



École Charleswood School

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April 11, 2024 Meeting Ecole Charleswood School Library, 6:30 p.m. – 7:30 p.m. Meeting Minutes

1. Call to Order, Attendance (Lori/Lisa) – 6:35 p.m.
2. Welcome and Introductions (Lori/Lisa) – Lori, Lisa, Peggy, Calvin, Susan, Shelly, Maggie, Marlena and Ryan
3. Minutes and Agenda (Lori/Lisa)
 - Additions or amendments to the agenda – motion to adopt the agenda by Shelly and Susan Seconds
 - Review and adoption of minutes from previous meeting – motion from Susan to adopt and Lisa seconds
4. Council Reports
 - Lunch Program (Pam) – going great, priority need for equipment for kids outside, more options for 7's and 8's outside, they would like a basketball hoop out front (will ask if a hoop can be attached to the side of the building – there is \$2,300 in a fund for the school and admin will look into the request with facilities), looking at getting a portable volleyball net, will get portable picnic tables out as soon as ground is dry, in a previous year each class received an outdoor play set (soccer ball, etc.), have some other ideas but will need to wait for a site plan (i.e. volleyball and long jump pit), students are allowed to make clubs at lunch hours
 - Treasurer (Susan) – Balance \$7,491
 - Fun Lunch (Susan) – 220 orders from Subway, profit \$314, was crowded with the 7 and 8's and felt chaotic. Will spread out for a future fun lunch. 6's lined up, for 7 and 8's need better signage, grade 8 leaders helped (some kids left class early and kids need to stay in class until the bell for lunch), it did go better (teachers appreciated the lists), will order cookies unlabeled and have volunteers pack the cookies (easier than having them named) and will order an extra dozen
 - Fundraising (Ashleigh) – We need to advertise for the K. Bosch fundraiser (gift cards), Activate also reached out with a fundraising opportunity
5. Old Business
 - Second vote for allocating funds – 10 groups (each grade group English and French separate for 7 grade groups), Art, Drama, P.A, and P.E. will receive \$500 each. Total \$5,000, Lori motions to spend the \$5,000 for each group to spend their \$500 as needed for the kids. Susan seconds the motion, and all was in favour.
6. New Business
 - Triconference booking – the booking opened today, for J. Connell and J. Hollins they will do theirs together, and some teachers who will be away there has been instructions on some booking later, teachers can also book a dinner break in the evening, the secretaries spent many hours setting the appointments up, once bookings started some issues were discovered and now the secretaries spent the rest of the day booking appointments as parents called, it was late and there are lessons learned with how the Edsby system works
 - Grade 5 afternoon break – do not have an afternoon break due to Go Time, 50 minute periods, Go time or recesses can be taken away (if kids are not doing what they are told, or need to finish work), sometimes Grade 5 teachers may take the kids outside, School admin will look into an appropriate break for Grade 5's
7. Principal/Vice Principal Report (Peggy/Calvin)
 - Last two weeks of June: would like to do a Community Day on the last day of school. First part in home room, and then 11ish a.m. will look at possibility of food trucks (11 a.m. to 1 p.m.), look at BBQ options, School community officer and Evan Duncan City Councillor (can write a letter for funds support), jelly bean carnival – punch card for activities and give jelly beans for fun activities: Could PAC look after the food part? (PAC will look at using Munch a Lunch) or have places that will allow preorder like Boston Pizza and Smokin' Bobs
 - Grade 8 farewell on the Monday of the last week, there are activities booked, a movie, choice day, etc
 - There was over \$4,000 donation for Cancer Care
 - Question: Classroom selection for next year system: need kids option first, grade teams teachers have input about friends, personalities, the office will consider parent requests, balance amongst the grades, will always work with exceptional issues

8. Announcements

- Tri-conferences April 17 and 18
- Next PAC meeting is May 16
- May 21 Boston Pizza fun lunch

9. Adjournment: 7:47 pm