



# École Charleswood School

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January 18, 2024 Meeting  
Ecole Charleswood School Library, 6:30 p.m – 7:30 p.m.

## Meeting Minutes

1. Call to Order 6:32 pm, Attendance (Lori/Lisa)
2. Welcome and Introductions (Lori/Lisa): Lori, Susan, Lisa, Calvin, Peggy, Ashleigh, Heather, Maggie, Kyle, Shannon, Tyler
3. Minutes and Agenda (Lori/Lisa)
  - Additions or amendments to the agenda – staff appreciation planning in new business: Ashleigh motioned to accept and Lisa seconds
  - Review and adoption of minutes from previous meetin: Ashleigh motions to adopt the minutes, Susan seconds
4. Council Reports
  - Lunch Program (Pam) – Grade 7 and 8's can go off campus but are allowed to come back at 12:20 pm
  - Treasurer (Susan) - \$5,031 in bank account, Bar Burrito lunch costs were covered and a \$40 profit (lunch was late but comments were that it was good). Made adjustment to Subway to allow for a bit of profit,
  - Fun Lunch (Susan) – Cinnaholic option that can also be gluten and dairy free options, there are savoury items as well (Pam noted they could sell once a month in the cafeteria or for Valentine's Day), So far 221 orders for upcoming Subway lunch, Friday info to families – will send a reminder for ordering
  - Fundraising (Ashleigh) – Grocery raffle, 5 prizes for President's Choice GRAND PRIZE - \$1,000 2nd-\$500, 3rd-\$300, 4th-\$200, 5th-\$100
    - Contact PAC to get a book to sell, PAC members will have books. Tickets are \$5 each. Sales will close Feb 28; March 1 will be the draw. Could rent a drum, have someone impartial to do the draw itself, when tickets are sold email PAC and arrangements will be made as to where the tickets can be dropped off, one book is 25 tickets (\$125 a book), PAC will sell tickets at school events. (Feb 8 Open House), If a book is taken commitment is to sell all the tickets, will look into leadership group selling tickets at basketball games (kids can sell tickets and for school event will have an adult with them)
5. Old Business,
6. New Business
  - Fun Lunch dates – see above
  - Technology info night update – see admin report to be scheduled in Feb
  - Staff Appreciation Planning – **moves forward to Feb meeting**
7. Principal/Vice Principal Report (Peggy/Adrian) – see admin report below
8. Announcements
  - January 23- Subway Fun Lunch
  - January 26- Dance/Sock Hop/Movie event (during school hours)
  - February 2- No school
9. Adjournment – 7:52 pm

## Admin Report

Question to PAC regarding phones in school:

Most students are bringing phones and keeping them in their bags instead of putting them in the class pouches (saying they left them at home but are keeping them in their backpacks), impacts use of phones for educational purposes, Snap chat is still going on and is negative, there is tracking of inappropriate use that is being tracked by Mr. Yong, Admin is asking PAC for advice on whether they should loosen up and allow students phones at lunch. The goal is to have students interacting and engaging personally. PAC's directive is to keep the status quo and not loosen the phone policy

- Staffing Update: January plan in place and need to wait for information to see next steps forward for Vice Principal
- Registration time; grade 8 tours of high schools, open houses, registration forms (Grade 5 – 8 registration forms are due February 16), Jen Stuart will talk to the Grade 8 classes about the credit system and supports the process
- February 8 at 6:30 p.m. ÉCS Grade 5 – 8 Open House – Info and Tours by Student Leadership Students, 10 to 15 minutes in the gym, standing room/bleachers and then tours, Leadership students will be helping
- Dialogue re: Band / Art / Drama options: Would it be better to have all three in grade 6 so that all students have a chance to experience, it's hard due to music requiring time for them to progress, music has a trip and art and drama are expanding to allow for trip options (not all kids want to go on trips), the drama performance is extra-curricular and other kids can try out
- Lunch Hour adjustment – 7 & 8's are allowed to leave campus at lunch and return at 12:20 pm.
- Bathrooms – teachers check during breaks, Mr. Yong also is monitoring, still some issues and working on this, 5 and 6's have improved, 7 and 8's there are still some issues,
- Film60 – January 25 period 2 and 3 (Grade 7s) -
- 5/6 Sock Hop in Cafeteria and 7/8 Dance in Gym (tables in hallway; movie option; snack pre-orders) – January 26 period 5 and 6
- Poverty Simulation at Royal School on February 2 afternoon PD starting at 12:30 pm until 3:30 pm– PAC participation? PAC is to notify admin if they would like to participate
- Canoe Project – indigenous ways of knowing initiative – make canoes and pair with a school, put a QR code on it, go the Forks for learning from an elder, canoes are launched and anyone who finds the canoes can use the QR code to explain where they found it
- Date of Family Info Evening – Brandi Bartok and Calvin Yong: Will do in the Band Room and can invite grade 4 families as well from feeder schools.