General Byng School

1250 Beaumont St. | Winnipeg, MB R3T 0L9 | 204.452.3040
www.pembinatrails.ca/generalbyng

Friday, December 9, 2022

Dear Parents/Guardians,

At Pembina Trails School Division, one of our greatest priorities is ensuring that all our students arrive safely at school.

At General Byng, we are excited to begin using **SafeArrival,** a system that will help schools communicate with parents quicker when we have determined your child is not at the school. Our priority is making sure your child has arrived at school safely.

There are three parts to this system that are vital:

1. Parents need to report all absences to the school. The best way is by Edsby, which can be used anytime by parents by use of an easy app. **By always reporting your child's absence, you will not need to worry about the next two parts.** Please see important links below:

   Use the Edsby app to easily report absences in advance

   (school server address = pembinatrails)

   Edsby resources on our website

2. **For any absence that has not been reported:** Office will notify parents of the absence using Edsby. When you receive a notification, you will be prompted to explain the absence using your Edsby app. (Email notifications must be turned on)

3. If the school has still not received information on the absence, **SafeArrival's** automated notification system will be used. The automated notification system will attempt to contact parents/guardians at multiple contact points until a reason is submitted for the absence. This includes all phone numbers and emails listed by guardians.

We encourage you to start to form the habit of using Edsby to notify the school of any absences. **We will begin using the Safe Arrive features on December 19th.**

If you have children attending other schools, please continue to report absences using the existing procedures for those schools (they may not have started to implement this system).

Thank You for your ongoing support.

Sincerely,

Tracey Groening   Darren Gerbrandt

Principal   Vice-Principal

Pembina Trails
School Division
Accomplish Anything