



# École Dieppe Parent Advisory Council

DEC 18, 2023 Meeting  
Ecole Dieppe Library, 6:30 p.m.

## Meeting Minutes

**Attendance:** R. Stevens, H. Lacoursiere, L. Petriw, B. Davis, S. Isaac, A. Rogala Golden, K. Joss, D. Correia

**Regrets:**, A. Jamieson, P. Gareau, C. Gilbert, K. Renouf

1. Call to order at 6:37pm
2. Welcome and introductions
3. Minutes and Agenda
  - a. Additions or amendments to the agenda  
**MOTION to adopt agenda (K Joss/R Stevens) CARRIED**
  - b. Review and adoption of minutes from previous meeting – Nov 16, 2022  
**MOTION to adopt minutes (K Joss/L Petriw) CARRIED**
4. Chairs Report (H Lacoursiere for P Gareau) – none to report.
5. Principal/Vice Principal's Report (B Davis) – see attached report.
6. Council Reports
  - a. Lunch Program (S. Isaac) – none to report
  - b. Treasurer (A. Rogala Golden) – see attached reports
    - i. Reports for both December and January are attached, as we did not have a meeting in December.
  - c. Fundraising (H Lacoursiere for A Jamieson) – see attached report
  - d. Safety (K. Joss) – none to report
  - e. Fun lunch (L. Petriw)
    - i. Subway lunch went very well today.
    - ii. The idea of doing pizza by the slice in addition to our monthly fun lunch was proposed. Discussion ensued and a decision was made that we will start 'pizza by the slice' lunch in March and see how it goes.
  - f. Student Wellness (H. Lacoursiere)
    - i. A vote was conducted and a motion passed via email regarding the water table expenditure.  
**MOTION (#1) to spend \$700 on a water table for Mme Alex's class. (H Lacoursiere/P Gareau) CARRIED (January 8<sup>th</sup>, 2023) \*vote one of two as the amount is over \$500\***
    - ii. **MOTION (#2) to spend \$700 on a water table for Mme Alex's class. (H Lacoursiere/A Rogala Golden) CARRIED \*vote two of two as amount is over \$500\***
    - iii. Each classroom had previously been offered a budget of \$250 and requests have come in. The 'orders' are in the process of being filled by PAC.
  - g. Building & Grounds (H Lacoursiere for K. Renouf)
    - i. For the "Green Space Playground Project", our landscape designer has asked 5 contractors to bid on the remaining features of the project. Bids are due no later than February 10<sup>th</sup> and then our committee will review and determine the contractor.
7. Old Business
  - a. Letter has been sent in to the Royal Bank and we are just awaiting signatures at the front counter. These will be completed as soon as possible.



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## 8. New Business

- a. See Student Wellness (6.f.ii.) for the second motion regarding the water table.
- b. A vote was conducted for the yearbook theme, 'our super year' was chosen.
- c. **MOTION to add \$0.25 to each unit of Bothwell Cheese to offset transaction fees associated with credit card payments. (H Lacoursiere/K Joss) CARRIED**
- d. Staff Appreciation will be March 13<sup>th</sup> – March 16<sup>th</sup>, 2023.
- e. **MOTION to spend \$400.00 on coding resources for the library. (H Lacoursiere/A Rogala Golden) CARRIED**

## 9. Announcements

- a. *Friday, January 20<sup>th</sup> – School based PD Day – NO CLASSES*
- b. *Thursday, February 2<sup>nd</sup> – Tri-conferences (4-730pm)*
- c. *Friday, February 3<sup>rd</sup> – Tri-conferences (9-1145am) – NO CLASSES*

## 10. Adjournment – 7:13PM



# École Dieppe Parent Advisory Council



## École Dieppe

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[www.pembinatrails.ca/dieppe](http://www.pembinatrails.ca/dieppe)

Dieppe Parent Advisory Committee  
Principal & Vice-principal report  
January 18, 2023

- Happy New Year to all our families!
- Staffing updates:
  - Mme Ellis took a position as the Divisional Literacy Consultant
  - Mme Dueck moved into role vacated by Mme Ellis and is doing Kindergarten & Grade 1 Student Services Support in the mornings
  - Mme Cailea Swindinsky is teaching AM Kindergarten to fill Mme Dueck's role
  - Mme Khomenko ended her term with us in December and is now teaching at Bison Run School. Mme Fitzpatrick returned from her maternity leave in January to teach Grade 3/4
  - M. Nevakshonoff ended his term with us in December and is now teaching at Ecole Bonnycastle School. Mme Town returned from her maternity leave in January to teach Grade 3/4
- We held an oral French challenge in December to encourage students to speak French during non-instructional times as part of our school plan goals. Over 2 weeks, more than 300 stickers were given to students to fill a francophone flag in our front foyer. We celebrated everyone's success with this challenge with a Grade 1 – 4 gym blast on December 16.
- On December 18, the Oak Park Jazz band came to perform for the school. It was great seeing so many former Dieppe students as part of the ensemble.
- We would like to thank all our families for their support with our Christmas Cheerboard Hampers. Through food and monetary donations, we were able to put together 13 hampers for families for the holidays.
- Our gym is busy with floor hockey, dodgeball, yoga and track intramurals and clubs
- Tri-conferences are coming up on Thursday February 2 (evening) and Friday February 3 (morning)
- We will be holding our Festival du Voyageur activity days on Thursday February 9 and Friday February 10.



# École Dieppe Parent Advisory Council

## École Dieppe PAC Fundraising Report

Jan 18, 2023

1. Happy Hippo
  - Total profit - \$337.30
  - Cheque mailed to the school on Dec 6th. Need confirmation that the cheque has been received
2. Stoney City Coffee
  - 176 lbs of coffee sold
  - Total profit - \$813.13
3. Taverna Rodos Gift Certificates
  - Jan 9-29th
  - Gift certificates will be sent home with the students the week of Feb 6th
4. Yearbook
  - Yearbook design to be voted on
  - Ad and ordering link will be provided once the design has been chosen
  - \$16.50 per book (books being sold at cost)
  - Danielle Correia can answer any questions
5. Bothwell Cheese
  - Feb 24-Mar 12 (Mar 22nd delivery)
  - Will be set up for ordering on Munch a Lunch
  - Last year PAC added \$0.25 per unit to the cost of the cheese to offset the financial transaction fees associated with credit card payments. Does PAC support adding \$0.25 per unit again this year?
6. K Bosch Greenhouse Gift Certificates
  - April 14-30
  - Will be set up for ordering on Munch a Lunch



# École Dieppe Parent Advisory Council

## Statement of Receipts & Disbursements Dieppe Parent Advisory Council

For the period beginning November 16, 2022 and ending December 21, 2022

### RECEIPTS

Nov Fun Lunch	Munch a lunch Nov 21	\$ 421.52
	Munch a lunch Nov 28	1,176.62
Interest	Interest Dec 1	0.01
Dec Fun Lunch Boston Pizza	Munch a lunch Dec 5	165.45
Dec Fun Lunch Boston Pizza	Munch a lunch Dec 12	114.97
Dec Fun Lunch Boston Pizza	Munch a lunch Dec 19	1,595.27

**Total Receipts** \$ 3,473.84

### DISBURSEMENTS

CH 573	Subway November Fun Lunch	\$ 799.68
CH 574	Lisa Petriw (Fun Lunch Drinks)	108.42
CH 575	Bronwen Davies (composting)	200.00
CH 576	Stone City Coffee Fundraiser	2,370.72

**Total Disbursements** \$ 3,478.82

**Beginning Balance, November 16, 2022** \$ 12,150.69

Plus receipts 3,473.84

Less disbursements (3,478.82)

**Ending Bank Balance, December 21, 2022** \$ 12,145.71

### FUTURE COMMITMENTS

BBQ Balance \$ 2,473.93

**Total Commitments** \$ 2,473.93

**TOTAL UNCOMMITTED FUNDS** \$ 9,671.78

### PREPAID EXPENSES

2023 BBQ Deposits	Bounc'en Good Times - Inflatable Rental	\$ 546.20
	River City Bubble Ball - Winnipeg	52.50
	<b>Total Deposits</b>	<u><u>\$ 598.70</u></u>



# École Dieppe Parent Advisory Council

## Statement of Receipts & Disbursements Dieppe Parent Advisory Council

For the period beginning December 21, 2022 and ending January 18, 2023

### RECEIPTS

Dec Fun Lunch Boston Pizza	Munch a lunch Dec 28	\$	39.43
Oct Fun Lunch		\$	17.00
Nov Fun Lunch		\$	49.75
Happy Hippo Fundriaser	Deposited Dec 29	\$	377.30
Peak of the market Fundraiser		\$	1,390.00
Stone Coffee Fundraiser		\$	152.00
Interest	Janaury 3	\$	0.01
January Fun Lunch	Munch a lunch Jan 16	\$	2,037.07
<b>Total Receipts</b>		<b>\$</b>	<b><u>4,062.56</u></b>

### DISBURSEMENTS

CH 577	Boston Pizza (Dec Fun Lunch)	\$	1,762.00
CH 578	Ecole Dieppe (Compost )	\$	355.00

**Total Disbursements** **\$ 2,117.00**

<b>Beginning Balance, December 21, 2022</b>	\$	12,145.71
Plus receipts	\$	4,062.56
Less disbursements	\$	(2,117.00)
<b>Ending Balance, January 18, 2023</b>	<b>\$</b>	<b><u>14,091.27</u></b>

### FUTURE COMMITMENTS

BBQ Balance	\$	2,473.93
<b>Total Commitments</b>	<b>\$</b>	<b><u>2,473.93</u></b>

### TOTAL UNCOMMITTED FUNDS

**\$ 11,617.34**

### PREPAID EXPENSES

2023 BBQ Deposits	Bounc'en Good Times - Inflatable Rental	\$	546.20
	River City Bubble Ball - Winnipeg	\$	52.50
	<b>Total Deposits</b>	<b>\$</b>	<b><u>598.70</u></b>