, and Word and PDF for specifications) be provided to CPPD for the plan room.
4. The school division shall submit the tenders to CPPD for review and consideration prior to acceptance of any bids received.
5. This project shall be financed through long-term borrowing.


Project No.: **PE AGA SY 2023 1**

Recommended by:

Authorized by:


Digitally signed by Maria Thom
Date: 2024.06.03 10:53:07 -05'00'

Maria Thom, MID.
Project Coordinator
Capital Project Planning and Delivery Division
Department of Consumer Protection and Government Services


Digitally signed by Tina Choy-Pohl
Date: 2024.06.03 15:36:29 -05'00'

Tina Choy-Pohl
Director, Education Funding Branch
Department of Education and Early Childhood Learning



Digitally signed by Paulette
Monita
Date: 2024.06.03 13:07:36
-05'00'

Paulette Monita
A/Director, Capital Portfolios
Capital Project Planning and Delivery Division
Department of Consumer Protection and Government Services

c. Keri Joss, Director, Facilities and Operations, The Pembina Trails School Division

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SCHEDULE B

LIST OF PROJECTS FINANCED BY THE PROMISSORY NOTE

Pembina Trails School Division

Promissory Note #:	LTPS0726
Interest Rate:	4.850%
Issue Date:	July 31, 2024
Term:	20 Years

Project No.	Location	Description	Maximum Support	Supportable Expenditure	Previously Borrowed	Current Promissory Note
PE RHG AC 2021 1	R.H.G.Bonnycastle School	Elevator Addition & Exterior Entrance Remediation	2,359,175	2,242,454	2,227,300	131,800
<hr style="border-top: 1px solid black;"/>			2,359,175	2,242,454	2,227,300	131,800